

**TOWN BOARD MEETING OCTOBER 16, 2018 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender, Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Alex Mesdjian, Daniel Sperloen, Melissa Ratcliff, Jennifer Noll, Tanner Noll, Jude Wolf

**Absent:** Supervisor Doug Larsson

**Chair Pfeiffer called the Town Board meeting to order at 6:00 p.m.**

**MINUTES OF THE OCTOBER 2, 2018 TOWN BOARD MEETING**

Motion by Supervisor Damkoehler, second by Sup. Olson, motion carried 3-0 with Bolender abstaining.

**PUBLIC COMMENT**

Melissa Ratcliffe introduced herself as the new Dane County Board Supervisor representing Pleasant Springs.

**BUSINESS**

**Discussion and possible action regarding approval to purchase a park's tractor.**

Chair Pfeiffer reported out the current park's mower is failing and in need of repair. Superintendent Mesdjian stated the exhaust system is failing and more repairs will be needed. They will still get a good trade in price for the mower if they trade it in this year. Equipment prices will be going up next year. The mower was already scheduled for replacement, and it's a good time to replace at the end of the year/season. The cost will be approximately \$6,000.00 after trade in.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the bid for the purchase of a parks mower from Sloan Implement for in the amount of \$5985.92, and for the funds to come out of the Parks Budget/ Account. Motion carries 4-0.

**Discussion and possible action regarding a driveway placement request from Daniel Sperloen to place a driveway entrance within 200 ft of the setback off of Circle Drive into corner lot.**

**(Parcel # 0611-212-8490-1)** Dan Sperloen was in attendance. He is requesting a driveway and culvert off of Circle Drive. He spoke with Dane County Highway and was denied for his request of an extended driveway off of Highway N. Chair Pfeiffer stated this request has come before the board previously from previous owners of the property and had been denied due to safety issues. Further discussion followed. Dan stated he does not want to tear down the building, he wants to restore and use the building. He will obtain an easement and go with his original plan for a driveway.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve a driveway placement request from Daniel Sperloen to place a driveway entrance within 200 ft of the setback off of Circle Drive into corner lot of 2369 Hwy N. **Motion fails 0-4. Request was denied.**

**Discussion and possible action regarding the revised contract between Stoughton Area Little League and the Town of Pleasant Springs.**

Chair Pfeiffer stated Attorney Reuter reviewed the draft contract and made a few minor revisions, otherwise the contract looked good. One of the areas where changes were indicated where regarding placement of banners. Staff was directed to send the revised contract to SALL for review.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to take no action at this time on the revised contract, to bring back to the November 20 Town Board meeting, and to send the draft contract to SALL and invite them to the November 20 Town Board meeting. Motion carried 4-0.

**Discussion and possible action regarding approval of a new operator's license for:**

- **Samuel James Rapacz**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve an operator's license for Samuel James Rapacz. Motion carried 4-0.

**Discussion and possible action regarding the driveway damage deposit refund for:**

- **Brad Crowley, 2946 Tracy Lane**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the refund of a driveway damage deposit for Brad Crowley. Motion carried 4-0.

**Discussion and possible action regarding Budget amendments.**

The Board reviewed the budget amendment information. Motion by Supervisor Damkoehler, second by Sup. Bolender, to amend the 2018 budget for the purpose of providing additional funds for the Town Hall Maintenance account using funds from Account # 100-51430-131 (other health insurance), and that account will be reduced by \$7702.74, and Account # 100-51600-310 (Town Hall Maintenance) will be increased by \$7702.74. The net budget effect of this transfer is revenue neutral. Motion carries 4-0 on a roll call vote with Chair Pfeiffer, and Supervisors Olson, Damkoehler, and Bolender all voting in favor.

**Discussion and possible action regarding topics for the winter newsletter.**

Topics for the winter edition of the newsletter were discussed to include Dane County Landfill information and contacts, and possibly FOLKS contact information and information on sandbagging techniques.

**Discussion and possible action regarding the Deer-Grove EMS contract which expires 12-31-2018.**

This agenda item will be placed on the Nov. 7 Town Board agenda to allow time for attorney review.

**Discussion and possible action regarding the Cottage Grove Volunteer Fire contract which expires 12-31-2018.**

This agenda item will be placed on the Nov. 7 Town Board agenda to allow time for attorney review. It was also noted to add the City of Stoughton's EMS and Fire information.

**Discussion on Public Works projects and duties.**

Superintendent Mesdjian reported out he received culvert information and a quote for Straus Rd. Fairview culvert could be done this year if there was money in the budget and the Board approved, there was discussion regarding a back-up plan for the brush burning site, pricing on the tractor was about \$90,000, and reported out on other project and duties they have been working on.

### **Clerk's report on office duties and projects.**

Clerk Hougan reported out on projects and duties they have been working on to include:

Budget work/prep

Absentee voting-clerk's office started -Oct 15 Prepping for election day

Annual Tax collection training with Dane Co Treasurer

Access Dane training/ webinar

DSPS-Safety training & policies-work on with Alex in future

Submitted quarterly tax collection survey as required

Prep and submitted the annual Recycling Unit grant information

Upcoming Reviews and final Budget meeting is Oct 24 @ 5:30

Resident meeting regarding the new Dane County Zoning Code is Oct 30 from 4:00-8:00-Majid is working on the map corrections and hopes to send out postcards by end of week.

The next Town Board meeting is Nov. 7 @ 5:00-the day after the General Election.

### **Discussion on items to be placed on the next / future agenda.**

- Lori Anderson with McFarland Senior Outreach Center
- EMS & Fire contracts for 2019 Budget from Cottage Grove, Deer Grove, and Stoughton
- Nov. 20-SALL and Pleasant Springs Oak Knoll usage contract

### **PLAN COMMISSION REPORT**

Supervisor Olson and Chair Pfeiffer reported out.

### **REPORTS**

The Board reviewed the reports included in the packet.

### **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet

### **CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the check register dated Oct. 16, 2018 in the amount of \$11,117.78. Motion carries 4-0.

### **ADJOURNMENT**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn at 7:36 p.m.

Respectively Submitted,

Pili Hougan  
Clerk/Treasurer