

TOWN BOARD MEETING SEPT.19, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler (arrived at 7:15), Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Alice Asleson, George Warren, Kyle Kane, Jeff Krumenauer, Gary Smithback

Absent & Excused: Supervisor Janiece Bolender

Chair Pfeiffer called the meeting to order at 6:00 P.M.

MINUTES OF THE SEPTEMBER 5, 2017 SPECIAL TOWN BOARD MEETING

Motion by Supervisor Olson, second by Sup. Larsson, to approve the minutes as printed. Motion carried 3-0.

MINTUES OF THE SEPTEMBER 5, 2017 TOWN BOARD MEETING

Motion by Supervisor Larsson, second by Sup. Olson, to approve the minutes as printed. Motion carried 3-0.

PUBLIC COMMENT

Kyle Kane, 2902 McConnell Rd., spoke regarding the proposed turn around near his property. He would like to be added to the agenda to discuss some concerns about the proposed turn around. Jeff Krumenauer, 1819 Skyline Dr., spoke regarding the speed limit on Skyline Dr., he is requesting the speed limit be lowered due to the recent accident, the number of blind driveways, and the frequency of speeders along the road.

BUSINESS

Discussion and possible action on a Final certified survey map, drawing 5025-17, dated 8/30/17, received on August 30, 2017, for a request to rezone Parcel 0611-134-9560-9 and Parcel 06110134-90006, separating the existing residence from farmland for the property located at 2409 Asleson Road, for owner Alice A. Asleson, Dave Stolen, acting as agent.

Alice Asleson was in attendance.

Motion by Supervisor Pfeiffer, second by Sup. Olson, to approve the final certified survey map, drawing 5025-7, dated 8/30/2017 for a request to rezone the parcels as listed above, and to note that the zoning on the 3.052 acres is A2(2) and the remaining acreage is zoned A19EX). Motion carried 3-0.

Discussion and possible action regarding the request to lower the speed limit on Skyline Drive.

George Warren and Jeff Krumenauer, residents of Skyline Drive, were in attendance. They explained there are many speeders along the road, blind driveways, and many bikers, runners, and pedestrians. The DOT guidelines for lowering a speed limit were presented. Chair Pfeiffer stated speed enforcement is part of the answer in order to alert drivers of speeding along Skyline, and it makes sense to direct the Sheriff's office to patrol the area for enforcement. Sup. Larsson suggested Dane County do a speed study, but also stated lowering the speed limit is part but not all of the solution, adding warning signage and educating drivers, along with a combination of enforcement and education. Chair Pfeiffer warned a speed study may fail. Further discussion followed. Other suggestions were to add information in the newsletter, to talk to the Sheriff's for added enforcement and to place a speed board on Skyline, and to add signage.

Motion by Chair Pfeiffer, second by Sup. Olson, to direct Sup. Larsson to investigate the placement of cautionary signage, to direct the Sheriff's Deputy to enforce Skyline Drive during peak hours, to ask

about the speed board placement on Skyline Dr., to pursue the idea of a cautionary letter with the Dane County Sheriff's, and to bring back a report on his findings to the next Town Board meeting. Motion carried 3-0.

Discussion and possible action regarding the Operator's License Application for:

- Hunter Robert Pauly (Original)

Clerk Hougan sent a letter to the applicant and invited him to this meeting to consider his Operator's License application. Hunter was not in attendance for this meeting. Motion by Chair Pfeiffer, second by Supervisor Larsson, to deny the Operator's License for Hunter Robert Pauly. Motion carried 3-0.

Discussion and possible action regarding proposal and agreement to enter into legal services with Attorney Allen D. Reuter, of Reuter, Whitish & Evans, S.C.

Chair Pfeiffer stated he would like the Attorney to draft a memorandum of understanding and fee schedule for the Attorney and Town to sign.

Motion by Chair Pfeiffer, second by Sup. Olson, to direct Attorney Allen Reuter, of Reuter, Whitish & Evans to draft a memorandum of understanding with a fee schedule for the Town and Attorney to sign. Motion carried 3-0.

Discussion and possible action regarding the Shadyside Culverts.

Chair Pfeiffer stated the easement letter were drafted and sent in the mail on Saturday, Sept. 16, 2017 to the property owners along Shadyside that are involved. The letter requested the owners to contact the Town regarding setting up a meeting. He suggested to wait two weeks for a response from the property owners. If the Town does not hear back, then we may need to contact the Attorney and send second request letters via certified mail. No action taken.

Discussion and possible action on the Ordinance Amendment to Chapter 117; Intoxicating Liquor and Fermented Malt Beverages.

The Board reviewed the draft ordinance amendment.

Motion by Supervisor Larsson, second by Sup. Olson to approve the ordinance amendment as presented with the deletion of sections 117-4(F), (G), and (H) relative to prohibition of sampling of wine, beer, and alcohol in carry-out licensed premises. This will be brought back for a second reading on October 3, 2017.

Motion carries 3-0.

Discussion and possible action regarding the request from FOLKS for extended hours at the Brush Burning Compost Site and leaf pickup presentation and proposal.

Gary Smithback, chair of the FOLKS leaf management committee, was in attendance to present the request. They are doing a PILOT program with the Town of Dunn to better manage leaves from going into the lakes, and to improve the water quality in the lakes. They received a grant from Yahara Wins in the amount of \$5,000. They are doing a 2-part program to manage leaves with the Town of Dunn, and would like the Town of Pleasant Springs to assist in the leaf pick up. What they are requesting is a truck, trailer, and driver to assist with leave pick up, for a few days in October and November. FOLKS will deliver the leaf bags to the target group for this PILOT program. Anything the Town can contribute to assist with this program would be appreciated. Chair Pfeiffer stated he thought the Towns should partner on with this program. Supervisor Larsson will talk with Public Works for availability of assistance in the program, with possibly one of the part time employee's, he will also talk to the Dane County Sheriffs to see if there is any assistance through community service, and report back to the Board. David will also discuss this program at the next Quad Towns meeting.

Discussion and possible action regarding the draft update of the Town of Pleasant Springs Comprehensive Plan.

Chair Pfeiffer explained the process. There will be a Public Hearing on October 17 for adoption of the Comprehensive Plan. He explained Dane County zoning is re-writing their zoning and the terminology is changing. We can adopt the plan now and always bring back for future amendments/updates to the plan. The County will work with each municipality on the zoning conversion changes. No action taken, this will be on the next Town Board agenda for any input from Janiece, Jay, and Plan Commissioners, prior to the Oct. 17 Public Hearing.

Discussion and possible action regarding the return of the driveway access damage deposit for:

- Loren Staff, 2255 Washington Road
- John Barry, 2934 Tracy Lane

Motion by Chair Pfeiffer, second by Sup. Olson, to approve the driveway damage deposit for Loren Staff, and to direct Supervisor Larsson to follow up with Public Works regarding options for John Barry driveway repair to resolve the issue prior to refund of the driveway damage deposit. Motion carries 3-0.

Discussion and possible action regarding the CD from Heritage Bank maturing on Sept. 26, 2017 in the amount of \$107,081.93.

Motion by Supervisor Larsson, second by Sup. Olson, to reinvest the CD with Heritage Bank for a period of 34 months at a rate of 2.05%. Motion carried 3-0.

Supervisor Damkoehler arrived at 7:15 P.M.

Discussion and possible action on the proposals for cleaning services for the Town Hall.

Motion by Supervisor Larsson, second by Sup. Olson to accept the bid with Green Planet Cleaning LLC for \$85.00 per cleaning. Motion carries 4-0.

Discussion and possible action regarding the clerk's office remodel and timeline.

Supervisor Larsson reported out the contractor is currently 2 weeks ahead of schedule, he may be available for the project ahead of schedule. He will contact the painter and let him know of the timeline. Supervisor Damkoehler will do the wiring for the move. Clerk's office ordered furniture and chairs.

Discussion and possible action regarding the timeline and plans for the upcoming budget meetings.

The Board reviewed the meeting dates for the upcoming budget meetings, and the dates are as follows: Sept. 26, 2017 at 5:30, Oct. 25 at 5:30, and Oct. 31, 2017 at 5:30. Roads, borrowing, and revenues will be discussed at the Sept. 26 meeting. Oct. 24 had been a tentative date, but that date has been changed to Oct. 25 at 5:30 P.M.

Discussion on current Public Works projects and duties.

The Board reviewed the Public Works memo. Supervisor Larsson reported out on guidelines for oil mix, and that the Town uses the appropriate mix for Town Roads; he did not have a number for the amount of salt used in the previous year at this time, reported out on salt brine information, and that violent Intruder training could be scheduled in the future. The car killed deer pick up can be discussed at a future quad towns meeting.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the current office duties and projects.

Discussion on items to be placed on the next agenda.

McConnell Road turn around
Comprehensive Plan Update
Shadyside Drive Update
FOLKS participation-Town of Pleasant Springs
Dental Insurance Resolution for consideration

PLAN COMMISSION REPORT

There was nothing to report at this meeting

REPORTS

The Board reviewed the reports.

CORRESPONDENCE

The Board reviewed the correspondence.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the claims in the amount of \$116,200.04. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Damkoehler, second by Sup. Olson, to adjourn at 8:05 P.M.
Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer