

TOWN BOARD MEETING AUGUST 21, 2018 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Dana Duskocil, Jason Elliott, Bruce Johnson, Sara Knickmeier, Larua Bardouche, Eric Vieth

Absent: Supervisor Doug Larsson, Jason Elliott, Bruce Johnson, Sara Knickmeier, Laura Bardouche, Eric Vieth

Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE AUGUST 1, 2018 SPECIAL TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as printed. Motion carries 3-0.

MINUTES OF THE AUGUST 7, 2018 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as printed. Motion carries 3-0.

MINUTES OF THE AUGUST 10, SPECIAL TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sip. Bolender, to approve the minutes as printed. Motion carries 3-0.

PUBLIC COMMENT

No one registered to speak during the public comment period.

BUSINESS

Discuss and take action on a request from Tom & Donna Sayre, 5911 W Pomeroy Road, Fulton, WI 53534, Dana Duskocil, acting as agent to rezone 3.5 acres of Parcel #0611-023-8500-7 from A-1 EX to RH -1 to create a single family 3.5 acre building site while preserving the remaining 37.3 acres as agriculture. The property is located on Kinney Rd. Dana Duskocil appeared before the Board to explain his rezone request. He provided maps and a spreadsheet and email communication to the Board regarding the condition of the soils from the Natural Resources Conservation Service (NCRS) who explained the 3.5 acres for the proposed rezone are the poorest conditions on the property. Chair Pfeiffer wanted to give the Plan Commission an opportunity to review the new information. Motion by Supervisor Bolender, second by Sup. Pfeiffer, to table this request for a rezone to the Sept. 5, 2018 Joint Plan Commission and Town Board meeting. Motion carries 4-0.

Update, Discussion and possible action regarding the Quam Park playground project.

Bruce Johnson appeared before the Board to give an update on the status of the fundraising efforts. They currently have raised \$17,930 which includes the \$3,000 earmarked for the project by the Board. Their goal is \$28,000 by the Spring of 2019. He said they are closing in on their goal. One of the fundraising efforts raised \$350.00 via a lemonade stand area children held. He knows the 2019 budget is in the near future and would like the board to keep them in mind. He realizes there are limited funds. The fundraising motto is "every little bit helps". He explained most people who utilize Quam Park ride their bikes to the park, so there is not excessive parking on the road. They may need to address dog usage in the park(s) in the future if problems arise.

Discussion and possible action regarding the contract with SALL for the use of Oak Knoll Park.

Jason Elliott and Sara Knickmeier of Stoughton Area Little League appeared before the Board. They discussed future usage of the park, and were concerned about the Yahara River Trail. They will reach out to Dane County Parks for further information regarding the trail, but at this point it appears to be placed on / near the railroad corridor. They submitted two additional grant requests and have conducted their own fundraising, and so far, have raised \$700 in a short period of time. Chair Pfeiffer discussed the revision of the contract to add for more of a long-term usage agreement. Thought a 5-year rolling agreement which would be revisited and reviewed each year for an opportunity to address any issues that may arise, and could be renewed each year. Terms of contract would be mutually understood. Draft contract & revisions should be reviewed in October or afterwards. Jason provided the Board with additional updates regarding the park project. One of the bridges will need to be replaced in another area, there may need to be some sort of slip resistant adhesive placed on the bridge as it becomes slippery with moisture. Sara reiterated with the Board regarding the payment for the project, that payment comes from the Town for the construction project after the budget is decided upon in the fall, the SALL will make payment back to the Town. Construction contract will need to be signed by the Town and follow all the normal procedures for contracting. Attorney can review and draft the language for the new contract between SALL and Pleasant Springs for the usage of Oak Knoll Park. Motion by Chair Pfeiffer, second by Sup. Bolender, to consider a five-year rolling contract with a one-year continued renewals based on successful completion and opportunity to address issues. Motion carries 4-0.

Discussion and possible action regarding awarding of the bid for the Shadyside Culvert project.

Town's Engineer Eric Veith was in attendance. He had obtained a revised bid from Nelson Excavating with lower prices for the lining portion of the bid from McCann's. Eric recommends the Alternate Bid #2 regarding outfall 14. He explained the bid came in around the estimated cost. The Board will need to make sure there is an agreement in place with the Bucchianeri's regarding the driveway, and agreement needs to be specific regarding the details of the new driveway. There are still two easements that need to be obtained and signed from the Link's and Borsecnik's. He also noted they will need to move forward quickly to get the project going in order to complete this year. The signed easements need to be obtained by the end of the week. Would like to notify the vendor on Monday. Motion by Supervisor Bolender, second by Sup. Olson, to approve the revised bid dated 8-21-2018 from Nelson Excavating submitted by the Town Engineer, for the base bid in the amount of \$66,355.00, and the Alternate Bid #2 in the amount of \$31,740.00 for outfall #14, contingent upon receiving the final easements and approval from the property owner at outfall 14 for removal of the driveway and an agreement with the property owner regarding replacement of driveway from the property owner with the property owner agreeing to replace driveway. For a total project amount of \$98,095.00. Motion carries 4-0.

Discussion and possible action regarding the proposal(s) from Uphoff Landscaping and Contech Construction for the driveway washout project on Koshkonong Rd.

Chair Pfeiffer stated the bid came in higher than what was anticipated. Supervisor Damkoehler stated the cost came in about \$4500 higher than what was expected even with the Public Works providing and hauling the gravel. There aren't funds in the budget to pay for this at this time. Should this project wait until next year? Contractors are very busy this time of year. Seeding is part of this project so will need to allow time to establish planting. Chair Pfeiffer asked if the regrading of the ditch on the north side is something Public Works can do this year? They can re-ditch the north side and plant this fall. Supervisor Damkoehler stated this would be best addressed after the new Superintendent is on board. Supervisor Damkoehler reported out Public Works will need to an emergency culvert replacement tomorrow on Strauss Way due to the heavy rains and flooding, the road is washed out. This will be brought back in the Spring and contracting re-visited. No action taken at this time.

Discussion and possible action regarding the New Operator License applications for:

a. Mary Gayle Kruse

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the Operator's license for Mary Gayle Kruse. Motion carries 4-0.

Discussion and possible action regarding the request for a return of a driveway damage deposit for:

- **Grace Cooper, 1904 Tower Drive**
- **Brandon & Angela Nicolson, 1789 Lunde Circle**

Supervisor Damkoehler explained the damage to the road on Lunde Circle. He explained there were several instances of similar conditions in the town's roads due to the certain type of materials used by the contractor. Motion by Supervisor Damkoehler, second by Sup. Olson, to return the driveway damage deposits to Grace Cooper and Brandon & Angela Nicolson. Motion carries 4-0.

Discussion and possible action regarding the renewal contract between the Town of Pleasant Springs and Irene Holtan, for the Brush Burning Compost Site located on Tower Drive.

The Board reviewed the proposed changes to the contract. There were concerns regarding moving the burning site. They will need to check with the DNR regarding the ability to relocate the site. Supervisor Damkoehler will check into the DNR permit / license and see if it's allowable to move the site. The Board determined the grading of the driveway is not an issue. The Board said they could approve the revised conditions of the lease without moving the burn site. Motion by Supervisor Olson, second by Sup. Bolender, to accept the draft renewal lease agreement omitting the relocating of the burn site, and modifying the new payment dates to add the year and amounts. Motion carried 4-0.

Discussion and possible action regarding R-2018-001, Town of Pleasant Springs Transportation Resolution. Final reading.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the final draft of Resolution R-2018-001. Motion carries 4-0.

Discussion on Public Works projects and duties.

The Board reviewed the call log and report prepared by Supervisor Damkoehler. Chair Pfeiffer reported out the new Superintendent starts on Sept. 10, 2018. Supervisor Damkoehler reported out on the issues from the recent storms-gravel washouts. All gravel roads will need more gravel. Strauss Rd. culvert has given away, and currently Strauss Rd. is closed. They will do an emergency repair first then proceed with permits and a permanent culvert. He has submitted Request for Proposals (RFP's) for a new parks mower and two-way radios. The ditch mower and tractor need to be replaced. The parks mower is developing issues, may need to replace 1 year early.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the current office duties and projects staff is working on including:

- Partisan Primary Election-results / Post election reconciliation and reporting
- Continuing Budget Prep

Discussion on items to be placed on the next / future agenda.

- Budget amendments

PLAN COMMISSION REPORT

No report given at this time.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve claims in the amount of \$63,334.23, and including an additional amount of \$1,000 for a driveway damage deposit return. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn at 8:00 p.m. Motion carried unanimously.

Respectively submitted,

Pili Hougan, Clerk/Treasurer