

BOARD OF REVIEW – Thursday May 24, 2018 5:30 p.m.
Town Hall, 2354 County Rd N

PRESENT: Chairperson David Pfeiffer, Supervisor Eric Olson, Supervisor Jay Damkoehler, Supervisor Janiece Bolender (arrived at 5:45), and Clerk Pili Hougan

ABSENT: Supervisor Doug Larsson

OTHERS PRESENT:

Paul Keifer, Assessor

Chairperson Pfeiffer called the 2018 Board of Review to order at 5:30 p.m. A roll call of members in attendance was taken, each present member stating their name and position. It was confirmed that the Board of Review notice was posted as required by state statutes.

Motion by Sup. Damkoehler, seconded by Sup. Olson, to nominate Town Chair David Pfeiffer as Chairperson of the Board of Review. There were no other nominations. Chairperson Pfeiffer was elected unanimously on a voice vote.

Motion by Chair Pfeiffer, seconded by Sup. Olson, to nominate Sup. Damkoehler as Vice-chairperson of the Board of Review. There were no other nominations. Sup. Damkoehler was elected unanimously on a voice vote.

Town Chairperson David Pfeiffer, and Supervisors, Jay Damkoehler, Eric Olson, and Janiece Bolender are the Certified Board of Review members. The Board of Review Member Training Affidavit was entered on-line by the Clerk and received at the Wisconsin Department of Revenue in April, 2018 in compliance with WI Statutes Sec. 70.46(4).

The Board of Review has verified there is an Ordinance in place for the confidentiality of income and expense information. Ordinance # 32-6 and # 32-7, Chapter 32, Article III, Assessor.

The Board of Review unanimously decided not to adopt the policy for sworn telephone and sworn written testimony.

The Board of Review unanimously decided to adopt the policy and procedure for waiver of Board of Review hearing requests. This policy will not need to be adopted annually. The Board of Review adopted the policy on a roll call vote with Chair Pfeiffer, and Supervisors Bolender, Olson and Damkoehler all voting in favor.

The Assessor's Affidavit for the 2018 Real Estate and Personal Property Assessment Roll was received, signed by the Assessor, and subscribed and sworn before Clerk Pili Hougan.

The roll has been examined by the Clerk for errors and corrections.

Paul Keifer, principle of the town's contracted assessment firm Accurate Appraisal, was sworn by the Clerk. Mr. Keifer is a State of Wisconsin Certified Level 2 Assessor. Mr. Keifer gave a summary of this year's assessments and property valuation.

Motion by Chair Pfeiffer, second by Sup. Olson, to recess at 6:05p.m. Motion carried unanimously by voice vote.

Motion by Sup. Damkoehler, second by Sup. Olson, to end recess and go back into the normal Board of Review meeting at 7:29 p.m. Motion carried unanimously by voice vote.

No objections were filed or brought forth during the two hours the Board of Review was in session.

Motion by Sup. Bolender, seconded by Sup. Olson, to adjourn the 2018 Board of Review at 7:30 p.m. Motion carried unanimously on a voice vote.

Pili Hougan, Clerk/Treasurer