

**TOWN BOARD MEETING FEBRUARY 22, 2017 – 6:00 P.M.  
TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Eric Olson, Michael Rumpf, Jason Elliott, John Toso, Wade Huston, Dwight Huston

**Absent & Excused:** Tom McGinnis

**Chair Haley called the meeting to order at 6:01 p.m.**

**MINUTES OF THE FEBRUARY 13, 2017 SPECIAL TOWN BOARD MEETING**

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the minutes as presented.

Motion carried 4-0.

**PUBLIC COMMENT**-There was no one registered for the public comment period.

**BUSINESS**

1. **Discussion and possible action on the rezone of Parcels #0611-142-8500-3 and #0611-113-9330-2 consisting of approximately 9.6 acres from A1-EX to RH-3 to separate the existing residence from farmland and place the parcels in the correct zoning district for property owner Mary Nordland, with Michael Rumpf, acting as agent, for property located at 2022 Koshkonong Rd, Cottage Grove, WI 53527.** Michael Rumpf was in attendance for this meeting. He is the agent representing the Nordlands. He presented the request. Chair Haley gave a recap of this request to the Board. This property will now be brought into the proper zoning code.

Motion by Chair Haley, Second by Sup. Damkoehler, to approve the rezone of Parcels #0611-142-8500-3 and #0611-113-9330-2 consisting of approximately 9.6 acres from A-EX-3 to RH-3 to separate farmland from the current residence at 2022 Koshkonong Rd, Cottage Grove, WI 53527 for property owner Mary Nordland with Michael Rumpf, acting as agent with the following conditions:

1. Proof of a signed and recorded warranty deed of the description of the land as described under Outlot 1, consisting of .0690 acres as shown on the Preliminary CSM drawing #4847-16 dated 6/14/2016 from the Nordland's to the Dumke's.
2. A plat of survey be created of the entire 40 acre Dumke property, then create and record a warranty deed using the description of the 40 acres of the Dumke property from Dumke to Dumke.
3. The CSM of the Nordland property must be approved and recorded. If the CSM is not recorded, the zoning will become null and void.
4. Parcels #0611-142-8500-3 and #0611-113-9330-2 be deed restricted to no further residential development.

Motion carried 4-0.

2. **Discussion and possible action on the approval of Preliminary Certified Survey Map, Drawing No. 4847-16 dated 6/14/16, creating a one lot CSM consisting of approximately 9.6 acres for property owner Mary Nordland, with Michael Rumpf, acting as agent, for property located at 2022 Koshkonong Rd, Cottage Grove, WI 53527.** Chair Haley stated the CSM will need to be on the agenda for final approval.

Motion by Chair Haley, second by Sup. Bolender, to approve the Preliminary Certified Survey Map, Drawing No. 4847-16, dated 6/14/2016, creating a one lot CSM consisting of approximately 9.6 acres for property owner Mary Nordland, with Michael Rumpf, acting as agent, for property located at 2022 Koshkonong Rd., Cottage Grove, WI 53527, with the condition that the Certified Survey

Map include the correct language for the Town of Pleasant Springs approval, that all owners of record be included in the owner's certificate on the CSM and middle initial of the owner/owners are required and the right of way width for each side of the centerline of Koshkonong Rd. is shown.  
Motion carried 4-0.

3. **Discussion and possible action regarding the request for a flag pole at Oak Knoll Park.**  
Jason Elliott and John Toso were in attendance to present the request for the flag pole. They presented a drawing of the area where the pole will be located. They stated the estimated cost for the flag pole will be approximately \$2900.00. Fundraising is currently taking place. The Board requested a more detailed map to be provided for our records.  
Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the flag pole as indicated on the map, with SALL/SAYB furnishing and installing the flag pole structure, provide any future maintenance, lower the flag as needed, and fly the flag when appropriate. Friendly amendment made by Pfeiffer, to include an internal system, and for the Town to be provided with a key.  
Motion carried 4-0.
4. **Discussion and possible action regarding the request from R.G. Huston regarding the use of roads during construction.** Wade and Dwight Huston of R. G. Huston were in attendance to explain their request. They have concerns with the upcoming construction season regarding the conditions of the roads they will need to use with the closing of Rinden Rd. They will film the road just prior to the start of construction, and at the end of construction. Chair Haley stated Public Works will also film the road. They expressed concerns of having to pay for damage of the roads used during the construction period that they didn't incur. They expressed concerns with the DOT and were told DOT would not pay for any damages. They are Town Roads. Chair Haley wondered if a cost sharing agreement could be written between the parties involved. R. G. Huston wants to be good neighbors and cooperate, and they requested the Town reach out to the DOT. R.G. Huston will let the Town know if they are awarded the contract for the construction project.
5. **Discussion and possible action regarding the Shadyside Culverts.** Attorney Morgan stated he sent a letter and has not yet heard back. Eric Olson was in attendance and explained he is a member of FOLKS. They would be interested in information regarding the project, and they are in favor of preserving the lakes and any type of runoff. Eric stated they would send a letter to the parties involved in support of the project, as it would approve the condition of the lake. He will provide map and project information to the next FOLKS meeting, and get any information/feedback from FOLKS to the Town. Staff will forward information to Eric Olson to share with FOLKS.
6. **Discussion and possible action regarding the Stoughton EMS contract (If revised and ready for review and action).** The Board discussed the concerns regarding the language of Stoughton EMS contract with Attorney Morgan. Staff was directed to send the contract to Attorney Morgan for review and recommendations.
7. **\* Discussion and possible action regarding the proposal from Terra for flushing and televising a culvert located at Outfall 13.** The Board reviewed proposals.  
Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to accept the proposal from McCann for cleaning and video inspection of the metal storm sewer on Shadyside at Outfall 13 for the base price of \$250.00 per hour for four hours maximum, with potential additional costs for license, bonding, and permit fees. Motion carried 4-0.
8. **Discussion and possible action regarding setting the dates for the 2017 Open Book and Board of Review for Monday, April 10 from 12-3:30 pm and 4:30-7:30 pm and Tuesday, April 11 from 9-12:00 p.m. and 1-3 p.m. Board of Review on Thursday, May 25 from 5:30-7:30 p.m.**

Clerk Hougan will set up training for Supervisor's Bolender, Pfeiffer, Olson, and Larsson. Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to set the dates as listed. Motion carried 4-0.

**9. Clerk's Report on office duties and projects.**

Clerk Hougan reported out on the current duties and projects the office has been working on to include:

- February tax settlements to districts
- Prep for and administer the Spring Primary-14% turnout for Pleasant Springs
- Bank Reconciliations
- Fire dues self-certification
- Dog licenses/Fireworks Permits/Campground Permit
- Notary and Bond for Sandy
- Insurance renewal

**10. Discussion on current Public Works projects and duties.** The Board reviewed the public works memo, along with the bridge inspection correspondence.

**11. Discussion on items to be placed on the next agenda.**

- Board meeting with Public Works item on March 16-Bridge Inspections-then Town Board agenda March 21
- Shadyside Culvert Project/Update
- Stoughton EMS Contract
- Broadband/Internet Grants Update and Information

**REPORTS**

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve the claims in the amount of \$56,335.17. Motion carried 4-0.

**ADJOURNMENT**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn at 7:36 p.m. Motion carried 4-0.

Respectively submitted,

Pili Hougan  
Clerk/Treasurer