

**TOWN BOARD BUDGET MEETING OCTOBER 19, 2016 – 5:30 P.M.
TOWN HALL, 2354 COUNTY ROAD N**

PRESENT: Chairperson Mary Haley, Supervisor David Pfeiffer, Supervisor Tom McGinnis, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, and Clerk/Treasurer Pili Hougan

ABSENT & EXCUSED:

OTHERS PRESENT: Sandra Wilke

Chairperson Haley called the meeting to order at 5:30 p.m.

BUSINESS

1. **Interview with prospective Office Assistant.** The Board interviewed Sandra Wilke.
2. **Discussion and possible action on appointing Office Assistant.**
Motion by Damkoehler, second by McGinnis, to make an offer of employment to Sandra Wilke, for the office assistant position. Motion carried unanimously.
3. **Discussion and work meeting on the 2017 budget.**
The Board reviewed the proposed revenues and expenditures for the 2017 budget.
4. **Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c)**
“considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” – Set proposed compensation for public works staff, office assistant, and Clerk/Treasurer.
Motion by Chair Haley, second by Sup. Bolender, to enter into closed session at 8:45 p.m. Motion carried 5-0 on a roll call vote with Chair Haley, and Supervisors Bolender, Pfeiffer, McGinnis and Damkoehler voting aye.
5. **Reconvene in open session for possible action on items discussed in closed session.**
Motion by Chair Haley, second by Supervisor McGinnis, to reconvene into open session. Motion carried 5-0 on a roll call vote, with Chair Haley, Supervisors McGinnis, Bolender, Pfeiffer and Damkoehler voting aye.

Motion by Supervisor McGinnis, second by Sup. Pfeiffer, to increase employee salaries per the discussion of the Board in closed session, and to reduce the

contingency Road Work Maintenance account # 10053310372 to approximately \$66,000 to match the budget shortfall. Motion carried 5-0.

ADJOURNMENT

Motion by Supervisor Pfeiffer, second by Sup. McGinnis to adjourn at 9:22 pm. Motion carried unanimously.

Respectfully submitted,

Pili Hougan, Clerk/Treasurer