

TOWN BOARD MEETING FEBRUARY 6, 2018 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Gary Smithback, 3236 Brooklyn Dr., Connie Hagen, 3147 Sunnyside St., Bill Lamm, 3147 Sunnyside St.

Absent & Excused:

CALL TO ORDER: Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE JANUARY 16, 2018 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as printed. Motion carries 4-0.

PUBLIC COMMENT

Jeff Matcha was in attendance to introduce himself as the new Deer-Grove EMS Chief.

BUSINESS

Presentation and possible action from Friends of Lake Kegonsa (FOLKS) regarding a proposal for leaf pick-up within the Town of Pleasant Springs - Lake Kegonsa area.

Gary Smithback of FOLKS introduced himself and stated he is the chair of the leaf management program. He also introduced Connie Hagen and Bill Lamb, members of FOLKS. He explained the leaf management program they are proposing with the Town of Pleasant Springs, to collect leaves around Lake Kegonsa. They received a grant from Yahara WINS for the pilot leaf program, and have applied for other grants for this program. They are proposing a pilot program with the Town of Pleasant Springs and the usage of the City of Stoughton's leaf vacuum. The Town of Dunn received a grant and has participated in the program with FOLKS. There has been positive feedback from the residents. FOLKS will pay for the Town of Pleasant Springs employees to drive the leaf pick-up truck on the designated weekends, and for the usage of the City of Stoughton's equipment. Chair Pfeiffer contacted the Town's insurance agent to discuss coverage and liability. The Town would be liable in the event there is any damage to the equipment. The Town will need to notify the insurance prior to the days we will be participating on the leaf pick-up and use of equipment. He explained he spoke with the Public Works employees and they were on board with this program. FOLKS will work with office staff in obtaining any needed addresses for the mailing. They will notify residents via emails, mailings, and the website. Supervisor Larsson noted there are certain volunteerism awards given by Governor Walkers office and would like to recognize the work FOLKS has done, and he will look into this. He also stated there is an opportunity for a reverse alerting system that may be a method to alert the residents of the weekends involved for this program.

Motion by Supervisor Bolender, second by Supervisor Olson, to approve the proposal from FOLKS for leaf pick-up with the Town of Pleasant Springs for three weekends. Motion carried 5-0.

Discuss and possible action regarding the Quam Park Playground equipment.

Chair Pfeiffer stated he sent a letter to Bruce Johnson regarding the previous park funds paid to the Town were utilized in the park several years ago for improvements to resurface the tennis and pickle ball court. No action taken.

Discussion and possible action regarding the approval of a base for the map cabinet in the clerk's office in the amount of \$341.10.

Supervisor Bolender explained the base on the map cabinet is shorter than what was intended. The new base will bring the map cabinet to a higher level.

Motion by Supervisor Bolender, second by Sup. Larsson, to order the new base. Motion carries 5-0.

Discussion and possible action regarding the parking lot behind the Sheriff's precinct and funding sources.

Chair Pfeiffer reviewed the previous proposal. They would like to have some sort of cost sharing from the tenant that uses the parking lot. The current contract signed is for five years thus we cannot raise the rent to incorporate costs of the parking lot pavement. Chair Pfeiffer will contact Sheriff Mahony and have try to schedule a meeting with him to discuss options.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to direct the Town Chair to engage in a meeting with the Dane County Sheriffs for a discussion on parking lot improvements. Motion carried 5-0.

Discussion and possible action regarding the new Dane County Zoning Code and the process to notify residents.

Chair Pfeiffer re-capped the special meeting held with Majid regarding the proposed new Dane County Zoning Code, and the different ways to inform residents. One of the ways would be to put an article on the front page of the Spring newsletter, and to add the information to the website. Staff will direct residents to call Dane County Zoning, and Majid from Dane County Zoning could be available to set up meetings with residents that have significant changes. No action taken at this time.

Discussion and possible action on the return of tax overpayments.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the reimbursement of the tax overpayments. Motion carried 5-0.

Discussion and possible action on the return of a driveway damage deposit for:

Bill Weber & Laura Mays, 1995 Skyline Drive

James Lugge, 2097 River Estates Lane

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the driveway damage deposit refunds for Bill Weber & Laura Mays, and James Lugge.

Motion carried 5-0.

Review of the 2017 year-end financial reports.

The Board reviewed the preliminary end of year financials. Clerk Hougan explained the auditors were at the Town on January 23.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the fund balances as presented. Motion carried 5-0.

Discussion on current Public Works projects and duties.

The Board reviewed the Public Works memo. They Board discussed becoming a participant in the WI Salt Wise Partnership prior to the 2018-2019 winter season. Participation requirements include

obtaining individual or organizational winter salt certifications. These classes are offered in the fall of each year. Chair Pfeiffer will obtain further information and present to the Board.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the current office duties staff has been working on to include tax collections, end of year reports, audit, preparation for the upcoming February 20 Spring Primary Election, along with other day to day duties. She reminded the Board of the next Town Board meeting is scheduled on Thursday, Feb. 22 due to the Spring Primary on the 20th.

Discussion on items to be placed on the next agenda.

- Commission of Public Lands Loan Application
- Bridge Inspection Report
- BP/Stub Road (if information is available)
- Shadyside (if information is available)
- Review of draft bid for road bids

PLAN COMMISSION REPORT

Chair Pfeiffer reported out on the special Plan Commission and Town Board meeting held on January 25 with Majid Allen of Dane County Zoning to review the proposed new Dane County Zoning Code.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the claims in the amount of \$34,225.86. Motion carries 5-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Olson, to adjourn at 7:29 p.m. Motion carries unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer