

TOWN BOARD MEETING JANUARY 8, 2019 – 5:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Alex Mesdjian, Shelby Hoops

Absent:

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00 P.M.

MINUTES OF THE DECEMBER 18, 2018 TOWN BOARD MEETING

Motion by Supervisor Bolender, second by Sup. Olson, to approve. Motion carries 5-0.

PUBLIC COMMENT

No one spoke during the public comment period.

BUSINESS

Discuss and take possible action on a request from the previously tabled zoning request from Tom & Donna Sayre, 5911 W Pomeroy Road, Fulton, WI 53534, Dana Dorskocil, acting as agent to rezone 3.5 acres of Parcel #0611-023-8500-7 from A-1 EX to RH -1 to create a single family 3.5 acre building site while preserving the remaining 37.3 acres as agriculture. The property is located on Kinney Rd.

Dana Dorskocil was in attendance. Supervisor and Plan Liaison Olson explained the site/grading plan. Dana presented the water drainage path and presented the proposed plan. There was a question regarding the total acreage, and it was determined the total acreage on the final survey should show 3.7 acres.

Motion by Supervisor Olson, second by Sup. Bolender to approve the zoning request as listed above with the following conditions and restrictions:

- No further residential development
- Preliminary CSM to show designated area of home placement
- Meet RH- 1 conditions
- Follow grading plan as listed site plan drawing dated 12/19/2018, drawing # 5196e-18 to include drainage and proposed location of the home.

Motion carried 5-0 in favor.

Discuss and take possible action on a request from Ronald and Dale Lund, 1404 Faulkner Road, Deerfield, WI 53531, Chris Miller, acting as agent, to rezone .68 acres of a total of 3.00 acres from A1-EX to RH-1, Parcel #0611-023-9720-0 and Parcel #0611-023-9520-0 to allow for a driveway, and septic system etc. and to tuck a potential home into the back of these mature hardwoods without cutting all the trees down to do so.

Ron and Dale Lund along with Chris Miller were in attendance. Supervisor and Plan Commission liaison Olson updated the board members. The driveway placement was approved by Public Works. The Plan Commission approved the driveway placement and the rezone.

Motion by Supervisor Olson, second by Supervisor Larsson, to approve the request for rezone as listed above. Motion carries 5-0 in favor.

Discuss and take possible action on the Final Certified Survey Map #16460, dated 11/01/18, to rezone 3.1 acres of a total of 11.18 acres of Parcel 0611-322-8580-9 from A-1 (EX) to RH-1 from Oscar Linnerud, 2948 County Highway B, Stoughton, WI 53589, Shelby Hoops, acting as agent, for the purpose of providing a split to granddaughter for a primary residence.

Shelby Hoops was in attendance. Supervisor and Plan Commission liaison Olson reported out and updated the Board members.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the Final Certified Survey Map # 16460 dated 11/01/2018 as listed above. Motion carried 5-0 in favor.

Discuss and take possible action on the complaint letter received from the Concerned Citizens of Sunnyside Street Area regarding properties along Sunnyside Street and Williams Point Drive.

Chair Pfeiffer reported out the Deputy Nisius had previously went out and spoke with the property owners in question. The complaint letters submitted did not list any names to follow up with regarding the complaints. Chair Pfeiffer along with several other Board members went to the properties listed in the complaint and properties appear to have been substantially cleaned up after visit from the Deputy. Chair Pfeiffer noted that some properties still had sandbags in place. Due to continued high water levels entering winter and the substantial labor involved in placing sandbags. The Board does not find it appropriate to require removal until spring water levels are known. Supervisor Larsson spoke for the record that he is not impressed with people who send in complaint letters and do not identify themselves. He is not interested in taking any action. Supervisor Olson also stated he takes offense to the complaint letter stating the Board members are not doing their jobs, but do not sign the letter to identify themselves. Chair Pfeiffer also stated that he takes offense to someone writing a letter demanding the Board to take action, add to the meeting agenda, and do not sign their names or show up to the meeting. Supervisor Damkoehler also commented on the letter, and stated there are trespassing regulations. Town Board members cannot enter private property in search of ordinance violations. The Board discussed street parking and noted the No Parking signs along Lake Kegonsa State Park were required by the State Park, not by the Town. Sunnyside is a narrow road. Public Works will need to review the right of way in that area, and make sure the road is clear for plowing purposes. No action taken.

Discuss and take possible action on the return of a driveway damage deposit for:

- Marlene Krueger/ Grob Construction Payee- 2298 Rinden Road
- Ayers Holdings LLC – 2375 Williams Point Drive

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the driveway damage deposits as listed above. Motion carried 5-0.

Discussion and take possible action regarding setting the dates for 2019 Open Book on Wednesday, April 17, from 12:00 PM to 7:00 PM, and Thursday, April 18, from 9:00 AM to 3:00 PM; and Board of Review on Thursday, May 23, from 5:30 PM to 7:30 PM.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the 2019 Open Book and Board of Review dates as listed above. Motion carried 5-0.

Discussion and take possible action regarding the shortage of staff in the Clerk's office, regarding the Deputy Clerk/Treasurer position. The Board discussed the shortage in the Clerk's office and determined how important it is to be fully staffed, especially this time of year. They discussed options and directed the clerk to consider filling the position if the current employee is unable to return to work once leave time is utilized.

Discussion and take possible action regarding approval of a proposed employee request for family medical leave.

The Board discussed medical leave options, and determined with discussions with the town attorney, that the Town does not qualify for Family Medical Leave Act. Employee's can utilize all paid leaves for illness, but cannot guarantee holding a position after leave time is utilized.

Discussion on Public Works projects and duties.

Public Works Superintendent Alex Mesdjian reported out on a resident's driveway issue and some possible solutions. Public Works is looking into removing the stumps behind the precinct. There was a new furnace installed, they have been getting a lot of complaints on the gravel roads due to ice. They discussed purchasing a four-wheel drive truck and outfitting it with a plow. A culvert on Kinney Road will need to be repaired and wondered if the board could approve repairs. Chair Pfeiffer stated the culverts on Shadyside were being lined on Monday. Supervisor Larsson stated he was very happy with Alex and how he is approaching his job.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the duties and projects to include: Tax collections and processes, dog license renewals and procedures, boat launch renewals, end of year processes in payroll, tax reporting, AR/AP end of year, Caucus, etc.

Discussion on items to be placed on the next / future agenda.

It was noted there will be a Town Board meeting on January 22.

Possible closed session regarding the staff shortage

PLAN COMMISSION REPORT

Supervisor Olson reported out on the recent Plan Commission items.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the check registers dated January 4, 2019 in the amount of \$20,212.79, and January 8, 2019 in the amount of \$24,359.86. Motion carried 5-0.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 8:05 p.m. Motion carried 5-0.

Respectively Submitted,

Pili Hougan
Clerk/Treasurer