

TOWN BOARD MEETING OCTOBER 17, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Majid Allen of Dane County Zoning, Melanie Miller, Thomas Meier, George Waller, Ted Gement, Lila Lemanski, and Michele Parker.

Absent & Excused:

Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE OCTOBER 3, 2017 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sup. Larsson, to approve the minutes as printed.
Motion carries 4-0.

PUBLIC COMMENT

Thomas Meyer of 1880 Oak Drive was in attendance regarding the culvert recently placed near his property. He has concerns regarding his driveway. He is interested in abandoning his driveway and using the round about as his primary driveway. Chair Pfeiffer stated they will talk to Public Works, and if need be, this will be a future agenda item.

BUSINESS

Public Hearing on the proposed Comprehensive Plan update.

Chair Pfeiffer opened the Public Hearing, Majid Allen of Dane County Zoning presented the updates to the Comprehensive Plan. The Board proposed a few minor changes be incorporated into the plan. There were no other questions or changes.
Chair Pfeiffer closed the Public Hearing.

Discussion and possible action regarding the adoption of the Town of Pleasant Springs Comprehensive Plan Update, Ordinance # 2017-02.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to enact the revision of the Comprehensive Plan update with the minor edits as presented, and adopt Ordinance #2017-02 regarding the Town of Pleasant Springs Comprehensive Plan Update. Motion carried 5-0.

Discussion and possible action regarding the appointment of the Planning Commission candidate.

Chair Pfeiffer reported out that he and Supervisors Larsson and Damkoehler interviewed the John Pitas and they decided he would make a great addition to the Plan Commission. Motion by Supervisor Pfeiffer, second by Sup. Damkoehler, to appoint John Pita's to the Plan Commission and fill the remainder of the term. Motion carried 5-0.

Discussion and possible action on the Ordinance Amendment to Chapter 117; Intoxicating Liquor and Fermented Malt Beverages. (3rd and final reading)

Motion by Supervisor Damkoehler, second by Sup. Olson, to adopt the Ordinance Amendment to Chapter 117; Intoxicating Liquor and Fermented Malt Beverages. Motion carried 5-0.

Discussion and possible action on a request from Golden Oil Properties / Wisconsin Fuel, LLC, dba Pleasant Springs Travel Plaza, 2763 County Rd N, Stoughton, WI, 53589, Parveen Bhardwaj, acting as agent, for a "Class A" Retailers Liquor License to sell hard liquor for purchase and carry out, for the period ending June 30, 2018.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the Liquor License for the Parveen Bhardwaj, agent, at the Pleasant Springs Travel Plaza, located at 2763 County Rd N, Stoughton WI. Motion carried 5-0.

Discussion and possible action on the Holding Tank Agreement between the Town of Pleasant Springs and Golden Oil / Wisconsin Fuel LLC.

Motion by Supervisor Pfeiffer, second by Sup. Bolender, to approve the Holding Tank Agreement between the Town of Pleasant Springs and Golden Oil / Wisconsin Fuel LLC. This agreement will be approved based on the recorded easement requirement as noted from Dane County Zoning. Motion carried 5-0.

Discussion and possible action regarding the request from FOLKS regarding leaf pickup.

Supervisor Larsson reported out that he contacted the previous seasonal worker and he is able to work the additional hours for the leaf pick up. The Town will pay his wages for those days and FOLKS will reimburse the Town for those wages.

Motion by Supervisor Larsson, second by Sup. Olson, to increase the budget in the amount not to exceed \$250.00 for the purpose of participating in the FOLKS leaf pick-up. Motion carried 5-0.

Discussion and possible action regarding road signs for Skyline Drive.

Supervisor Larsson presented pictures of signs proposed for Skyline Drive. The signs read Hill Blocks View and then a permissible speed limit of 25 MPH. He explained the signs will caution drivers to be aware of the blind view along with alerting them of the speed limit. He will also request additional patrol hours from the Dane County Sheriffs along Skyline Drive. Public Works will assist on recommended placement of signs.

Motion by Supervisor Larsson, second by Sup. Bolender, to direct Public Works to secure and install two "Hill Blocks View" signs along with the permissible speed limit and install as soon as possible. Motion carried 5-0.

Discussion and possible action regarding the adoption of the Resolution of the Town of Pleasant Springs Annex to the Dane County Natural Hazard Mitigation Plan.

Chair Pfeiffer pointed out the plan reports as a result of the 2005 tornado there was one death, however, there were actually three deaths that occurred as a result of the tornado.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to adopt the Resolution for the Town of Pleasant Springs Annex to the Dane County Hazard Mitigation Plan with the amendment to the plan of three deaths as a result of the 2005 tornado. Motion carried 5-0.

Discussion and possible action regarding the return of the driveway access damage deposit for:

- Mike and Colleen Holtan, 1873 Washington Rd.
- Thomas Matson, 2321 Tower Dr.
- Rich Arburst, 2307 Williams Point Dr.

Motion by Supervisor Damkoehler, second by Sup. Olson, to return the driveway access damage deposits to Mike and Colleen Holtan, Thomas Matson, and Rich Arburst. Motion carried 5-0.

Discussion and possible action on the proposal for the town hall lot repair and paving.

Supervisor Larsson stated he met with Wolf Paving, Public Works, and the Sheriff's regarding the parking lot behind the Town Hall. The parking lot is in need of pavement and repair. It ices up in the winter and has resulted in slips and falls along with a concussion of one of the Sheriffs. The Board reviewed the options on the proposal from Wolf Paving. They would like the exit widened and included into the proposal. If possible, they would like to have this done this year if the contractor is able. They discussed the removal of the pine trees by Public Works. If the contractor is able to complete the work this year, they can use some of the roads money this year and replenish in next year's budget.

Motion by Chair Pfeiffer, second by Supervisor Bolender, to authorize Option 1 from the Wolf Paving proposal in the amount of \$19,751.00 to be completed in 2017 if time permits and to utilize 2017 road repair funds and to reallocate those funds in 2018, and to add in the expense of widening the exit driveway, and to direct Public Works to remove the trees. Motion carried 5-0.

Discussion and possible action regarding the Operator's License Application for:

- Anne E. Berg

Motion by Supervisor Damkoehler, second by Sup. Larsson, to invite the applicant to the next Town Board meeting. Motion carried 5-0.

Discussion and possible action regarding the winter newsletter topics.

The Board discussed the winter newsletter topics. Some additions as room permits to include information from FOLKS regarding the leaf program, article from the Senior Center, EMS picture from Deer Grove EMS, Speed limit information provided by Sup. Larsson, and Emerald Ash Borer information.

Discussion and possible action regarding the clerk's office remodel and timeline.

Supervisor Larsson reported out on the timeline for the remodel project in the clerk's office and kitchen area. Painting will be on the weekend of Oct. 28, Kitchen cabinets end of Oct., flooring to be done the weekend after Oct. 28 painting. Monday is the target date for move out, Supervisor Damkoehler to complete the wiring prior to clerk's office move out into Town Hall.

Discussion on current Public Works projects and duties.

Chair Pfeiffer gave an update on the Shadyside Culvert project. He has communicated with all the property owners regarding the Shadyside Culvert project. Supervisor Larsson reported out Public Works is in need of an additional snow plow driver, we will place an ad in the paper to hire another driver. He met with John Barry regarding his driveway, and to add the refund of his driveway damage deposit to the next agenda for approval, as this had been approved by Public Works to refund the money. He talked with Dave Johnson regarding his driveway complaint, he met with the owner of Badgerland Campground regarding trimming the willow trees on his property.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the list of projects they have been working on.

Discussion on items to be placed on the next agenda.

Golden Oil/BP new drawing of driveway placement-Public Works input regarding snow plowing (possible hold harmless agreement needed-Attorney?)

John Barry Damage Deposit

Anne Berg Operator's License

Future item - (after budget) McConnell Road

Wolf Paving Project-Larsson

PLAN COMMISSION REPORT

No reports at this time.

REPORTS

The reports were included in the packet and reviewed by the Board.

CORRESPONDENCE

The Board reviewed the correspondence included in the report.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the claims in the amount of \$33,020.26. Motion carried 5-0.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Larsson, to adjourn at 8:28 P.M. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer