

TOWN BOARD MEETING SEPT. 05, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Ted Gement, Michael Beale, Mary Link, Brent Eastabrooks, Steve Link, George Waller, Roger Kleven.

Absent & Excused: Supervisor Janiece Bolender

Chair Pfeiffer called the meeting to order at 6:00 P.M.

MINUTES OF THE AUGUST 15, 2017 TOWN BOARD MEETING

Motion by Supervisor Larsson, second by Supervisor Damkoehler, to approve the minutes as printed. Motion carries 4-0.

PUBLIC COMMENT

Mary Link, of 3038 Shadyside Dr. was in attendance. She wanted to know if there are any updates regarding the culvert issue. Chair Pfeiffer explained the recent progress. The residents should be getting certified letters from the attorney. She also asked about the process for getting the speed limit lowered on Skyline Drive, and requested this to be noted in the minutes. The process will be reviewed with the Town Board, DOT, and Sheriffs. This will be on a future agenda. The Sheriffs have a speed board they can place on Skyline Dr. It was also mentioned to contact the legislators. Brent Eastabrooks, of 1780 Skyline Drive, was in attendance to request lowering the speed limit on Skyline Dr. He mentioned the recent accident with the teenagers. George Warren, of 2892 Skyline Drive was in attendance to request lower speed limits on Skyline Dr. to 35 or 30 due to many blind driveways on Skyline Drive.

BUSINESS

Discussion and possible action on a request from Golden Oil Properties / Wisconsin Fuel, LLC, dba Pleasant Springs Travel Plaza, 2763 County Rd N, Stoughton, WI, 53589, Parveen Bhardwaj, acting as agent, for a Class A Retailers Liquor License to sell hard liquor for purchase and carry out, for the period ending June 30, 2018. Ted Gement was in attendance to present his request. He stated all point of sale liquor purchases ID's are scanned. 90% of all other stores have the full liquor license. He presented photos of where the liquor will be kept. All liquor will be contained in locked cabinets, behind the counter. Supervisor Damkoehler is satisfied with with the plan as presented. The Board determined our Ordinance will need to be amended. They would like to see what other Towns are doing and to check with the Town of Dunn's liquor Ordinance. Motion by Supervisor Damkoehler, second by Supervisor Olson, to initially approve the Class A intoxicating liquor license to Golden Oil Properties/Wisconsin Fuel, LLC, dba Pleasant Springs Travel Plaza. Motion by Supervisor Damkoehler to withdraw his original motion, second by Olson, to withdraw original motion and to table this request until after the alcohol ordinance has been amended. Motion carries 4-0.

Interview and possible appointment of Plan Commission Candidate.

Michael Beale was in attendance. He stated he has recently moved to the Town of Dunn, and he wasn't sure if he could still serve on the Town of Pleasant Springs Plan Commission. The Board determined since his primary residence is currently in the Town of Dunn, he would not be able to serve on the Town of Pleasant Springs Plan Commission.

Discussion and possible action regarding a request from Paul Bliton for a sand-volleyball pit at Quam Park. Paul Bliton was not in attendance. The Board directed staff to reply to Paul and ask

him to seek out the neighbors to see if there is support for this in the neighborhood, and find out who will do the upkeep if this was approved. They also mentioned the proposed plans for the Quam Park playground. No action taken.

Discussion and possible action regarding awarding the bid for the Shadyside Culvert project.

Chair Pfeiffer explained we received two bids. The Town Engineer recommended awarding the bid to Iverson Construction. Motion by Supervisor Olson, second by Supervisor Damkoehler, to award the bid for the Shadyside Culvert project to Iverson Construction, LLC, in the amount of \$44,545.00. Motion carries 4-0.

Discussion and possible action regarding the Shadyside Culvert project.

Chair Pfeiffer explained the recent progress on the Shadyside Culvert project. The bid was awarded tonight, and letters will be sent out to the residents soon. He visited Shadyside Road earlier in the day with Attorney Reuter.

Discussion and possible action regarding proposal for legal services.

Chair Pfeiffer explained he did a search for legal representation, and also queried other surrounding municipalities. This firm came with a good recommendation. Motion by Damkoehler, second by Larsson, to send a notice to Murphy Desmond to notify them we no longer need their services within the 30 days to terminate services, and to direct staff to draft a rate schedule and agreement with the new Attorney, and to provide any necessary information to the new Attorney.

Discussion and possible action regarding the request from FOLKS for extended hours at the Brush Burning Compost Site.

Chair Pfeiffer explained this request. The Brush Burning Compost Site schedule will be revised to add Saturday, November 11, 2017 from 8:00 A.M to 4:00 P.M., and Wednesday, November 15, 2017 from 4:30 to 6:30 P.M. The other requested date of November 18, 2017 will not be added to the schedule at this time. Staff was directed to revise the schedule and post the newly revised schedule to the towns website. Motion by Supervisor Damkoehler, second by Supervisor Olson, to authorize additional ad hoc days for the site to be open, to enter into an agreement with FOLKS, and direct staff to contact legal counsel to draft a hold harmless agreement for volunteers operating the site, and to authorize the current site attendant the opportunity to work the additional hours if interested. Motion carries 4-0.

Discussion and possible action regarding the Operator's License Application for:

- **Hunter Robert Pauly (Original)**

The Board directed staff to invite the applicant to the next Town Board meeting. No action taken at this time.

Discussion and possible action regarding the return of the driveway access damage deposit for:

- **Jim Ballweg, 2416 Wildflower Road**
- **Stoughton Area Veteran's Memorial Park (VFW), PO Box 16, Stoughton, WI, 53589**

Motion by Supervisor Damkoehler, second by Supervisor Larsson, to return the driveway access damage deposits to Jim Ballweg and the Stoughton Area Veteran's Memorial Park. Motion carried 4-0.

Discussion and possible action regarding the request for up to 120 additional hours for the public works seasonal summer employee.

Supervisor Larsson met with Jim and Ted. He explained that due to the extremely wet season this summer, they have been constantly busy with lawn mowing, where in the past there has been a slowdown. They would like to recommend an additional 120 hours for the part time seasonal employee. Motion by Supervisor Damkoehler, second by Supervisor Olson, to approve the additional 120 hours for the part time seasonal employee. Motion carries 4-0.

Discussion and possible action on a request from the McFarland Pool regarding approval to use town roads for the 22nd Annual Family Festival Triathlon bike event to be held on Saturday, September 16, 2017 from 8:00 a.m. to 12 p.m.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the use of the Town's roads for the 22nd Annual Family Festival Triathlon bike event to be held on Sept. 16, 2017. Motion carried 4-0.

Discussion and possible action regarding the Spring Road Scour Action Plan.

The Board reviewed the Spring Road Scour Action Plan and directed staff to take the necessary action and submit the plans to Dane County. No action taken.

Discussion and possible action regarding the clerk's office remodel and timeline.

Supervisor Larsson stated he talked with a local commercial contractor. They met at the Town Hall to go over the plans. The contractor is able to start around October 31. They will concentrate on the general office area first, then the kitchen area. There were no ADA issues of concern. There will be a new longer and wider counter top. Motion by Supervisor Damkoehler second by Sup. Larsson, to approve the purchase of the revised office furniture quote # OM364743 in the amount of \$10,838.54 less taxes to include delivery and set up of the furniture. Motion carried 4-0.

Discussion on current Public Works projects and duties.

The Board reviewed the Public Works memo. Chair Pfeiffer had a few questions for Public Works regarding information that was discussed at a Wisconsin Towns Association meeting. He wondered if Public Works follows DOT specs for asphalt and oil or the contractor's recommendations. He also wondered how much salt we use on the roads and if brine was an option for town roads. He said there are grants available for municipalities to apply for if they wanted to utilize brine and convert equipment. He stated there are active shooter trainings available if the town wanted to attend.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the current office duties and projects they have been working on.

Discussion on items to be placed on the next agenda.

- Speed limit on Skyline Drive-include information on lowering speed limits in packet
- Revisit the alcohol ordinance-amendment
- Appoint new attorney services-agreement w/ rate schedule
- FOLKS-leaf pick up presentation / request
- Shadyside progress
- Plan for budget meetings

PLAN COMMISSION REPORT

No report at this time

REPORTS

The Board reviewed the reports included in the packet and presented at the meeting.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the claims in the amount of \$14,480.84. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Larsson, to adjourn at 8:37 P.M. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer