

**SPECIAL TOWN BOARD-QUAD TOWNS MEETING FEBRUARY 15, 2017 – 4:30 P.M.  
TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender (arrived at 5:30), Supervisor Tom McGinnis, Supervisor Jay Damkoehler, Tristan McGough, Mark Porter, Norman Monson, Doug Larsson, Eric Quam, Ted Olson, Jim Lunde, Cathy Hasslinger, Jeff Hodgson, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:**

**Chair Haley called the meeting to order at 4:35 p.m.**

Chair Haley thanked all members who serve on the Town Boards. She stated she really appreciated working with everyone during her time with the Town of Pleasant Springs. She stated she and Tom McGinnis did not run again, and this was Tom's last meeting as a Board member. She read aloud a letter of commendation for Tom's McGinnis 18 years of service to the Town.

**BUSINESS**

1. **Discussion and possible action regarding setting a date and time for first aid training and to discuss safety training requirements for road crews.** Norm Monson stated there was an opportunity for the road crews to take CPR training through the High School on certain evening dates. There was a discussion regarding the time of the CPR classes, they would be held after hours. Clerk Hougan reported there is another opportunity to take the CPR classes through the Stoughton EMS. These classes would be held during the day. Staff was directed to contact the Quad Towns with the available dates for the CPR training, and to try to secure a date for the CPR training prior to March 1 through the Stoughton EMS. If we do not hear back from the Quad Towns regarding the training through the Stoughton EMS, we will notify the High School nurse regarding the CPR training through them during the evening hours. The date for this training was March 15.
2. **Discussion and possible action from the quad towns regarding the Stoughton EMS contract.** There was a revised contract delivered to the Town of Dunn today for each of the Quad Towns. Cathy Hasslinger reported out the new revision did not have the suggested language she recommended. She will reach out to Mayor Olson and the EMS Director to have the proposed language added and revise the contract again. Cathy will email the Quad Towns when she hears back from Stoughton. There was discussion regarding whose responsibility it should be to update the yearly population and boundary changes through annexation. Norm commented on the patience from the Quad Towns regarding this contract. He stated it would be nice to get this contract ratified prior to the next contract installment. Chair Haley thanked Cathy Hasslinger for all her efforts and recommendations on this contract.
3. **Discussion and possible action regarding a possible joint grant for Broadband/Internet with the Towns. Town of Dunn to present.** Chair Haley explained her request for this agenda item. She wanted to hear if the Town of Dunn had any updates regarding the grant they applied for. She reported we don't have the staff availability to write grants and wondered if we could contract with their grant writer as an additional way of sharing services between the Towns. Cathy Hasslinger stated they have contracted services with Oregon in the past. She further explained the grant process they used for internet services. She said the grant applications usually go through the vendor. Chair Haley stated the Quad Towns should continue discussion regarding this, to work on this together, and share ideas.

4. **Discussion and possible action regarding Agricultural Enterprise Areas-Dunn to update us on their established area and process for land owners petition request.** Cathy Hasslinger updated us on the Town of Dunn's Agricultural Enterprise Area and their process. She stated it's a wonderful opportunity and incentive especially for the farmers with many acres. She said the Town of Dunn designated 4,000 plus acres in 2011. She provided a map of the AEA for the Town of Dunn. The county provides assistance to those interested in designated an AEA. She said the Town of Dunn has not had anyone take advantage of the tax credit. Chair Haley suggested to reach out to property owners in the area. Information regarding Agricultural Areas can be added to the Spring Newsletter for the Town of Pleasant Springs.

**There was a 10-minute break from 5:30 to 5:40 p.m.**

5. **Discussion and possible action regarding Purchase of Development Rights/Rutland to present any projects they are working on.** Ingrid from the Town of Dunkirk presented. The City of Stoughton is working on their comprehensive plan. She passed around a map of Stoughton's comprehensive plan showing the designated areas of possible annexation for the surrounding Towns. Dunkirk is holding a community forum on March 19, from 4:00-6:00 pm at the Dunkirk Town Hall. If the community is interested, they will look at a possible referendum in 2018. She summarized the process of Purchase of Development Rights. Once the property is signed over, it becomes a permanent easement. Cathy Hasslinger from the Town of Dunn stated Dunn has had this program for 20 years, and has had consistently good feedback.
6. **Discussion on roads repair and maintenance in each town.** David Pfeiffer spoke regarding this agenda item. The Town of Pleasant Springs is looking at holding a meeting to present to the residents the proposed future road work, and the significant increase in spending the Town would incur due to the extent of the road repairs. He explained last year Public Works came up with an estimate of what it may cost the Town, and what it would take to maintain. The Town is looking for ways on how to fund for the road repairs. The Town survey last year indicated the residents were interested in the road conditions. He wondered what the other Towns are doing to pay for road repairs. Cathy Hasslinger asked if the Town thought about a referendum? Dunn does a 1.5-million-dollar bond, then about \$300,000 each year approximately, and if needed they do a resolution. Chair Haley stated the Town plans to hold a meeting similar to the meeting held when the new Fire Station was being built to notify and get feedback from residents. Cathy stated they use cold patch at times as a cost saving approach.

**Cathy Hasslinger and Jeff Hodgson left at 6:12 p.m.**

7. **Discussion on date and time of next Quad Towns meeting.** The Town of Dunkirk will hold the next Quad Towns meeting in May or June.
- Agenda items for the next Quad Towns-
- Broadband/Internet
  - Update on Purchase of Development Rights
  - EMS Contract
  - First Aid training update/active shooter training
  - CARPC Presentation by CARPC staff (placeholder) Steve Steinhoff-A Greater Madiosn Vision
  - Fire Department Purchases/Invite Edgerton Fire Chief (Randy P)
  - Road Bids-send responses out to Towns (Does not need to be on agenda) send/share information regarding bids.

**ADJOURNMENT**

Motion by Pfeiffer, second by Damkoehler, to adjourn at 6:30 p.m.

Respectfully submitted,

Pili Hougan  
Clerk/Treasurer