

TOWN BOARD MEETING JANUARY 2, 2018 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT:

Absent & Excused:

CALL TO ORDER: Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE DECEMBER 19, 2017 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the minutes as printed. Motion carries 5-0.

PUBLIC COMMENT There was no one registered to speak at the public comment period.

BUSINESS

Discussion and possible action on a request for a Blind Driveway sign Southbound on Williams Drive near 2861 Williams Drive coming from the overpass over the Interstate.

The Board reviewed the correspondence from the property owner requesting the blind driveway sign and the Public Works memo regarding the placement of the sign and the information provided from the manual on the uniform traffic control devices. Supervisor Olson drove by the area and thought it was pretty visible, he indicated there are two signs prior to the bridge. Chair Pfeiffer suggested to gather some information from the Dane County Sheriffs regarding any accidents in that area. Supervisor Larsson will contact the Dane County Sheriffs for any information regarding accidents in that area and bring back to the first town board meeting in March. No action taken at this time.

Discussion and possible action on rescheduling the 2018 Election dates that conflict with a Town Board meeting: February 20, April 3, and November 6, 2018.

The Board reviewed the 2018 Election dates and rescheduled the Town Board meeting dates to February 22, 2018 at 6:00 p.m., April 5, 2018 at 6:00 p.m., and November 7, 2018 at **5:00** p.m.

Discussion and possible action regarding a proposed meeting date to schedule a meeting with Dane County to discuss the revised zoning code. The Board reviewed the proposed meeting dates and chose January 30, 2018 as the first choice, and January 25, 2018 as the second choice. They discussed the meeting time if at all possible and everyone can make it, to start at 6:00 or 6:15, otherwise to keep the 6:30 start time for this special plan commission meeting to be held. The Plan Commission will review the proposed dates and chose which date works best.

Discussion and possible action regarding the Madison Metro Sanitary Sewer District billing information. Supervisor Pfeiffer reported out. He attended a meeting recently and there was a lot of pushback regarding the MMSD's proposal to go way back many years and bill customers. They decided they would not go back any further than 2009, thus Pleasant Springs would not be affected by this. MMSD will perform audits more frequently and have incorporated new billing rules. No action taken.

Discussion and possible action regarding the January 27, 2018 Fisheree.

The Board would like Public Works to handle the fisheree as it was last year with the placement of cones, covered signs, etc. Public Works staff is directed to touch base with the party in charge of the fisheree and report out on how everything is being handled, and if there are any significant changes planned for this year.

Discussion on current Public Works projects and duties.

The Board reviewed the Public Works memo. Public Works has started working on the bid packets for the 2018 roads projects. Chair Pfeiffer explained area municipality projects are coming in higher than expected, and hopes that will not be the case for the town's projects. The Board is requesting the bid packets be done by the first meeting in February so they can review them. Supervisor Bolender requested they use the spreadsheets she created for the road bids, and to provide to the construction company / engineer completing the bids if they want to utilize them. She will email them to the Clerk's office to provide to Public Works. Further discussion followed regarding the bidding process, it was requested Public Works should be completing the width portion of the roads for bidding.

Clerk's report on office duties and projects.

Clerk Hougan reported on the current office duties and projects. They have been very busy with tax collections this time of year. There has also been an uptick in the boat launch stickers, along with the day to day duties and responsibilities, including the end of year additional responsibilities.

Discussion on items to be placed on the next agenda.

BP stub access road agreement / information

Caucus is scheduled for January 16

Refund of tax overpayments

Set annual meeting date for April 17, 2018 at 5:00

PLAN COMMISSION REPORT

There was no plan commission report at this time.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Supervisor Olson, to approve the claims in the amount of \$5913.67. Motion carries 5.0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Supervisor Damkoehler, to adjourn at 6:58 p.m. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer