

**TOWN BOARD MEETING MARCH 20, 2018 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Jim and Lori Alme, Brian Spanos, Jason Ehle

**Absent & Excused:** Chair David Pfeiffer, Supervisor Doug Larsson

**CALL TO ORDER:** Supervisor Damkoehler called the meeting to order at 6:00 p.m.

**BUSINESS**

**Discuss and take action on a request from Randall & Robert Ehle, 1898 Barber Drive, Stoughton, WI 53589, Jason Ehle, acting as agent, to rezone approximately 5.1 acres of parcels #0611-143-9500-0 and #0611-144-9000-4 (2432 County Highway BN) from A-1 EX to A2(4) to separate existing residence from farmland to create a residence for the son & family.**

Jason Ehle was in attendance. Supervisor Bolender reported out on the rezone. The acreage had been changed to 6 acres, and the Plan Commission understood that to be the correct acreage. Motion by Supervisor Bolender, second by Sup. Olson. to approve Jason Ehle, acting as agent, to rezone approximately 6.0 acres of parcels #0611-143-9500-0 and #0611-144-9000-4 (2432 County Highway BN) from A-1 EX to A2(4) to separate existing residence and buildings from the original farmstead. And to transfer one (1) of the (2) available density unit splits to the A2(4) parcel.

**DEED RESTRICTIONS**

1. One (1) available split transferred from original farmstead to the A2(4) parcel.
2. No further residential development within the A2(4) parcel.

**CONDITIONS:**

1. Driveway shared access plan for agricultural use to be submitted with CSM.
2. Utility easement noted on CSM.
3. A Certified Survey Map (CSM) is required for the rezoned parcel.
4. Owner name(s) be listed on final CSM.
5. CSM must be approved and recorded, if CSM is not recorded the rezone becomes null and void.

Motion carried 3-0.

**Discuss and take action on a request from Jim Alme, 2061 Spring Road, Stoughton, WI 53589, Brian Spanos, acting as agent to rezone approximately 4.03 acres of parcel numbers #0611-064-8010-0, #0611-064-8030-0, and #0611-053-8630-0, to create a new parcel of approximately 4.03 acres, along 2917 Hwy MN, from C-1 to C-2 for mini storage warehouses.** Jim and Lori Alme and Brian Spanos were in attendance. Supervisor Bolender reported out on the rezone request.

Motion to approve Jim Alme, 2061 Spring Road, Stoughton, WI 53589, Brian Spanos, acting as agent to rezone approximately 4.03 acres to combine parcel numbers: 0611-064-8010-0 (1.646 acres), 0611-064-8030-0 (1.786 acres), 0611-053-8630-0 (0.589 acres), to create a new parcel of approximately 4.03 acres total along (2917 Hwy MN) from C-1 to C-2 for mini storage warehouses.

Comment: Comprehensive Plan – Displays Mixed Use area. Adjacent property is zoned commercial.

## DEED RESTRICTIONS

1. Restricts use to the development and operation of mini storage warehouse facilities.
2. Prohibits installation of off-premise advertising signs (billboards).
3. Signage and lighting to be designed to limit adverse effects on surrounding properties.
4. 345 kV utility easement to be displayed and noted on CSM.
5. Obtain approval from Land and Water Resource Management regarding erosion control and storm water management plan. Provide approved plan to the Town for record.
6. Restricts new parcel to no further residential development.
7. Conditional use permit #2232 (CUP), for a single family residence to become null and void no later than 12/31/2019.
8. Secure property by keyed access and fencing up to against buildings.

## CONDITIONS:

1. Existing 345 kV utility easement requirements must be maintained.
2. Dane County building setback and height requirements must be met.
3. A Preliminary and Final Certified Survey Map (CSM) is required for the rezoned parcel.
4. A Driveway Access Placement form completed by Public Works must be in place prior to approval of the Preliminary CSM.
5. Owner and/or company name(s) to be listed on final CSM.
6. CSM must be approved and recorded, if CSM is not recorded the rezone becomes null and void.

Motion carried 3-0.

**Presentation of the 2017 Draft Audit by Baker Tilly.** This item will be rescheduled and brought back at a future Town Board meeting.

**Discussion and possible action regarding the 2017 Draft Audit report from Baker Tilly.**  
This item will be brought back to a future Town Board meeting.

**Discussion and possible action regarding the amendment to Chapter 135: Mailboxes. (2<sup>nd</sup> Reading)**

No action taken, this will be brought back to the April 5 Town Board meeting for a 3<sup>rd</sup> reading.

**Discussion and possible action regarding the access stub road relative to Interstate 39/90 and County Trunk Highway N interchange.**

This item was deferred as a request from Chair Pfeiffer. This will be brought back to a future Town Board meeting.

**Discussion and possible action regarding the dedication of the access road to BP/Golden Oil.**

This item was deferred as a request from Chair Pfeiffer. This will be brought back to a future Town Board meeting.

**Discussion and possible action regarding Shadyside Drive and Culverts.**

This item was deferred as a request from Chair Pfeiffer. This will be brought back to a future Town Board meeting.

**Discussion and possible action regarding Public Works email.**

Supervisor Damkoehler reported out he has generated a Public Works email account. He would like this item deferred to the next meeting for Chair Pfeiffer to determine use of the email account.

**Discussion and possible action regarding the 2018 Tree Trimming Budget.** This was a request from Public Works to go over the 2018 budgeted amount. Supervisor Bolender would like to have more information regarding the Tree Trimming budget prior to making a decision. The Board discussed the past tree trimming operation and would like to have more information provided for the next Town Board meeting to continue their discussion. Motion by Supervisor Bolender, second by Supervisor Olson, to table this item to the next meeting and to request information to include the difference between the truck rental and labor costs between last year and this year for more accurate information to make a decision, and to make an accurate decision to budget for in the future. Motion carries 3-0.

**Discussion on current Public Works projects and duties.**

The Board review the Public Works memo.

**Clerk's report on office duties and projects. Clerk Hougan reported out on some of the duties and projects to include:**

- Revised PC application and instruction packet-reviewed pick up and intake procedures with Staff
- Open Book Monday 12:00-7:00; Tuesday 9:00-3:00, Accurate Appraisal will be here on those days
- Bid Opening Mon. April 2-Town Board agenda Thursday April 5.
- Prepping for the Spring Election April 2- in house absentee voting taking place.
- Submitted the MS4 Stormwater report
- Submitted Annual Work Comp Audit report
- Review of Audit
- Reviewed assessment roll-prepped
- April 11 WMCA meeting-Sandy morning session-Liquor & Cigarette Licensing Laws / Pili, afternoon session for Board of Review training and re-certification-Waunakee.
- Vacation next week.

**Discussion on items to be placed on the next agenda. (April 5)**

- Road Bids-review and award
- Tree Trimming information
- Public Works email
- Chapter 135-Mail Box Ordinance
- Stub Road Access
- Dedication of access road to BP/Golden Oil
- Shadyside Culverts
- Possible Audit Presentation and Discussion / action

## **PLAN COMMISSION REPORT**

### **REPORTS**

The Board reviewed the reports included in the packet.

### **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

### **CLAIMS**

Motion by Supervisor Olson, second by Sup. Bolender, to approve the claims in the amount of \$9931.34. Motion carries 3-0.

### **AJOURNMENT**

Motion by Supervisor Bolender, second by Sup. Olson, to adjourn at 6:40p.m. Motion carries 3-0.

Respectively submitted,

Pili Hougan-Clerk/Treasurer