

TOWN BOARD MEETING July 05, 2016 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Tom McGinnis (arrived at 6:11 p.m.), Supervisor Jam Damkoehler, and Pili Hougan.

Chairperson Haley called the meeting to order at 6:05 p.m.

MINUTES OF JUNE 21, 2016 TOWN BOARD MEETING.

Motion by Supervisor Bolender, seconded by Sup. Pfeiffer, to approve the minutes of the June 21, 2016 Town Board meeting. Carried unanimously.

PUBLIC COMMENT. No one registered to speak.

BUSINESS.

- 1. Discussion and action on Shadyside Drive culverts.** Chair Mary Haley had contacted Pleasant Springs Attorney Bill Morgan regarding the process and action on the Shadyside Drive culverts. The Attorneys involved are contacting the residents affected by the culverts at issue to obtain approval for the contractors involved to access their property. They would like to have approval of property access in writing. The attorneys involved are working together to draft up the language for the proposal/easements. The residents asked to see the design layout and proposal prior to work starting. The engineer should complete the survey and final design so they can move forward at the Board meeting on July 19. The Board stressed this is a top priority and we need to keep moving ahead. There were still several items of concern that need to be completed including the survey and markings; easements drafted and signed; culverts taken care of; for the engineer to share the information on easements, survey, and design to the attorneys, so they can share with property owners. The bank design recommended by the engineer will need to be approved by the board. The Town attorney will need a legal description prior to creating the easement. The attorneys need to see all the drafted documents, and they need the easement prior to the design. The board stressed how important it was to have all of the steps done and to keep moving forward on this. This will be placed on the July 19, 2016 Town Board agenda, and the board agreed to invite the attorney and engineer to this meeting to review and present documents.
- 2. Discussion and possible action on the final reading and adoption of an Ordinance to amend Chapter 175 of the Town Ordinances regarding driveway access regulations.** Motion by Supervisor McGinnis, second by Sup. Pfeiffer, to adopt the amendment to Chapter 175 of the Town Ordinances. Motion carried 5-0 on a roll call vote with Haley, McGinnis, Pfeiffer, Bolender, and DamKoehler voting aye.
- 3. Discussion and review of a Wood Ownership Draft for the purpose of tree clearing in the Town of Pleasant Springs.** Supervisor Bolender presented the wood ownership draft. The Board recommended to have the clerk's office draft a notice for future mailings to be sent to the residents in the area's where the proposed work will be done and present at a future board meeting.
- 4. Discussion and possible action on an original operators' license to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2016 through June 30, 2017 for:** Kathryn M. Fuchs, 11518 N. Maple Beach Drive, Edgerton. Motion by Supervisor Bolendar, second by Sup. McGinnis, to approve the original operator's license to Kathryn M. Fuchs. Carried unanimously.

5. **Discussion and possible action on the return of a driveway access damage deposit for:** Robin Ballentine, 2591 Brown Deer Road. Motion by Supervisor McGinnis, second by Sup. Pfeiffer, to recommend approval of returning the deposit in the amount of \$1,000.00. Carried Unanimously.
6. **Discussion and possible action on the use of smartphones and emails for Public Works.** Supervisor Bolender presented this agenda item. The purpose was to possibly upgrade the Public Works department with smartphones. This way they may be able to utilize the internet for weather purposes and emails. It was determined they would keep using the system in place instead of using smart phones for email purposes. Clerk Hougan was directed to contact US Cellular regarding a new phone with a small amount of data to replace Jim's flip phone, and to check on the state contract to see what phones would be eligible.
7. **Discussion and possible action on the Memorandum of Understanding for Participating in the Adaptive Management Plan for the Yahara Watershed Improvement Network ("Yahara WINS")** This was an agenda item last January. The Board had approved a one-time donation of \$2,000.00 last January. We were recently contacted for a donation along with a resolution to sign and approve for donations. The resolution provided was reviewed, and the Board recommended changes to the resolution. The recommended changes were to change item #4 of the resolution to state instead of an annual contribution, to state a one-time contribution, and for item #5 of the resolution to be deleted entirely. The Yahara Watershed Improvement Network will be notified of the one-time donation of \$2,000.00, and the changes to the resolution. Moved by Supervisor McGinnis, second by Sup. Pfeiffer, to continue with the one-time donation of \$2,000.00 as approved at the meeting in January. Carried unanimously.
8. **Discussion and possible action regarding the Kirke Vei Bicycle Race to be held on Saturday, August 13, 2016, from approximately 8:00 a.m. to 12 noon utilizing Pleasant Springs and Town of Christiana roads.** Motion by Supervisor Damkoehler, second by Sup. McGinnis to approve the Kirke Vei Bicycle Race on Saturday, August 13, 2016. Carried unanimously.
9. **Clerk's Report on office duties and projects.** Clerk Hougan reported out the current office duties and projects.
10. **Discussion on current Public Works projects and duties.** The Public Works report was reviewed by the Board. Future projects include roofing on the Town Hall in or around August.
11. **Discussion on items to be placed on the next agenda.**
Discussion on using the Town Hall for meetings; Shadyside Culverts; Resolutions for ETF; Building Inspectors report; set budget meeting dates

REPORTS

Building Inspectors Report-tabled to July 19, 2016

CORRESPONDENCE

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Pfeiffer, to approve the claims in the amount of \$42,475.10. Carried unanimously.

ADJOURNMENT

Motion by Supervisor Pfeiffer, second by Sup. Damkoehler, to adjourn at 7:57 p.m. Carried unanimously.

Respectfully submitted,

Maria P. Hougan
Clerk/Treasurer