

TOWN BOARD MEETING FEBRUARY 2, 2016 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Tom McGinnis, Supervisor Janiece Bolender, Supervisor Jay Damkoehler and Clerk/Treasurer Cassandra Suettinger.

ABSENT & EXCUSED:. (none)

OTHERS PRESENT: Brenda Taylor, 3047 Shoreview Drive, and Melanie Miller, 3159 Duncan Road.

Chairperson Haley called the meeting to order at 6:00 p.m.

MINUTES OF JANUARY 19, 2016 TOWN BOARD MEETING

Motion by Supervisor McGinnis, seconded by Sup. Pfeiffer, to approve the minutes of the January 19, 2015 Town Board meeting. Carried unanimously.

PUBLIC COMMENT: (None)

BUSINESS:

1. Interview with Plan Commission candidate Melanie Miler.

The Board conducted an interview with plan commission candidate Melanie Miller.

There will be one additional plan commission interview on February 17th, after which the Board will appoint two plan commission candidates.

2. Discussion and possible action on donation to Stoughton Veteran's Memorial.

Chair Haley reported the Stoughton Area Veteran's memorial has requested the four towns consider donating to purchase one of the memorial pillars. There will be 12 pillars total; however, they would like to focus on getting the four anchor pillars purchased and constructed. Chair Haley noted it would be nice to participate in a unified project with the other towns

Motion by Sup. Damkoehler, seconded by Sup. Pfeiffer, to approve making a donation to the Stoughton Area Veteran's memorial park in an amount not to exceed \$4000, contingent upon participation from the other three Towns. Carried unanimously.

3. Discussion and possible action on updated 2015 PASER ratings.

Item tabled to February 17th Town Board meeting.

4. Discussion and possible action on hiring a new office assistant.

Motion by Sup. Pfeiffer, seconded by Sup. McGinnis, to extend an offer of employment to Lori Deutsche. Carried unanimously.

5. Discussion and possible action on setting 2016 Open Book.

Motion by Sup. Damkoehler, seconded by Sup. Bolender, to set 2016 open book for Monday, April 25th from 12pm to 3pm and 4pm to 7pm. Carried unanimously.

6. Discussion and possible action on setting 2016 Board of Review.

Motion by Chair Haley, seconded by Sup. Pfeiffer, to set 2016 board of review for June 2nd beginning at 5:30p.m. Carried unanimously.

7. Discussion on Town contract for additional police services.

The Clerk reported Deputy Dale Veto has been assigned to the Town contract for additional police services. The Board noted they would like to add a provision to the ordinance to adopt state regulations on traffic regulations. This will allow the Deputy to issue citations for violations while on duty.

The Clerk will place a draft ordinance on the Town Board agenda for review.

8. Discussion and possible action on the return of real estate and personal property tax over payments.

Motion by Sup. Pfeiffer, seconded by Sup. Bolender, to approve the return of real estate and personal property tax overpayments for the report dated February 2, 2016 in the amount of \$824.53. Carried unanimously.

9. Clerk's Report on office duties and projects.

The Clerk reported Baker Tilly has completed their on-site work for the 2015 financial audit.

10. Discuss current Public Works projects and duties

The Board reviewed the public works memo submitted. Sup. Pfeiffer will follow up with Dane County Deputy Highway Commissioner Pam Dunphy regarding clarification on where the 35mph speed actually begins on Williams Drive.

11. Discussion on items to be placed on the next agenda.

The Board discussed items to be placed on the next agenda.

REPORTS: Building Inspector's report for January 2016.

CORRESPONDENCE: None

CLAIMS

Motion by Sup. Damkoehler, seconded by Sup. Pfeiffer, to approve the claims report dated February 2, 2016 in the amount of \$21,976.84. Carried unanimously.

ADJOURNMENT: Motion by Sup. Bolender, seconded by Supervisor Damkoehler, to adjourn at 7:31 pm.

Cassandra Suettinger, Clerk/Treasurer