

TOWN BOARD MEETING JULY 18, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson (arrived at 7:10), and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Town Engineer Eric Veith, Bert Davis, Steve & Mary Link, Laura Borsecnik, Ted Gement

Absent & Excused: Supervisor Eric Olson

Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE JULY 6, TOWN BOARD MEETING

Motion by Supervisor Larsson, second by Chair Pfeiffer, to approve the minutes as amended.
Motion carried 3-0.

PUBLIC COMMENT

Bret Davis, of Badgerland Campground was in attendance to request to be placed on the next Town Board agenda for approval of a special event he will be having at the campground. Mary & Steve Link, 3038 Shadyside, were in attendance regarding the Shadyside Culvert project, specifically to enquire about their property, and the status of the timeline for the culverts project. They stated they have been waiting a long time for the culvert to be replaced. They have concerns regarding the hole in their lawn. They have a handicapped son and are concerned regarding the hole, and the replacement of the pier and lift on their property.

BUSINESS

Update, discussion and possible action regarding the Shadyside Culvert project.

Chair Pfeiffer reported out on the status of the project. He stated he is working with Attorney Morgan for obtaining easements, however, Attorney Morgan has been out of the country. They need to get the easements in place and Attorney Morgan should be contacting the residents involved. The plan for the culvert project has changed, they will line and replace all four of the culverts this year, and the resurfacing will be done next year. He explained the process for the lining of the culverts, and the process for those culverts that needed more extensive repair or replacements. There will be less disruption with this plan and therefore less restoration will be needed. They will cut into the culverts this year, patch, and resurface next year. It's too late to resurface this year, with the heavy rains we have had, the contractors are most likely behind schedule. He and the Town Engineer, Eric Veith, explained the shoreline will be restored. Daylilies will be replaced; however, it may take a while for them to grow in to the state they are now. The property owners should not need to deal with the DNR regarding permits. The Town only has road right of way access. He explained the ditching process and the replacement of the catch basins. The sediment in the catch basins will need to be pumped and maintained periodically. Chair Pfeiffer asked the Engineer about the draft contract, they will review with Attorney Morgan, make necessary updates to the contract due to the change in the project, (culverts this year, resurfacing next year). Steve and Mary Link, of 3038 Shadyside, stated they have their own proposal regarding the wheel chair ramp and lift and asked if the Town would be able to assist with the costs associated with this, and also wondered about a path leading to the lake. Chair Pfeiffer explained that would need to be discussed at another time. Laura Borsecnick, of 3090 Shadyside, wondered if the area will be re-seeded, and expressed thanks for covering and marking the exposed hole. No action taken.

Discussion and possible action on a request from Golden Green Properties, LLC, 11800 Burlington Rd., Kenosha, WI 53144, David Uttech, acting as agent, to rezone 1.47 acres of the 5.34 total acres of parcels #0611-093-8005-3 and #0611-093-8440-0 from C-1 to C-2. This request is for the purpose of making the parcels the same zoning, then to expand the gas station into a truck stop to meet the growing demand. The property is located at 2763 County Rd. N, Cottage Grove, WI 53527.

Ted Gement was in attendance. Supervisor Bolender reported out. The rezoned area will be generally as described in the figure supplied by the applicant and will be defined by a certified survey map approved by the Town and County.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the rezone as listed above with the following conditions:

1. The use allowed for the area under C2 zoning will be the operation of a Truck Stop.
2. Deed restrict the 5.34-acre lot to C2 zoning and no further residential development.
3. Business hours are 24/7 year-round.
4. The Truck Stop facility will have parking for semi-truck type vehicles within a designated rest area.
5. Retail sales and service of fuel and restaurant customers within the facility and grounds.
6. Lighting is covered on proposed plans.
7. Obtain approval from Land and Water Resource Management regarding erosion control and storm water management. Provide approved plan to the Town for record.
8. Obtain approval from Land and Water Resource Management regarding a plan for dealing with spills and fluids.
9. Final CSM to capture final septic field location.
10. Final CSM to capture well location.

Motion carried 3-0.

Discussion and possible action regarding contract for purchasing of Sodium Chloride (Salt) for the 2018 season. Clerk Hougan reported out the contract has been completed and submitted. No action taken.

Discussion and possible action regarding the Draft Comprehensive Plan with comments from Chair Pfeiffer. The Board reviewed the comments and suggested changes to the working draft. The comments and requested changes will be added to the working draft and routed to the Plan Commission members and Town Board for their review. This will be on the next Plan Commission meeting for further review from the Plan Commission and Dane County Zoning's Input.

Discussion and possible action regarding the property located at 1955 Skyline Drive.

Supervisor Larsson explained there had been a new culvert installed at this location, however due to the heavy rains, there are still drainage issues in this area. He has nothing new to report regarding this at this time. No action taken.

Discussion and possible action regarding McConnell Road.

Supervisor Larsson had a discussion with Public Works and stated the road appears to be too small for engineering. They discussed what options they may have. Could they abandon the road and add a cul-de-sac or turn around? There was a Board approved designated 'T' turn around in 2009. Chair Pfeiffer stated this should be discussed at the next Town Board/Public Works meeting. Further discussion followed. This had been approved in 2009 and should be done, and wondered about a

dead-end sign in the area. Motion by Supervisor Larsson, second by Sup. Damkoehler, to direct Public Works to install a dead-end sign warning traffic and to scrape and gravel the "T" drive on McConnell Road by November 1, 2017, as described in the zoning petition #10056, dated 6/23/2009. Motion carried 4-0.

Discussion and possible action regarding Hone Lane.

Supervisor Larsson reported out he spoke with Public Works and the hoop tent had been removed off the property, however now there is a garden planted. It's difficult to plow snow in this area. The Board discussed options. Chair Pfeiffer suggested speaking to the property owner. Sup. Larsson stated he is willing to have a conversation with the property owner, and will ask Jim of Public Works if he would come along for the conversation.

Discussion on current Public Works projects and duties.

Supervisor Larsson reported out he and Ted had a meeting and discussed several items including concerns on Shadyside, and future email communication.

Discussion and possible action regarding budget amendments.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve amending the 2017 Budget as follows, for the purpose of adding funds for additional funds for the Wisconsin Town's Association Dues on the amount of \$2725.00, and Town Board Supplies in excess of the budgeted line items in the amount of \$656.79. These line items are both listed under the Legislation /Town Board. The total amount for the two items is \$3381.79.

For the Wisconsin Town's Association line item (Association Dues):

Account #100-34300 Undesignated Fund will be decreased \$2725.00.

Account #100-51100-320 Association Dues will be increased \$2725.00.

For the Board Supplies/Other:

Account #100-34300 Undesignated Fund will be decreased \$656.79

Account #100-51100-310 Board Supplies / Other will be increase \$656.79.

Motion carried unanimously (4-0) via roll call with Chair Pfeiffer, and Supervisor Bolender, Larsson, and Damkoehler all voting aye.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the current office duties and projects they have been working on to include packing, purging, and relocating boxes for the upcoming office remodel, she attended the Treasurer's Institute last week, they are working on preparations for the 2018 Budget, along with the usual day to day tasks. Supervisor Larsson reported out he and Sup. Bolender met regarding the timeline for the clerk's office remodel. The kitchen and office will be done all at once. They contacted a contractor and hope to have a tentative deadline of Nov. 1 or 15. They have people to do the heavy moving. He stated the Board needs to decide if they want to do the office all at once or work around us. They will present the timeline by the next Board meeting on August 1.

Discussion on items to be placed on the next agenda.

Shadyside culvert project

Set 2018 Budget meeting dates / date for employee evaluations

LP and Fuel pricing/contract information

Request from Daniel Anderson to purchase land behind Town Hall

Request from Bert Davis of Badgerland Campground regarding special event
Possible Appointment of Sanitary District Candidate
Discussion regarding the Road Ranger request of Board approval regarding signs on frontage road

REPORTS

The Board reviewed the reports included in the meeting packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the meeting packet. Chair Pfeiffer reported out on the request for Town authorization of signs by the Road Ranger.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the claims in the amount of \$12,556.47. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Larsson, to adjourn at 8:20 p.m. Motion carried 4-0.

Respectively submitted,

Pili Hougan
Clerk/Treasurer