

**TOWN BOARD MEETING APRIL 6, 2017 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Ted Keehn, Jim Alme, Eric Vieth

**Absent & Excused:** Supervisor Tom McGinnis

**Chair Mary Haley called the meeting to order at 6:00 p.m.**

**CALL TO ORDER**

**ANNOUNCEMENT OF POSSIBLE CLOSED SESSION**

Chair Haley announced the Board may move into closed session.

**MINUTES OF THE MARCH 16, 2017 PUBLIC WORKS & TOWN BOARD MEETING**

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve as printed. Motion carried 4-0.

**MINUTES OF THE MARCH 21, 2017 REGULAR TOWN BOARD MEETING**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the minutes as printed.

Motion carried 4-0.

**PUBLIC COMMENT**

Public Works employee Ted Keehn presented a speech in appreciation for the many years of service by Chair Mary Haley.

**BUSINESS**

**1. Discussion and possible action to recommend approval of Lot 1 Preliminary Certified Survey Map, Drawing No. 8695, creating a one lot CSM (Certified Survey Map) consisting of approximately 2.21 acres for property owners Neal and Mark Elsing, with Neal Elsing acting as agent, for property located near 2636 S Hill St.**

Supervisor Bolender presented. Neal Elsing had some concerns regarding the driveway placement. He will get together with Public Works for review. It was noted the driveway placement will need to be final when the CSM is completed.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve Lot 1 Preliminary Certified Survey Map, Drawing No. 8695, creating a one lot CSM consisting of approximately 2.21 acres for property owners Neal and Mark Elsing, with Neal Elsing acting as agent, for property located near 2636 S Hill St. based on the following conditions:

- 1.) The application needs to be completed with the Township for driveway placement
- 2.) The driveway placement is indicated on the CSM
- 3.) The CSM shows the proper endorsement and certificate of Town Board approval with the signature line to read Maria P. Hougan, Town Clerk.
- 4.) That the full names including middle initials of the owners be on the CSM.
- 5.) Lot 2 is deed restricted so there is no further development.

It was noted that Lot 2 (the larger lot) is zoned Ag-4 or A-4. It will remain ag land.

Motion carried 4-0.

2. **Discussion and take possible action on the request of Joel Hougan, with Brooks Fechhelm of Trierweiler Construction, acting as agent, for a temporary conditional use permit. The temporary conditional use permit is for a concrete plant for WisDOT and municipal roadway projects. The property is located 500' East of 2488 Koshkonong Rd., Stoughton, WI 53589.** Motion by Supervisor Bolender, second by Sup. Damkoehler to table this agenda item at this time. This will be brought back in the future. Motion carries 4-0.
3. **Discussion and possible action regarding Ordinance Amendment (OA) #83, 2016 Regarding Authorizing Electronic Signs in the A-1EX Exclusive Agricultural District with Dane County Zoning.** Motion by Supervisor Damkoehler, Second by Sup. Pfeiffer, to approve the Ordinance Amendment #83, 2016 Regarding Authorizing Electric Signs in the A-1EX Exclusive Agricultural District with Dane County Zoning. Motion fails 4-0. All members opposed.
4. **Discussion and possible action regarding awarding the 2017 Skyline Drive & Skyline Circle Road Construction Project.** Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve awarding the 2017 Skyline Drive & Skyline Circle bid to Payne & Dolan, in the amount of \$141,924.47. Motion carries 4-0.
5. **Discussion and possible action regarding awarding the 2017 Chipseal Surfacing on Town Roads.** Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve awarding the 2017 Chipseal Surfacing bid to Fahner Asphalt Sealers in the amount of \$93,015.00. Motion carried 4-0.
6. **Discussion and possible action regarding the Shadyside Culvert project and review results and recommendation of the McCann video.** Jim Alme and Eric Veith were in attendance. Jim took pictures of the culvert lining McCann's completed in McFarland. McCann's recommendation was they all could be lined. Jim and Eric weren't positive they could all be lined without some work done to replace and repair some of the culverts. They discussed the different conditions of the culverts, along with what type of repairs could be done. Further discussion followed. Eric, the Town Engineer will put together a cost estimate, and make sure the lining of the culverts is the best option, and cost effective. He stated Outfall 15 needs to be videotaped. Chair Haley stated we need to keep in touch with Attorney Morgan. Jim will contact McCann's to see if they can come back and video tape the needed sections. Eric will notify the Town Clerk when he is ready to present his information to the Town Board. No action taken at this time.
7. **Discussion and possible action regarding the City of Stoughton EMS contract.** Motion by Supervisor Pfeiffer, second by Sup. Bolender, to table this item to the next Town Board meeting. Motion carried 4-0.
8. **Discussion and possible action on the seasonal help for the 2017 Spring and Summer Season.** Motion by Supervisor Damkoehler, second by Sup. Bolender, to rescind the motion of the last meeting relating to seasonal help and proceed with the candidate process. Motion carries 4-0.
9. **Discussion and possible action on the 2016 Audit Report from Baker Tilly.** Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to accept and approve the 2016 audit report from Baker Tilly. Motion carries 4-0
10. **Discussion and possible action on entering into a contract with the DOT for the 2017-2018 Sodium Chloride Municipal Agreement.**

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve entering into the 2017-2018 Sodium Chloride Municipal Agreement, and to direct the Clerk to execute the contract. Motion carries 4-0.

**11. Discussion and possible action regarding the response from DOT regarding the filming of Park, West Star, and other Town roads involved during the CTH N interchange project.**

The Board discussed the filming of the roads. They were told the filming would take place only if the contractors were using the road(s). DOT stated they wouldn't film the road(s) due to not being used as a haul road. Public Works will keep the Town informed regarding contacting DOT for filming. Rinden Road has been filmed last year. No action taken.

**12. Discussion and possible action regarding sealcoating of West Star and Park Street.**

Chair Haley had concerns as to whether the scheduled sealcoating of West Star and Park Street should continue. The opinion was that it was still wise to do the sealcoating as scheduled. Further discussion followed. They discussed filming the condition of the road before and after.

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to take no action at this time. Motion carries 4-0.

**13. \*Discussion and possible action regarding the Deputy Clerk/Treasurer compensation.**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to move into closed session at 7:32 p.m. pursuant to Wisconsin State Statutes 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carries 4-0 on roll call with Haley, Pfeiffer, Damkoehler, and Bolender voting in favor.

The Board discussed the matter.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to resume in open session. Motion carries 4-0 on roll call with Haley, Pfeiffer, Damkoehler, and Bolender voting in favor.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to increase the wages as discussed in closed session after the 6-month probationary period and review. Motion carries 4-0.

**14. Discussion on current Public Works projects and duties.**

The Board review the Public Works projects and duties.

**15. Clerk's report on office duties and projects.**

Clerk Hougan reported out on the office duties and project to include the Spring Election, submittal of the Responsible Unit Recycling Grant report, preparing for the annual town meeting.

**16. Discussion on items to be placed on the next agenda.**

EMS Contract  
Comprehensive Plan  
Bryant Center

**REPORTS**

The Board reviewed the reports included in the meeting packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the meeting packet.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve the claims in the amount of \$65,196.13. Motion carries 4-0.

**ADJOURNMENT**

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to adjourn at 8:40 p.m. Motion carries unanimously.

Respectively submitted,

Pili Hougan  
Clerk/Treasurer