

TOWN BOARD MEETING May 17, 2016 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Tom McGinnis, Supervisor Damkoehler, and Clerk/Treasurer Cassandra Suettinger.

ABSENT & EXCUSED:

OTHERS PRESENT: Diane Olson, 2048 Williams Drive, Mike Wylesky, 2048 Williams Drive, Kristin and Jon Jaeck, 1357 Diane Ave, Belleville, Jean Voss, 2769 Spring Hill Drive, Nicole Tilleson, 2521 Williams Drive, Regina Kolbow, 2515 Williams Drive, and Todd Menzel, 868 Progress Way, Sun Prairie.

Chairperson Haley called the meeting to order at 6:00 p.m.

MINUTES OF APRIL 26, 2016 SPECIAL TOWN BOARD MEETING

Motion by Supervisor McGinnis, seconded by Sup. Bolender, to approve the minutes of the April 26, 2016 Special Town Board meeting. Carried unanimously.

MINUTES OF MAY 2, 2016 SPECIAL TOWN BOARD MEETING

Motion by Supervisor McGinnis, seconded by Sup. Bolender, to approve the minutes of the May 3, 2016 Special Town Board meeting. Carried unanimously.

MINUTES OF MAY 3, 2016 TOWN BOARD MEETING

Motion by Supervisor Bolender, seconded by Sup. McGinnis, to approve the minutes of the May 3, 2016 Town Board meeting. Carried unanimously.

PUBLIC COMMENT:

BUSINESS:

1. Discussion and possible action on results of the Williams Drive Speed Study.

Representative: Nicole Tilleson

Public Comment:

Mike Wylesky, 2048 Williams Drive, spoke on the speeding issues on Williams Drive. Mr. Wylesky spoke in opposition of the tax payers shouldering the burden for any additional costs.

Jean Voss, 2769 Spring Hill Drive, spoke in favor the residents of the area being able to do independent radar.

Susan Jones, 2301 Williams Drive, spoke in favor of the Board installing speed bumps.

The Board noted speed bumps would not be possible in the area due to the current posted speed limit of 35 mph. Generally, speed bumps are in parking lots and residential areas with cross walks.

The Board presented the finding of the speedy study, noting only location #3, 300 miles south of Circle drive met the criteria to lower the speed limit.

Nicole Tilleson appeared before the Board to discuss speeding issues on Williams Drive. Ms. Tilleson noted based on the results of the speed study, the biggest issue regarding speeding problems on Williams Drive is enforcement. She proposed the Board heighten enforcement in the area. She also proposed there be a “blitz” of enforcement in the area for a short period of time to send a message and curb the problem. She also requested the Town invest in additional orange flags for the sign on Williams Drive.

The Board directed the residents to contact the sheriff’s department to request additional enforcement. The Board explained the Town has speed problems in multiple areas of the Town, and unfortunately the Town cannot use all of the resources in one area. Chair Haley explained the Sheriffs have targeted the area for extra enforcement when resources are available; however, there are other priorities that trump speeding issues such as theft, heroin, and a variety of other issues. She noted the Town can purchase additional flags; however, due to the recent theft of the flags, they would be purchasing plastic flags at a reduced cost. She also noted the Town has two public works employees who are responsible for 69 miles of road. They can replace the flags; however, it will be as time and schedule allow. Additionally, the town is investigating the purchase of a speed radar sign that could be jointly purchased and shared by neighboring towns. The proposal will be brought up at the next Quad Towns meeting.

Ms. Tilleson noted the residents of the area are more than willing to fund raise and donate funds to the Town to fund any efforts to aid enforcement in the area.

Motion by Sup. Pfeiffer, seconded by Sup. Bolender, to lower the speed limit from 45mph to 35 mph in location #3 noted as 300 miles south of Circle Drive. Carried unanimously.

2. Discussion and possible action on request to move existing C1 zoning east of its current location, 2479 Glenn Drive, and rezone remaining A1-EX to A2 for parcel 0611-211-8691-0, for property owner, Irrevocable Roberts Family Trust, authorized agent, Jon Jaeck.

Representative: Jon and Kristin Jaeck

Chair Haley presented an overview of the request and the Plan Commission’s recommendation for approval.

Motion by Chair Haley, seconded by Sup. McGinnis, to recommend approval of moving an existing 1.95 acres of C1 zoning east of its current location at 2470Glenn Dr. and rezone the remaining property (approximately 17.96 acres) from A1-EX to A2 zoning for parcel 0611-211-8691-0 for property owner Irrevocable Roberts Family Trust, authorized agent, Jon Jaeck, subject to the following conditions:

1. The rezoned area will be generally as described in the figure supplied by the applicant and will be defined by a certified survey map approved by the Town and County.
2. The use allowed for the area under C1 zoning will be operation of a banquet hall/wedding venue.
3. The applicant will provide a proposed design for an improved entrance from Glenn Dr. to CTH N that will allow for safe two-way traffic entering and leaving Glenn Dr.

- for the review and approval of the Town and concurrence by Dane County, and will pay for construction of the improved entrance in coordination with upcoming CTH N construction.
4. The applicant will enter into a developer's agreement with the Town regarding the building and expansion of Glenn Dr.
 5. The applicant will enter into a developer's agreement with the County, if required, regarding the improvement of the entrance from CTH N to Glenn Dr. and provide a copy to the Town.
 6. Applicant agrees that the hours of operation will cease at midnight and will include this in their operational plan.
 7. Deed restrict the remaining approx. 17.96 acres of A2 to no further residential development.
 8. Obtain approval from Land and Water Resource Management regarding erosion control and storm water management and provide proof to the Town.
 9. That the operational plan includes "no outdoor music".
 10. Board informed the applicants that there are two utility poles that may need to be moved in order to accommodate the C intersection required by the County. They were told to contact Alliant Energy regarding the poles.

Carried unanimously.

3. Discussion and possible action on request to amend deed restrictions for parcel 0611-093-8330-9, zoned C2, to add auto towing facility and parking and storage of vehicles, for property located at 2727 County Highway N, Stoughton, WI 53589, for land owner, Rose Investments.

Chair Haley presented an overview of the request and the Plan Commission's recommendation for approval.

Motion by Chair Haley, second by Sup. McGinnis, to recommend approval to the Town Board to amend deed restrictions for parcel 0611-093-8330-9, zoned C2, to add auto towing facility and parking and storage of vehicles, for property located 2727 County Highway N, Stoughton, WI 53589, for land owner, Rose Investments with the following conditions:

1. A 24-hour year round towing facility with parking and storage of towed vehicles within a screened area.
2. Screened area to be along the south, east and north sides of the property and shall consist of an 8-foot fence with stone columns and metal panels. The south area shall be screened with the stone columns and metal panels until the septic are and then shall be mesh/chain link fencing. The west side of the property shall be enclosed with 8-foot wire mesh/chain link fencing.
3. Repairs, storage or service of contractor's machinery or equipment.
4. Truck terminal
5. Retail sales, rental and service of trucking tractors and trailers within the existing facility and grounds.
6. Permit the sale used cars and light duty trucks with a limit of 36 vehicles.
7. Business hours of auto sales are limited to 8 am to 6 pm, Mon-Fri.
8. No additional lighting.
9. Documentation of an approved plan with Land and Water Management regarding storm water management and a plan for dealing with spills and fluids.

Carried unanimously.

- 4. Discussion and possible action on amendment to original rezone request to change the size of proposed lot 1 from a 1.4-acre lot to a 7.3-acre lot to be zoned A-2 (4) for parcel 0611-112-8500-9, for property located at 2059 Rinden Road, Cottage Grove WI, for property owner Stephen Champagne.**

Mr. Champagne withdrew his request to amend his original zoning petition.

No action taken.

- 5. Discussion and possible action on a 2016 budget amendment to add funds for donation of funds for a Quad Towns pillar for the Stoughton Area Veteran's Memorial Park.**

Motion by Sup. Pfeiffer, seconded by Sup. Bolender, to move to, amend the 2016 budget for the purpose of adding funds for additional funds for donation to the Stoughton Area Veteran's memorial park. Account #100-34300 Environmental Impact fees will be decreased \$4000. Account #100-55200-390 Parks will be increased \$4000. Motion carries on a roll call vote Pfeiffer-aye, Damkoehler-aye, Haley-aye, McGinnis-aye, and Bolender-aye.

- 6. Discussion and possible action on budget amendment for Kaase road project and additional culverts.**

Motion by Sup. Pfeiffer, seconded by Sup. Bolender, to move to amend the 2016 budget for the purpose of adding funds for Kaase Road project and additional culverts. Account #100-49300 Surplus funds will be increased \$45,000. Account #10043531 LRIP Aid will be increased \$15,388.25. Account #100-53310-372 Road work/maintenance will be increased \$48,700. Account #100-53310-376 Bridges and Culverts will be increased \$11,688.25. Motion carries on a roll call vote Pfeiffer-aye, Damkoehler-aye, Haley-aye, McGinnis-aye, and Bolender-aye.

- 7. Discussion and possible action on the first reading of an ordinance to amend Chapter 175 of the Town ordinances regarding driveway access regulations.**

The Board conducted the first reading of an ordinance the amend Chapter 175 of the Town ordinances regarding driveway access regulations.

- 8. Discussion on update of storm water management plan.**

The Board reviewed the executive summary of Strand & Associates update to the storm water management plan. The draft will be forwarded to the WI DNR for comment and review.

- 9. Discussion and possible action on 2015 audit report.**

The Board discussed the 2015 audit report.

- 10. Discussion and possible action on new office hours to include winter/spring and summer/fall hours.**

Motion by Sup. Damkoehler, seconded by Sup. Pfeiffer, to approve new office hours to include winter/spring and summer/fall hours. Carried unanimously.

- 11. Discussion and possible action on banking services.**

No action taken.

12. Discussion and possible action on renewal of the Class “A” Retailers License for the sale of fermented malt beverages only for consumption away from the premises where sold for the period from July 1, 2016 through June 30, 2017 for:

- a. Road Ranger LLC, agent, Jane A Kundert, d/b/a Road Ranger, at the premises located at 2762 CTH N.**

Motion by Sup. Pfeiffer, seconded by Sup. Bolender, to approve the renewal of the Class “A” Retailers License for the sale of fermented malt beverages only for consumption away from the premises where sold for the period from July 1, 2016 through June 30, 2017 for Road Ranger LLC, agent, Jane A Kundert, d/b/a Road Ranger, at the premises located at 2762 CTH N. Carried unanimously.

13. Discussion and possible action on renewal of the alcohol beverage license for Retailer Sales Class B Beer and Class B Intoxicating Liquor for the period from July 1, 2016 to June 30, 2017 for:

- a. Pleasant Springs Pub, Inc., agent Connie Geishirt, d/b/a Pleasant Springs Pub, at the premises located at 2630 CTH N,**
b. Springers of Lake Kegonsa Inc., agent Laura Rowley, d/b/a Springers, at the premises located at 3097 Sunnyside Street,
c. Badgerland Campground, agent Brent Davis, d/b/a Badgerland Campground, at the premises located at 2671 Circle Drive.

14. Motion by Sup Pfeiffer, seconded by Sup. Bolender, to approve the renewal of the alcohol beverage license for Retailer Sales Class B Beer and Class B Intoxicating Liquor for the period from July 1, 2016 to June 30, 2017 for:

- d. Pleasant Springs Pub, Inc., agent Connie Geishirt, d/b/a Pleasant Springs Pub, at the premises located at 2630 CTH N,**
e. Springers of Lake Kegonsa Inc., agent Laura Rowley, d/b/a Springers, at the premises located at 3097 Sunnyside Street,
f. Badgerland Campground, agent Brent Davis, d/b/a Badgerland Campground, at the premises located at 2671 Circle Drive.

Carried unanimously.

15. Discussion and possible action on renewal of operators’ licenses to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2016 to June 30, 2017 for report dated May 17, 2016.

Motion by Sup. Pfeiffer, seconded by Sup. Damkoehler, to approve renewal of operators’ licenses to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2016 to June 30, 2017 for report dated May 17, 2016. Carried unanimously.

16. Discussion and possible action on a new operators’ license to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2015 to June 30, 2016 for the report dated May 17, 2016.

Motion by Sup. Pfeiffer, seconded by Sup. McGinnis, to approve new of operators’ licenses to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2016 to June 30, 2017 for report dated May 17, 2016. Carried unanimously.

17. Discussion and possible action on appointing an interim clerk/treasurer.

Motion by Sup. McGinnis, seconded by Sup. Bolender, to appoint Lori Deutsch as the interim Clerk/Treasurer, effective May 23, 2016. Carried unanimously.

18. Discussion and possible action on animal carcass clean up in road right-of-way.

The Town directed Public Works to either pick up the animal carcass or contract for the animal carcass removal.

The Town will explore the matter further at the next Quad towns meeting.

19. Discussion and possible action on additional benefits for office assistant for the period of May 23, 2016 through June 30, 2016.

Motion by Sup. Damkoehler, seconded by Sup. McGinnis to approve additional benefits for the office assistant for the period of May 23, 2015 through the period in which additional hours are no longer necessary at the directive of the Town Board. Carried unanimously.

20. Discussion and possible action on contract for interim Clerk/Treasurer services.

Motion by Sup. Damkoehler, seconded by Sup. Pfeiffer, to approve the temporary employment agreement for interim Clerk/Treasurer services. Carried unanimously.

21. Discussion and possible action on the return of a driveway access damage deposit for: Spencer and Wendy Miller, 2213 Williams Point Drive, Stoughton.

No action taken on item.

22. Clerk's Report on office duties and projects.

The Clerk reported on 2016 Board of review.

23. Discuss current Public Works projects and duties.

The Board reviewed the memo submitted by the Public Works Department.

24. Discussion on items to be placed on the next agenda.

The Board discussed items to be placed on the next agenda.

REPORTS: The Board reviewed the Treasurer's Report for April 2016.

CORRESPONDENCE: None

CLAIMS

Motion by Sup. Damkoehler, seconded by Sup. McGinnis, to approve the claims report dated May 17, 2016 in the amount of \$30,946.38. Carried unanimously.

ADJOURNMENT: Motion by Sup. Bolender, seconded by Supervisor McGinnis, to adjourn at 8:42 pm.

Cassandra Suettinger, Clerk/Treasurer