

TOWN BOARD MEETING JANUARY 16, 2018 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Abby & David Bachhuber, 2669 Hoard St, Madison Wi., Dana Doscocil, Ted Gement, 11800 Burlington Road, Kenosha

Absent & Excused: Supervisor Doug Larsson

CALL TO ORDER: Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE JANUARY 2, 2018 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the January 2, 2018 minutes as printed. Motion carries 4-0.

PUBLIC COMMENT

Jude Wolf was in attendance to introduce himself at the new volunteer fire chief for the Town of Cottage Grove.

BUSINESS

Discuss and take action on a request from Scott Trautman, David Bachhuber, acting as agent, to rezone 30 acres of the 30-acre parcel, parcel # 0611-34480004, from A-1EX to A-2. This is for the purpose to create one building site and to rezone.

David Bachhuber was in attendance. Supervisor Bolender presented the request. Mr. Bachhuber passed out a preliminary certified survey map. He asked if the surveyor would be able to use a previous certified survey map from a few years ago, and revise the area of the map needed instead of re-surveying the lines and drawing a new map. The board determined this would be alright as long as it was alright with Dane County Zoning. He will check with Dane County zoning. He also asked about the requirements for non-permanent accessory buildings for a green house. He was directed to check with Dane County zoning and the building inspector for any requirements and permits needed.

Motion by Supervisor Bolender, second by Sup. Olson, to approve the request as listed above from Scott Trautman, owner 2049 Skaalen Rd., Stoughton, WI, with David Bachhuber acting as agent, to rezone parcel# 046/0611-344-8000-4 consisting of approximately 30.4 acres from A-1EX to A-2 to build a residential home.

DEED RESTRICTIONS

1. Only one (1) split exists to build one (1) residential home on the A-2 parcel.
2. Deed restrict A-2 parcel to no further residential development once item# 1 is met.
3. No available splits remain from the original homestead.
4. A Certified Survey Map (CSM) required for rezoned A-2 parcel.
5. CSM to capture driveway placement as noted on the town driveway permit.
6. CSM to be approved and recorded. If CSM is not recorded the zoning becomes null and void.

PLAN COMMISSION COMMENTS: Residential site set back requirements must be met. Owner name(s) be listed on final CSM.

Motion carries 4-0.

Discuss and take action on a request from Thomas and Donna Sayre, Dana Dorskocil acting as agent, to rezone 7.5 acres of a 37-acre parcel on Church Street, parcel # 0611-1129500, from A-1EX to RH-2. This is for the purpose to sell off farmland for a future owners homesite.

Dana Dorskocil was in attendance. He provided maps to the board, and will forward the driveway information to the Town. Supervisor Bolender presented the request.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the request from Thomas and Donna Sayre, Dana Dorskocil acting as agent, to rezone 7.5 acres of a 37-acre parcel located on Church Street, parcel # 0611-1129500-7, from A-1EX to RH-2 for the purpose to sell unusable wooded farmland to a future landowner and homesite. The remaining approximately 30 acres to be rezoned from A1-EX to A-2 due to parcel no longer conforms to the A1-EX minimum lot requirement of 35 acres.

DEED RESTRICTIONS

1. One (1) available split transferred from original farmstead to build a residential home on the RH-2 specified parcel.
2. Deed restrict RH-2 parcel to no further residential development once item# 1 is met.
3. Deed restrict A-2 parcel to no further residential development.
4. A Certified Survey Map (CSM) required for rezoned RH-2 parcel.
5. CSM to capture RH-2 driveway placement as noted on the town driveway permit.
6. CSM to be approved and recorded. If CSM is not recorded the zoning becomes null and void.

PLAN COMMISSION COMMENTS

Residential site set back requirements must be met. Owner name(s) be listed on final CSM.

Motion carried 4-0.

Discuss and take action on a request from Thomas and Donna Sayre, Dana Dorskocil acting as agent, to rezone 2 acres of a 2-acre parcel of parcel # 0611-1128001-3, from A1-EX to A-2, for the purpose of selling unusable wooded area for the future owners to build a homesite.

Dana Dorskocil was in attendance. Supervisor Bolender presented the request.

Motion by Supervisor Bolender, second by Sup. Olson, to approve request from Thomas and Donna Sayre, Dana Dorskocil acting as agent, to rezone 1.8 acres of parcel # 0611-112-8001-3, from A1-EX to A2(1) for the purpose to sell farmland to a future landowner for homesite. The remaining approximately 23 acres to be rezoned from A1-EX to A-2 due to parcel no longer conforms to the A1-EX minimum lot requirement of 35 acres.

DEED RESTRICTIONS

1. One (1) available split transferred from original farmstead to build a residential home on the A2(1) specified parcel.
2. Deed restrict A2(1) parcel to no further residential development once item# 1 is met.
3. One (1) available split remains with A-2 parcel, original farmstead.

4. A Certified Survey Map (CSM) required for rezoned A2(1) parcel.
5. CSM to capture A2(1) driveway placement as noted on the town driveway permit.
6. CSM to be approved and recorded. If CSM is not recorded the zoning becomes null and void.

PLAN COMMISSION COMMENTS

1. Dana Duskocil to revise application to reflect the corrections within the motion.
2. Soil maps to be submitted and reviewed and approved by the Town Board.
3. Residential site set back requirements must be met.
4. Owner name(s) be listed on final CSM.

Motion carries 4-0.

Discussion and possible action regarding the Shadyside Drive Culvert Project.

Chair Pfeiffer stated he will send out letters in the near future to the property owners at Outfall 15 to schedule meetings. Supervisor Bolender asked about the bidding timeline for the project. No action taken.

Discussion and possible action on the 2018 contract with Stoughton Area Little League for the continued use of Oak Knoll Park.

The Board reviewed the contract. There were no changes to the contract as presented. Motion by Supervisor Olson, second by Sup. Damkoehler, to approve the 2018 contract as presented. Motion carries 4-0.

Discussion and possible action regarding the roads bidding process including bidding documents.

Ted Keehn of Public Works was in attendance. He presented previous bidding documents and explained the Quad Towns had come up with standard template that worked well with the Towns and contractors bidding process. He explained the bidding process, and that Public Works measures the road widths etc. and has measurements for the bids. They review the bids to make sure the amounts bid on are correct. Public Works provides the information to the contractors for the bidding process. Chair Pfeiffer asked about the culvert bidding process and the timeline. Ted explained the culvert bidding can be done at any time. Ted explained they are currently ahead of schedule for the bidding process. No action taken.

Discussion and possible action regarding the access stub road relative to Interstate 39/90 and County Trunk Highway N interchange.

Ted Gement of BP/Golden Oil was in attendance. Chair Pfeiffer explained we have not received any information back yet from the DOT. After the Town receives the information from the DOT, then the Town may dedicate the road to the property owner (s). An agreement will need to be drafted by for the property owners involved regarding snow plowing and maintenance of the road. Chair Pfeiffer will talk to Road Ranger to find out what their process was, and try to get more information regarding this. No action taken.

Discussion and possible action on the return of tax overpayments.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the 2017 real estate tax overpayments. Motion carried 4-0.

Discussion and possible action on the return of a driveway damage deposit for:

Scott Wackett, 2461 Tower Drive

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the refund of the driveway damage deposit for Scott Wackett. Motion carries 4-0.

Discussion / report out the Annual meeting date to be set for April 17, 2018 at 5:00 p.m.

The Board confirmed the annual meeting date of April 17, 2018 @ 5:00 p.m. This meeting will be held prior to the regular Town Board meeting.

Discussion on current Public Works projects and duties.

Chair Pfeiffer stated Public Works crew have been busy plowing the roads due to the recent snow.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the recent duties and projects they have been working on including end of year tasks, tax collections, prep for Spring Primary.

Discussion on items to be placed on the next agenda.

Tax Overpayments

Discussion regarding the parking lot behind the Dane County Sheriff's office and funding.

Shadyside Culverts

Placeholder-Golden Oil/BP stub road access (if there is information to share)

Review of 2017 Year-end financial reports.

EMS/Fire contracts-Cottage Grove Expiring-others?

PLAN COMMISSION REPORT

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson to approve the claims in the amount of \$54,705.35. Motion carried 4-0.

Second by

Vote

ADJOURNMENT

Motion by Supervisor Bolender, second by Supervisor Olson, to adjourn at 7:5 p.m. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer