

TOWN BOARD MEETING August 16, 2016 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, and Clerk/Treasurer Pili Hougan.

ABSENT: Jay Damkoehler, Tom McGinnis

Chairperson Haley called the meeting to order at 6:00 p.m.

MINUTES OF AUGUST 2, 2016 TOWN BOARD MEETING

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the minutes of August 2, 2016. All in favor.

PUBLIC COMMENT

No one registered to speak at the public comment period.

BUSINESS

1. Discussion and possible action regarding a presentation from Bruce Johnson for park equipment at Quam Park.

Bruce Johnson was in attendance to present an update for park equipment at Quam Park. There was a representative present from Lee Recreation out of Cambridge to explain the proposed upgrade for park equipment to be installed in the park. They will do several types of fundraising to be put towards the purchase of the park equipment. The cost of the display was \$69,000. The board asked for a breakdown of costs if it were to be completed and purchased in sections, not all at once. Bruce will come back closer to budget time with his proposal of costs for each section, and what they would need to get started.

2. Discussion and possible action on granting of the liquor license application for The Fields Reserve, Inc., Jonathan M. Jaeck, agent, who is applying for a Reserve Class B Beer & Liquor License, located at 2479 Glenn Drive, Stoughton WI, 53589.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve granting of the liquor license application for The Fields Reserve, LLC, Jon Jaeck, agent, who is applying for a Reserve Class B Beer & Liquor License contingent upon the conditions of the rezoning are met as set forth by The Town of Pleasant Springs and Dane County Zoning, including any zoning regulations, favorable background check, fees paid, and no outstanding fees or fines. The applicant understands the process, and that the issuance of the license will be contingent upon all conditions being met, and the applicant will submit an amendment to the liquor license once the premises is established. The amendment will need to be approved by the Board prior to issuance of the license. Motion carried 3-0.

3. Discussion and possible action regarding the revised easement exhibit, revised construction plans, revised estimate, and commentary for the Shadyside culvert project.

Eric Veith from Strand & Associates was in attendance to explain the revisions to the plans. He stated the HDP pipe was preferable. He stated the new modifications to the plan were preferable but added costs to the original plan. The intake size was increased to 24 inches from 18 inches, to enable more intake of stormwater, and grate was moved to the grassy area from the previous location. He stated the new placement will be in a safer location. They will need to adjust the DNR permitting, and need to go through the permitting process because it's within the shoreland zone. They cannot obtain the permits until the easements are signed. He suggested that public works obtain three bids from construction companies. Eric will contact

Jim & Ted to discuss changes and to contract out for bids. The bidding would be the same specifications, only to bid at the different type of pipe.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the revised easement exhibit, revised construction plans, revised estimate, and to direct Public Works staff to obtain bids for the construction work, and to approve the Dane County erosion control permit in the amount of \$418.00. Motion carries 3-0.

4. Discussion and possible action on the review of the Stormwater Quality Management Plan.

Eric Veith of Strand & Associates was in attendance to present the Stormwater Quality Management Plan. He stated that in general the town is in compliance and well above requirements based on field and computer models. There is nothing we need to do at this time. The plan will be submitted with the annual reports. The Town may have the opportunity to generate funds from downstream municipalities that are not in compliance. Another downstream municipality that's not in compliance may want to purchase credits in the future, this may be a source of possible revenue for the Town, they could exchange credits with the municipalities downstream. Eric will keep the town updated, and would come back to a future Board meeting to explain in further detail.

5. Discussion and possible action regarding the draft Memorandum of Understanding (MOU) between the Pleasant Springs Garden Club, and the Town of Pleasant Springs.

Leani Schoor, representing the Pleasant Springs Garden Club spoke on behalf of the Garden Club regarding the draft Memorandum of Understanding and letter they previously received. They expressed their disappointment that with all the years of hard work and money they have put into the gardens, they did not get any type of thank you. They have decided to move on, and would not be interested in signing the MOU, or taking care of any of the gardens. They will not be using the Town Hall for future meetings and will return the key to the Town Hall. Chair Haley stated the Town does not have staff availability to maintain the gardens. The Garden Club has been unsuccessful in finding volunteers to maintain the gardens. They will make plans to vacate the gardens and thought it would be easier in the Fall. Chair Haley stated this was the first time the Board has heard the Garden Club would be abandoning all five of the gardens. The first proposal was to maintain three of the gardens, and eliminate two of the gardens. They stated this was never thought of 14 years ago when the Pleasant Springs Garden Club started. The Board will continue to work with them regarding the removal of the gardens, and the parties will not enter into a Memorandum of Understanding.

6. Discussion and possible action on regarding the construction costs and design layout for the clerk's office.

Supervisor Bolender presented the plans for the clerk's office remodel and construction. She stated the storage cabinet was reduced in size. She explained the quotes for furniture, and stated one of the quotes was for used office furniture. The other quote for the office furniture was not as nice as the original quote. She explained she has been working with suppliers and Jim to obtain bids on construction including windows and heating/cooling. Chair Haley stated the new clerk has not had enough time to figure out the needs of the office at this time, we should allow some time prior to deciding on a plan at this time. The plans for the clerk's office will be set aside for further review in the future. Sup. Bolender should proceed with the cost of the window replacement and could be done as one phase of the clerk's office. This will be revisited closer to budget time.

7. Discussion and possible action regarding the approval from the Board to place a new AT&T cable under the paved area located under the new bridge structure, at Drotning Road.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve placing the new AT&T cable under the new bridge structure at Drotning Road. Motion carries 3-0.

8. Discussion and possible action on a request from the McFarland Pool regarding approval to use town roads for the 21st Annual Family Festival Triathlon bike event to be held on Saturday, September 17, 2016 from 8:00 a.m. to 12 p.m.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the use of the town roads for the 21st Annual Family Festival Triathlon bike event held on Saturday, September 17. Motion carries 3-0.

9. Discussion and possible action regarding the revised draft contract between the Town of Pleasant Springs and Wayne Wehrwein for the purpose of picking up Car Killed Deer (CKD).

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the contract between the Town of Pleasant Springs and Wayne Werhwein, as amended, for the pick-up of car killed deer at the cost of \$25.00 per month for the remainder of 2016. Motion carried 3-0.

10. Discussion and possible action regarding the Oak Knoll Park ball diamonds and review of the cleaning checklist submitted for the month of July.

The Board reviewed the cleaning checklist and pictures submitted by Ryan Shore. He stated the final cleaning will be done soon. The Board wanted to make sure the ruts are repaired, and directed Public Works staff to meet with Ryan regarding the final cleaning and ruts.

11. Discussion and possible action regarding the price for LP fuel and contracts.

The Board reviewed the proposed prices. Landmark offered the best price for 2017 at \$1.169 per gallon, with a one-time \$150.00 credit if we contact them between September and May. They would offer it at a cost of \$1.04 if filled prior to Labor Day weekend. The Board requested Public Works verify the remainder of fuel in the tank, and to try to fill prior to Labor Day weekend at the cost of \$1.04 per gallon. Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the purchase of LP fuel with Landmark & Company. Motion carries 3-0.

12. Clerk's Report on office duties and projects.

Clerk Hougan reported out the office duties and projects, including the turnout for the Partisan Primary election. There were 454 voters that resulted in a 19% turnout.

13. Discussion on current Public Works projects and duties.

The Board reviewed the Public Works projects and duties report that was submitted.

14. Discussion on items to be placed on the next agenda.

Report on the Deer Grove contracts.

Discussion items for Bruce Boxrucker

Discussion on the Brown Deer Property-if not resolved at the Special Town Board meeting.

REPORTS

The Board reviewed the reports from the Dane County Sheriff's office, and the results of the August 9, 2016 Partisan Primary.

CORRESPONDENCE

The Board reviewed the 2016 population estimate from the Department of Administration.

CLAIMS

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the claims in the amount of \$58,550.15. Motion carried 3-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to adjourn at 8:50 p.m. Motion carried unanimously.

Respectively submitted,

Maria "Pili" Hougan
Clerk/Treasurer