

**JOINT TOWN BOARD & PLAN COMMISSION MEETING SEPTEMBER 18, 2018 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N**

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Plan Commission Chair Audra Dalsoren, John Pitas, John McLain, Lila Lemanski, Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Majid Allan, Dana Dorskocil, Jim Alme, Alex Mesdjian

Absent: Supervisors Doug Larsson & Eric Olson, Plan Commissioners Michele Parker and Melanie Miller

Chair Pfeiffer called the Town Board meeting to order at 6:00 p.m.

PUBLIC COMMENT

There was no one to speak during the public comment period.

BUSINESS

Discussion and possible action regarding Straus Rd. culvert repair.

Chair Pfeiffer asked Public Works staff to provide an update regarding Straus Rd. Jim explained that he along with Supervisor Damkoehler and Greg went out and filled in the areas that had washed out. He explained the process they used, and also explained it is a temporary fix. They will need to address this issue next year for a permanent fix. Chair Pfeiffer explained they will hopefully find out what type of funding the Town is eligible for, and what type of funding they will get from FEMA. Town Engineer Eric Vieth explained the estimate for the project along with the different sizes of the culverts and capacity. DOT will need to be contacted. They discussed if the Town wanted to move forward with this, they will need to consider survey, design, and bidding over the winter or early spring to get the best bid prices. Eric will put together a proposal and submit for the next Town Board meeting.

Plan Commission Chair Dalsoren called the Plan Commission to order at 6:06 p.m.

Discuss and possible action on a request from Tom & Donna Sayre, 5911 W Pomeroy Road, Fulton, WI 53534, Dana Dorskocil, acting as agent, to rezone 3.5 acres of Parcel #0611-023-8500-7 from A-1 EX to RH 1 to create a single family 3.5 acre building site while preserving the remaining 37.3 acres as agriculture. The property is located on Kinney Road.

Chair Dalsoren presented and a discussion took place. Dana Dorskocil was available to answer questions. There were concerns regarding water drainage, and a stormwater management plan. If there was a condition on the approval for a stormwater drainage plan who would be in charge of making sure it was kept up on? Chair Pfeiffer stated the Town could oversee that. Majid from Dane County zoning stated there are ways to mitigate the solution. Further discussion followed. One recommendation was for Dana to come back with more definite plans. It was also noted that the splits available with this proposal has been determined to be one remaining because the other two splits have been exhausted and this is the available split from the Transfer of Development (TDR). The two additional splits in question are regarding a property located on Tower Drive.

Motion by Plan Commissioner Pitas, second by Plan Commissioner McLain, to table to a time when more information is provided. Motion carried 4-0.

Review and discuss the changes in the new Dane County Zoning Ordinance and Map. (A representative from Dane County Zoning will be present.)

Majid Allen of Dane County Zoning was in attendance to present the zoning revisions. He explained the Ordinance is done and there will be a public hearing in Dane County in October and it will be adopted on Jan. 1, 2019. The previous zoning code is about 70 years old. Each Town will decide upon adopting the new code. He explained the changes were mostly apples to apples changes, and he highlighted the major changes to the code. He explained there are many changes he needs to make to the map. He will work on making those changes to the map. The Board and Plan Commission decided to have an open house on Oct. 30, 2018 from 4:00 – 8:00 for residents to meet with Majid regarding zoning changes. Majid will send a draft postcard out for approval prior to sending out to the residents. Residents will be directed to call Dane County Zoning with questions.

Motion by Plan Commissioner McLain, second by Plan Commissioner Pitas, to adjourn the Plan Commission meeting at 7:55 p.m. Motion carried 4-0.

Discussion, update and possible action regarding the status of the Shadyside Culvert project.

Town Engineer Eric Vieth was in attendance. He needs to get the erosion control permits, but needs to have the signed easements prior to obtaining the erosion control permits. He stated Outfall 13 will not be completed this year. The water level is too high. The rest of the work should be able to be completed this year with the exception of Outfall 13. Chair Pfeiffer stated we are still waiting on an easement from one of the property owners. He will try to contact them regarding the easement. Staff was directed to send the signed easements to the town attorney for recording and to the engineer for the erosion control permits.

MINUTES OF THE SEPTEMBER 4, 2018 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the minutes as printed. Motion carried 3-0.

MINUTES OF THE SEPTEMBER 5, 2018 JOINT PLAN COMMISSION AND TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the minutes as printed. Motion carried 3-0.

Discussion and possible action regarding adoption of the dental resolution between the Town of Pleasant Springs and the Department of Employee Trust Funds.

Clerk Hougan explained the resolution and process. She explained the cost of the employer portion and the cost of the employee portion. Employees can choose whether they want health and dental benefits or health only.

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to adopt the resolution to add dental coverage benefits for eligible employees. Motion carried 3-0.

Discussion and possible action regarding the Deer-Grove EMS contract which expires 12-31-2018.

Chair Pfeiffer explained the per capita comparison costs. Staff was directed to send the contract to the attorney for review. This will be placed on a future agenda.

Discussion and possible action regarding the Deer-Grove Fire contract which expires 12-31-2018.

Chair Pfeiffer explained the per capita comparison costs. Staff was directed to send the contract to the attorney for review. This will be placed on a future agenda.

Discussion on Public Works projects and duties.

Public Works employees Jim Alme and Alex Mesdjian were in attendance. They reported out on the projects they have been working on. They attended snow / salt training. Alex reported out Pleasant Springs was in line with most the other surrounding towns and our salt usage was minimal. They explained the brine process compared to salt / sand. Brine is a mixture and needs to be mixed very carefully according to the storm/temperature. If not mixed properly, it could turn to a Vaseline type substance on the roads. They will be bringing in a zero-turn lawnmower for a demo at no cost to the town. Alex explained Jim has been a great help since he has started. Supervisor Damkoehler explained they are looking into GPS systems, and they may be getting a better than average trade on the existing tractor.

Clerk's report on office duties and projects.

Clerk Hougan reported out on some of the project's office staff have been working on to include:

- Budget preparation
- Prep for Nov. 6 Election-Absentee ballots sent out, etc.
- Leaf pick-up address listing project
- End of quarter payroll and reporting
- ETF documents for new employee, insurance and resolution for dental benefits
- Joint meetings and prep

Discussion on items to be placed on the next / future agenda.

- SALL contract / agreement
- Building Inspector contract and information
- Sayre road proposal from Strand
- Fuel bids
- Budget amendments
Budget Hearing notice-board to vote on date-tentative date of Nov. 14?

PLAN COMMISSION REPORT

Plan Commission met earlier in the evening and discussed current items.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the check register dated Sept. 18, 2018 in the amount of \$35,933.92. Motion carries 3-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn at 9:00p.m. Motion carries 3-0.

Respectively Submitted,

Pili Hougan
Clerk/Treasurer