

**TOWN BOARD MEETING September 20, 2016 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Supervisor David Pfeiffer, Supervisor Janiece Bolender, Supervisor Tom McGinnis, Supervisor Jam Damkoehler, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Eric Vieth-Engineer; Ted Keehn; Michael Stacey; Andrew Biddell; Bruce Johnson; Renelle Champagne & Paul Hynek

**ABSENT & EXCUSED:** Chairperson Mary Haley

Supervisor Tom McGinnis called the meeting to order at 6:00 p.m.

**MINUTES OF AUGUST 29, 2016 SPECIAL TOWN BOARD MEETING**

Motion by Supervisor Damkoehler, second by Supervisor McGinnis, to approve the minutes of August 29, 2016. All in favor with Bolender abstaining.

**MINUTES OF SEPTEMBER, 2016 TOWN BOARD MEETING**

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the minutes of September 6, 2016. All in favor.

**PUBLIC COMMENT-** none

**BUSINESS**

1. **Presentation and discussion from the McFarland School District regarding the facilities planning process.**

Andrew Briddell and Tom Allen were in attendance to give a presentation regarding the facilities planning process for the McFarland School District. They provided information regarding the referendum questions on the November 8, 2016 ballot.

2. **Discussion and possible action regarding Quam Park Playground project, and establishing a nonprofit account.**

Bruce Johnson gave an overview of his request for fund raising. He is requested the Town collect funds into a 503C tax exempt account for the Quam Park fundraising. Attorney Morgan stated this is permissible, and other municipalities set up these types of funds. Supervisor McGinnis stated he had two concerns regarding this, he wondering if we do this for one entity, will we need to do this for all? Another concern is that we are currently short staffed, and entering a very busy time of the year. He would like to hold off until Spring and revisit this at that time. Sup. Pfeiffer gave a recommendation of another entity they could check into to see if they would be willing to set up an account for the Quam Park donations, through the Madison Community Foundation.

3. **Discussion and possible action regarding the request for lower speed limits on Skaalen Road.**

Mike Stacey presented the reasons why he is requesting the lowered speed limits. He has lived on Skaalen Rd. for four years, and he and his surrounding neighbors feel that the speed limit is too high for that area. Skaalen Road is used by many walkers and runners. He explained that the Towns of Rutland and Dunn have recently reduced speeds to 45 mph. His initial request was for Skaalen Road, but noticed there are other roads within the Town of Pleasant Springs where the limits could be lowered, including Spring and Tower. Supervisor McGinnis stated that an engineered study may come back to say leave it as it is. Staff was

directed to contact Pam Dunphy at Dane County Highway to see how much a study would cost on Skaalen Road.

4. **Discussion and possible action regarding the request from FOLKS to extend the hours for the brush burning site for October and November.**

Supervisor McGinnis stated he spoke with members of FOLKS and they requested the hours of the burn site to be extended for October and November. The request was to extend the hours for Oct. 8 and Oct. 15<sup>th</sup> for 11:00 to 4:00; Oct. 29<sup>th</sup> 1:00-4:00; Nov. 5<sup>th</sup> 1:00-4:00. He estimated the cost for the extended hours to be \$160.00. He will check with the current brush site manager to see if he is interested in working the extended hours. The extended hours should be monitored for usage.

Motion by Bolender, second by Pfeiffer, to approve the extended hours as proposed at the brush burning site with the maximum amount not to exceed \$160.00. Motion carried unanimously.

5. **Discussion and possible action regarding the Shadyside Culverts.**

Supervisor McGinnis summarized the letter Attorney Morgan drafted to the property owners. Eric Veith had concerns about the project and stated he was skeptical of the project getting done at this time of the year. There are still a lot of uncertainties at this point, including DNR permitting, seeding, and easements still need to be completed. Cannot sign with contractors until easements are in place. Further discussion followed. Supervisor McGinnis proposed to hold off on any action tonight, and hold a meeting on Thursday with Attorney Morgan and Engineer Eric Veith engineer to answer questions the Board has.

6. **Discussion and possible action regarding awarding the bid contract for the Shadyside Culvert project.**

This agenda item was tabled to the meeting on Thursday, Sept. 22, 2016. No action taken.

7. **Discussion and possible action on the rezone of Parcels #0611-293-9000-4 and #0611-293-9500-9 consisting of approximately 72.4 acres to rezone approximately 6 acres from A1-EX to A-2 (4) to create a new lot and approximately 12 acres from A1-EX to A-2 (8) to separate the existing home and all buildings for Tiedeman Rev Family Trust with Greg Rice acting as agent, for property located at 1881 Williams Dr, Stoughton, WI.**

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to recommend approval of the rezone of Parcels #0611-293-9000-4 and #0611-293-9500-9 consisting of 72.4 acres to create Lot 1 consisting of approximately 12 acres to be rezoned from A-1EX to A-2(8) and will include the existing home and buildings, create Lot 2 which will not exceed 6 acres to create a lot for a new home site and be rezoned from A-1EX to A-2(4) and the balance of the remaining approximately 54.4 acres, Lot 3 will remain as A-1EX for Tiedeman Rev Family Trust with Greg Rice acting as agent, for property located 1881 Williams Dr, Stoughton, WI, **with the following conditions:**

1. The parcels are restricted to no further residential development.
2. The Certified Survey Map to show driveway placement for Lot 2 and field access road for Lot 3.
3. The correct language for Town approval to be noted on CSM.
4. The approval from the City of Stoughton be noted on the CSM as the property falls within the extraterritorial district.

Motion carried unanimously.

8. **Discussion and possible action on a request for Parcel #0611-102-9000-4 consisting of approximately 43.6 acres to create a parcel consisting of approximately 5.7 acres to be zoned from A1-EX to A2 (4) to separate the house and all buildings for Michael and Renelle Champagne with Paul Hynek acting as agent for property located at 2822 N. Hill St., Cottage Grove, WI.**

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to recommend approval of the request for Parcel #0611-102-9000-4 consisting of approximately 43.6 acres zoned A1-EX to create a separate parcel of approximately 5.7 acres to be rezoned A-2(4) to separate the house and all the buildings for Michael and Renelle Champagne, with Paul Hynek acting as agent, for property located at 2822 N. Hill St, Cottage Grove, WI. The remaining 37.9 acres shall remain as A-1EX and both properties shall be deed restricted to no further residential development. **The conditions for approval are listed below:**

The agent is advised that the CSM must show driveway placement for the newly created lot, the field access entrance for the 43.6 acres and the correct language for the Town Board approval.

It was noted that the request fits the Town's Comprehensive Plan as it is not removing any existing cropland to separate the home and buildings from the entire farm. It also complies with Dane County zoning classifications for the new site.

Motion carried unanimously.

9. **Discussion and review of the Pleasant Springs Phase II contract schedules.** Clerk Hougan reported out the amount in the 2016 Budget for the Comprehensive Plan update. Dane County Zoning has not sent the invoice for Phase I yet. Clerk will contact Dane County Zoning and request the amount for Phase I. Phase II amounts were reviewed.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to request Phase I invoice, to approve the contract for Phase II, to pay for Phase I, and pay for Phase II with the leftover balance in the 2016 budget. Pay remainder of Phase II from the 2017 budget. Motion carried unanimously.

10. **Discussion and possible action regarding the request for a Road Opening/Road Encumbrance permit from South Central Contracting on the West side of 1781 Oak View Drive.**

Motion by Supervisor Pfeiffer, second by Sup. Damkoehler, to approve the permit. Motion carried unanimously.

11. **Discussion and possible action regarding the Municipal Court Intergovernmental Agreement between the City of Stoughton and Town of Pleasant Springs.** Clerk Hougan reported she sent an email requesting follow up information to the City of Stoughton, but has not had a response. No action taken at this time.

12. **Discussion and possible action regarding EMS contract(s) and services.**

Supervisor Pfeiffer reported out he doesn't have any new information regarding the Stoughton EMS; he attended a Deer-Grove EMS meeting. Deer-Grove is a paramedic level service, Stoughton is not. Wants to know the per capita amount to see if it's an advantage to pay per capita or have a contract in place.

13. **Discussion and possible action regarding the revised the draft wood clearing notice.**  
Motion by Supervisor McGinnis, second by Sup. Damkoehler to approve as amended by adding “off the right away as requested”. Motion carried unanimously.
14. **Discussion and possible action regarding the proposal for outsourced financial and accounting services from Baker Tilly.** Clerk Hougan gave a brief summary of the proposal. The services would be a good oversight on the Towns financials.  
Supervisor McGinnis requested to find out if there would be a conflict of interest due to the fact that Baker Tilly provide our auditing services. He would like this added to the 2017 Budget for approval, and to allow enough funds in the budget to cover services. They would like them to start as soon as possible to assist with year-end financials.
15. **Clerk’s Report on office duties and projects.** Clerk Hougan reported out on the office duties and projects.
16. **Discussion on current Public Works projects and duties.** The Board reviewed the Public Works report on current projects and duties.
17. Discussion on items to be placed on the next agenda.  
Intergovernmental Municipal Court Agreement  
EMS Agreement(s)  
Speed limits on Skaalen Road

**REPORTS None**

**CORRESPONDENCE included in packet materials**

**CLAIMS**

Motion by Supervisor Pfeiffer, second by Sup. Damkoehler, to approve the claims in the amount of \$26,639.64. Motion carried unanimously.

**ADJOURNMENT**

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to adjourn at 8:05 p.m. Motion carried unanimously.

Respectfully submitted,

Pili Hougan  
Clerk/Treasurer