

TOWN BOARD MEETING JANUARY 22, 2019 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Eric Olson, Supervisor Doug Larsson and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT:

Absent: Supervisor Jay Damkoehler

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:04 P.M.

ANNOUNCEMENT OF POSSIBLE CLOSED SESSION

MINUTES OF THE JANUARY 8, 2019 CAUCUS

Motion by Supervisor Bolender, second by Sup. Olson to approve the minutes as printed. Motion carries 4-0.

MINUTES OF THE JANUARY 8, 2019 TOWN BOARD MEETING

Motion by Supervisor Bolender, second by Sup. Larsson to approve the minutes as printed. Motion carries 4-0.

PUBLIC COMMENT

No one appeared for the public comment period.

BUSINESS

Discussion and take possible action regarding rescheduling the April 2, 2019 and November 5, 2019 Town Board meeting dates due to elections being held on those dates.

Motion by Supervisor Olson, second by Sup. Larsson, to change the meeting date from April 2, 2019 to April 4, 2019 at 6:00 P.M., and the meeting date from November 5, 2019 to November 7, 2019 at 6:00 P.M. Motion carries 4-0.

Discussion and take possible action regarding refund of real estate tax overpayments.

Motion by Supervisor Bolender, second by Sup. Olson, to approve the refund of tax overpayments in the amount of \$14,869.51.

Discussion and take possible action regarding setting the date for the annual meeting.

Motion by Supervisor Bolender, second by Sup. Olson, to schedule the annual meeting date to April 16, 2019 at 5:00 P.M. Motion carries 4-0.

Discussion and take possible action regarding a new operator's license for Dawn Marie Hudson.

Motion by Supervisor Bolender, second by Sup. Larsson, to approve issuance of an operator's license to Dawn Marie Hudson. Motion carried 4-0.

Discussion on Public Works projects and duties.

Public Works Superintendent Alex Mesdjian reported out on a complaint regarding visibility issues on Brown Deer and Spring Hill Drive. He requested placing a stop sign at the intersection. Supervisor Larsson recommended placing a stop sign at that intersection. Further discussion took place and the Board decided placing a stop sign would be appropriate. Stoughton School Transportation called and requested treatment on several roads, Alex requested they report back on the effectiveness of the

additional treatment on the roads. He reported out on the bids for the tree trimming, snow plowing, culverts, bridge aid, and roads for next year. They discussed training options and classes. Chair Pfeiffer stated he, Town Engineer Eric Vieth, and Alex will be meeting with FEMA on Feb. 5, 2019 at 1:30. Chair Pfeiffer reported out on the current status of FEMA regarding Strauss Road, and the status of the culvert lining along Shadyside.

Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” The Board may reconvene and take action on items discussed in closed session.

The Board determined there was no need for a closed session.

Update, discussion and take possible action regarding the shortage of staff in the Clerk’s office, regarding the Deputy Clerk/Treasurer position.

The Board discussed the status of the position. No action taken.

Clerk’s report on office duties and projects.

Clerk Hougan reported out on the current duties the clerk/treasurer’s office have been working on.

Discussion on items to be placed on the next / future agenda.

- Report out on FEMA meeting
- Possible closed session
- Approve claims from 1-22-2019 meeting

Supervisor Bolender reported out she will not be attending the Feb. 19, 2019 Town Board meeting. It was noted Supervisor Damkoehler will also be out for the Feb. 19, 2019 Town Board meeting.

PLAN COMMISSION REPORT

There was nothing to report at this time.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

The claims will be approved at the February 5 Town Board meeting.

ADJOURNMENT

Motion by Supervisor Larsson, second by Sup. Bolender, to adjourn at 7:00 P.M. Motion carried 4-0.

Respectively Submitted,

Pili Hougan
Clerk/Treasurer