

**TOWN BOARD MEETING June 21, 2016 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Tom McGinnis, Lori Deutsch and Maria “Pili” Hougan.

**ABSENT & EXCUSED:** Supervisor Jay Damkoehler

**OTHERS PRESENT:** Lou Ann Hoffer, 1677 Rinden Rd, Attorney Buck Sweeney, Attorney William Morgan, Michelle Parker, 2779 Door Creek Rd, Audra Dalsoren, 2280 County Rd N, Jesse Schultz, 2016 Tower Dr.

Chairperson Haley called the meeting to order at 6:03 p.m.

**MINUTES OF MAY 19, 2016 SPECIAL TOWN BOARD MEETING**

Motion by Supervisor McGinnis, seconded by Sup. Pfeiffer, to approve the minutes of the May 19, 2016 Town Board meeting. Carried unanimously.

**MINUTES OF JUNE 7, 2016 TOWN BOARD MEETING**

Motion by Supervisor Pfeiffer, seconded by Sup. McGinnis, to approve the minutes of the June 7, 2016 Town Board meeting. Carried unanimously.

**PUBLIC COMMENT:** No one registered to speak.

**BUSINESS**

**1. Discussion and possible action on appointment of Maria Hougan as Clerk/Treasurer.** Motion by Supervisor Pfeiffer, seconded by Sup. McGinnis, to appoint Maria Hougan as the Town of Pleasant Springs Clerk/Treasurer. Carried unanimously.

**2. Discussion and action on adding Maria Hougan as authorized signature for Wisconsin Bank and Trust.** Motion by Supervisor Pfeiffer, seconded by Sup. McGinnis, to add Maria Hougan as an authorized signature for Wisconsin Bank and Trust. Carried unanimously.

Motion by Supervisor Pfeiffer, second by Sup. McGinnis, to remove Cassandra Suettinger as an authorized signature for Wisconsin Bank and Trust. Carried unanimously.

**3. Discussion and possible action on eliminating two of the five parks maintained by the Pleasant Springs Garden Club.** Lou Ann Hoffer, representing the Pleasant Springs Garden Club was in attendance. She explained the Pleasant Springs Garden Club would like to request to remove Rolling View and Quam Park from the five area parks they maintain plantings for. She explained this request is mostly due to the members getting older and it's hard for them to maintain all the plantings for five parks. The Pleasant Springs Garden Club maintained the plantings in the parks in exchange for utilizing the Town Board meeting room. The Town will attempt to contact residents that live in the subdivisions of Rolling View and Quam Park to see if they would be willing to maintain the planting. No action taken. This will be on the August 2, 2016 agenda for discussion and possible action.

**4. Discussion and possible action on Shadyside Drive culverts.** Attorney Bill Morgan and Buck Sweeney were in attendance for this agenda item. The Town Engineer had sent emails earlier regarding the culverts indicating current and possible recommended culvert sizes. The Board reviewed several options available. Attorney Morgan prepped documents regarding the solution

and forwarded them to Attorney Buck Sweeney for review. The draft was sent back to add additional conditions. Attorney Bill Morgan made a recommendation for a solution, Attorney Sweeney will advise his clients in favor of the recommendation.

Motion by Bolender, second by Pfeiffer, to replace the culverts in the same location as they currently exist. Carried unanimously. Further discussion followed.

Motion by Bolender, second by McGinnis, to authorize the Town Engineer and the Town Attorney to proceed with securing the easements design plans and necessary permits for a solution of installing culverts at outfall 14, with necessary surveys. The Town will pay the cost of the project, and to return impacted properties to the existing pre-failure state. The Town Engineer is to verify and proceed with the design, and to initiate coordination of the permitting process. Carried unanimously.

**5. Discussion and action on CDK removal in the Town of Pleasant Springs.**

The Board reviewed information and costs associated with removal of dead animal (deer) services. They felt the costs seemed relatively high. Public Works has the contact information of an individual that is willing to contract with the Town and expressed a reduced cost could be given if more Towns were included. The Board directed staff to check with the surrounding towns to see if they have a contract, or may be willing to combine a contract in an effort to keep costs down. It would be important for the contract to specify the proper type of disposal. Staff will contact the vendor regarding availability for attending a Town Board meeting, inform the other Towns of the date and invite them to attend. No action taken.

**6. Interview with prospective Plan Commission Members.** The Board conducted interviews with Michelle Parker, 2279 Door Creek Rd, and Audra Dalsoren, 2280 County Road N. Rob Savaske of 2759 Yahara Rd was not in attendance. They also reviewed a previous interview questionnaire from Dale Krueger, 2635 Iverson Rd. who was not in attendance.

**7. Discussion and possible action on renewal of operators' licenses to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2016 through June 30, 2017 for:**

**a. Katrina Lynn Hudson, 289 Taylor Lane, Stoughton**

**b. Angela M. Kadlec, 6654 Washington Dr, Janesville**

Motion by Supervisor Pfeiffer, second by Sup. McGinnis, to recommend approval of the operator's renewal licenses for Katrina Lynn Hudson, and Angela Kadlec for the period of July 1, 2016, to June 30, 2016. Carried unanimously.

**8. Discussion and possible action on a request by Harlan Erdahl of Utica Antique Benefit Ride to use roads located in the Town of Pleasant Springs on July 9, 2016, with rain date of 07/16/2016.**

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the request by Harlan Erdahl of Utica Antique Benefit Ride to use the roads located in the Town of Pleasant Springs for his event on July 9, 2016 with a rain date of July 16, 2016, contingent upon proper submission of the Certificate of Liability Insurance. Carried unanimously.

**9. Discussion and possible action on the return of a driveway access damage deposit for: Richard Green, 2722 Williams Dr, Stoughton.**

Motion by Supervisor Bolender, second by Sup. McGinnis, to approve the return of the damage deposit in the amount of \$1,000.00 to Richard Green. Carried unanimously.

**10. Discussion and action on the contract for the Clerk/Treasurer.**

Motion by Supervisor Bolender, second by Sup. McGinnis, to approve the contract as printed for the Clerk/Treasurer. Carried unanimously.

**11. Discussion and action on reconstruction of Town office.**

Chair Haley discussed some options for the reconstruction of the Town Hall office. There are several areas they want addressed, this includes the windows, heating and air conditioning, and design and layout of the office. Supervisor Bolender is in charge of the reconstruction. Sup. Bolender and Chair Haley each have tentative contacts to provide a layout design for the remodel. No action taken.

**12. Discussion and action on appointment of PC members.**

Motion by Supervisor Bolender, second by Sup. McGinnis, to appoint Michelle Parker to the Planning Commission to fill the remainder of the term for Rob Montgomery, and to appoint Audra Dalsoren to the Planning Commission to fill the remainder of the term for Brenda Taylor Tummet. Carried unanimously.

**13. Clerk's Report on office duties and projects.**

Clerk Hougan reported out on the current office duties and projects.

**14. Discussion on current Public Works projects and duties.**

The board reviewed the Public Works report.

**15. Discussion on items to be placed on the next agenda.**

Shady Side culvert

CDK regarding disposing of deer, invite the surrounding towns to share information

Public Works email

Dane County Sheriff reports

August Agenda-Pleasant Springs Garden Club

**CORRESPONDENCE:** News Release from the DOT has been placed on the website.

**CLAIMS**

Motion by Supervisor Pfeiffer, second by Sup. McGinnis, to approve the claims report dated June 21, 2016 in the amount of \$12,516.24. Carried unanimously.

**ADJOURNMENT**

Motion by Supervisor McGinnis, second by Sup. Bolender, to adjourn at 8:54 p.m. Carried unanimously.

Respectfully submitted,

Maria P. Hougan  
Clerk/Treasurer