

**TOWN BOARD MEETING October 4, 2016 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N**

PRESENT: Chair Mary Haley, Supervisor David Pfeiffer, Supervisor Janiece Bolender, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Jon & Kristin Jaeck, Cindi Hedstrom

ABSENT & EXCUSED: Supervisor Tom McGinnis, Supervisor Jay Damkoehler

Chair Haley called the meeting to order at 6:03 p.m.

MINUTES OF SEPTEMBER 20, 2016 TOWN BOARD MEETING

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the minutes of Sept. 20, 2016.
Motion carried unanimously.

MINUTES OF SEPTEMBER 22, 2016 SPECIAL TOWN BOARD MEETING

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the minutes of Sept. 22, 2016.
Motion carried unanimously.

MINTUES OF SEPTEMBER 28, 2016 TOWN BOARD BUDGET MEETING

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to approve the minutes of Sept. 28, 2016.
Motion carried unanimously.

PUBLIC COMMENT No one registered to speak at the public comment.

BUSINESS

1. **Discussion and possible action regarding the request of allocating funds in the 2017 Budget towards the renovation of the Quam Park Playground project.**

Cindy Hedstrom was in attendance at this meeting to present information regarding fund raising efforts for the Quam Park playground equipment. She stated they have delivered flyers to many of the residents, and they will hold two meetings this month at the Country Club. They are using the same group as the Veteran's Memorial to set up the account for funds. They are hoping there will be some funds for a portion of the playground equipment to be allocated in the 2017 budget. Chair Haley asked about coming back to the Town Board with sections of the equipment, and a list of costs for each piece of equipment to be presented at the Oct. 12, 2016 budget meeting. At this point, the Board has not approved any funding associated with the playground equipment. Cindy will provide information regarding a breakdown of costs for the playground equipment for consideration at the Oct. 12, 2016 budget meeting.

2. **Discussion and possible action regarding the request for lower speed limits on Skaalen Road.**

The Board reviewed the information presented from Pam Dunphy, Deputy Commissioner at the Dane County Highway and Transportation Division. In her review, there was a previous evaluation done in 2013 on Skaalen Rd, and it was determined at that time there was not a need for lowered speed limits. There was also a speed study done in 1989 and it failed to show a reduction in speed was justified.

Motion by Supervisor Bolender, second by Sup. Pfeiffer, not to conduct a speed study on Skaalen Rd. due to the Deputy Commissioner of the Dane County Highway Division's conclusion of her evaluation done in 2013, and the previous speed study done in 1989. The Dane County Sheriff's office will be asked to monitor that area for speeders. Motion carried 3-0.

3. **Discussion and action of the planned improvements to the intersection at Glenn Drive/Hwy N, and a summary of progress on the conditions of the rezone from Jon Jaeck.** Jon Jaeck and his wife Kristin were in attendance. Jon reviewed the planned intersection improvements approved by Pam Dunphy, Dane Co. Deputy Highway Commissioner. Chair Haley stated there may be a change in Highway N in the future, and wondered if that was taken into consideration, and if there were any concerns with cross traffic? Jon stated these items were not mentioned by Pam. Jon has talked with the Department of Public Works crew regarding the changed to Glenn Drive. Jon will need to have the Town Board approve the driveway permit. He reviewed the progress of the conditions of the rezone approval. There was clarification on the conditions, meeting dates, and deadline dates for the project to move forward. He will need to come back to the Plan Commission with a preliminary CSM, which will need to be approved by the Plan Commission and Town Board. Chair Haley explained that one of the conditions of the rezone approval is that he will need to enter into an agreement with the Town Board that the road be constructed to Town Road standards, along with a design and timeline.
Motion by Bolender, second by Pfeiffer, to approve the County Highway N/Glenn Drive intersection improvement design as presented. Motion carried 3-0.
4. **Discussion and possible action regarding the Shadyside Culverts.**
The Board discussed the areas of the culverts, and possible proposed areas for culverts along Shadyside Drive. Supervisor Pfeiffer discussed a possible opportunity for placement of culverts. Further discussion followed.
Motion by Chair Haley, second by Sup. Bolender, to direct Sup. Pfeiffer to contact the town engineer regarding the proposed area to see if this would be an appropriate workable area for placement of a culvert.
Motion carried 3-0.
5. **Discussion and possible action regarding EMS contracts and services.** The Board and Clerk reported out they have not received any information regarding the EMS contracts. This information is needed to move ahead with the budget. The clerk will send an email to the parties involved asking for information regarding the contracts.
6. **Discussion and possible action on the Municipal Court Agreement with the City of Stoughton.** The clerk reported we have not received any information. Chair Haley stated we need to evaluate if this is cost effective and accomplishing what this was intended for. This will need to be discussed at the budget meeting if this service should be continued. The clerk was directed to resend the email to all parties involved.
7. **Clerk's Report on office duties and projects.**
Clerk Hougan reported out on the current office projects and duties. Some of the duties include the preparation for the upcoming election, submitting the recycling grant, budget prep, Dane Co. Treasurer Training. Clerk will send email to Dane Co. Planning regarding the comprehensive plan Phase II contract.
8. **Discussion on current Public Works projects and duties.**
The Board reviewed the report submitted by Public Works. Chair Haley reported she is meeting with Public Works in the morning to discuss the budget.

9. **Discussion on items to be placed on the next agenda.**

Request from Tim Miller regarding Rite of Way to Lake Kegonsa

Future agenda item: Possible sale of Springers- future proposed plans

REPORTS

The Board reviewed the building inspectors report, and the Dane County Sheriffs reports.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the claims in the amount of \$22,813.98. Motion carried 3-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Pfeiffer, to adjourn at 8:40 p.m. Motion carried unanimously.

Respectfully submitted,

Pili Hougan
Clerk/Treasurer