

**TOWN BOARD MEETING MARCH 21, 2017 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Bill Morgan and Eric Vieth

**Absent & Excused:** Supervisor Tom McGinnis

**Chair Mary Haley called the meeting to order at 6:00 p.m.**

**MINUTES OF THE MARCH 7, 2017 TOWN BOARD MEETING**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the minutes as printed.

Motion carried 3-0 with Chair Haley abstaining.

**PUBLIC COMMENT** There was no one registered for the public comment period.

**BUSINESS**

1. **Discussion and possible action regarding the Shadyside Culvert project and review results of the McCann video.** Attorney Morgan and Eric Vieth, the engineer, were in attendance. Eric Vieth stated he reviewed the filming of Outfall 13. He thought it was in better condition than what he anticipated, and it would be a good candidate for the culvert lining. He thought the estimate was an acceptable price, but the Town may want to package all costs if there was more than one culvert lined. The culvert lining is anticipated to last approximately 50 years per McCann's. The Board discussed options with the engineer and town attorney. Attorney Morgan stated he would like the information and results as soon as possible, Eric agreed. Further discussion followed. Staff was directed to schedule the filming of the other 3 culverts with McCann's as soon as possible, and to bring back results to the next Town Board meeting.
2. **Discussion and possible action regarding the City of Stoughton EMS contract.** Attorney Morgan stated he reviewed the contract, and he had a few areas of concern. The Board discussed the contract. Staff was directed to get information from the Town of Dunn regarding their decision on the contract, and to keep Attorney Morgan informed.  
Motion by Supervisor Pfeiffer, second by Sup. Bolender, to direct Attorney Morgan to re-draft the contract. Motion carried 4-0.
3. **Discussion and possible action on the approval of Resolution R-2017-01: A Resolution Authorizing a Loan with the Board of Commissioners of Public Lands for 2017 road projects.** The Board reviewed the loan application. This would be a one year loan in the amount of \$200,000.00. The Board discussed the disbursement to be on August 1, 2017.  
Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve Resolution R-2017-01 Authorizing a loan with the Board of Commissioners of Public Lands in the amount of \$200,00.00. Motion carried 4-0 on a roll call vote with Chair Haley and Supervisors Damkoehler, Bolender, and Pfeiffer all voting aye.
4. **Discussion and possible action on the Town Board meeting scheduled for July 4, 2017.** Motion by Supervisor Pfeiffer, second by Sup. Damkoehler, to move the Town Board meeting to Thursday, July 6, 2017, at 6:00 p.m. Motion carried 4-0
5. **Discussion and possible action on items for the Spring edition of the newsletter.** The Board discussed items to be included in the Spring newsletter.

6. **Discussion and possible action regarding the walk bridge at Oak Knoll Park.**  
Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to authorize reimbursement in the amount of \$323.30 to the Stoughton Area Little League, for the town's portion of the walk bridge at Oak Knoll park. Motion carries 4-0.
7. **Discussion and possible action regarding appointment of Brenda G. Campbell, agent, for the Road Ranger, LLC., located at 2762 HWY N, Cottage Grove, WI 53527.**  
Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve the appointment Brenda G. Campbell as agent for the Road Ranger, located at 2762 HWY N, Cottage Grove, WI. Motion carried 4-0.
8. **Discussion and possible action regarding the bridge inspection reports from the Dane County Department of Public Works, Highway and Transportation Department.**  
The Board will be prepared with a plan in case the condition of the bridge fails. No action taken.
9. **Discussion on current Public Works projects and duties.**  
Supervisor Bolender reported out Public Works has been working on tree trimming. Clerk Hougan reported out the bridge aid reimbursement forms were completed by Ted and submitted to Tricia Prine; Jim and Ted attended CPR training on March 20.
10. **Clerk's report on office duties and projects.**  
Clerk Hougan reported out some of the duties the office has been working on to include preparing for the April 4, 2017 Spring Election; prep for the annual meeting; prep for BOR and Open Book; submitted 2017 government employment & payroll survey; along with other office duties.
11. **Discussion on items to be placed on the next agenda.**  
Results of the audit completed by BakerTilly  
EMS contract  
Shadyside Culvert Project-Results of videotaping by McCann  
Follow up from DOT-Craig Pringle regarding filming of Park, West Star, and Koshkonong Rd.

## **REPORTS**

The Board reviewed the reports included in the packet.

## **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

## **CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve the claims in the amount of \$33,684.20. Motion carried 4-0.

## **ADJOURNMENT**

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to adjourn at 7:47 p.m. Motion carried 4-0.

Respectively submitted,

Pili Hougan/Clerk-Treasurer