

TOWN BOARD MEETING OCTOBER 3, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Kyle & Stephanie Kane, 2902 McConnell Rd.

Absent & Excused:

Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE SEPTEMBER 19, 2017 TOWN BOARD MEETING

Motion by Supervisor Olson, second by Sup. Damkoehler, to approve the minutes as printed. Motion carried 4-0 with Bolender abstaining.

MINUTES OF THE SEPTEMBER 26, 2017 SPECIAL TOWN BOARD BUDGET MEETING

Motion by Supervisor Larsson, second by Sup. Bolender, to approve the minutes as printed. Motion carried 5-0.

PUBLIC COMMENT Kyle & Stephanie Kane. 2902 McConnell Rd., were in attendance to speak regarding the McConnell Road turn around.

BUSINESS

Discussion and possible action regarding the turnaround request on McConnell Road.

Kyle & Stephanie Kane were in attendance to speak regarding the proposed turn around for McConnell Road. They presented maps and an outline of concerns they had regarding the turn around. This had been approved in 2009 as part of a re-zone. The Board reviewed concerns for the proposed turn around, specifically the size and location. There were concerns this turn around would not be able to handle busses and emergency vehicles. There is not adequate room for a turnaround as proposed in 2009. The Board discussed further options. One may be to discontinue the portion of the road beyond the proposed turn around, and place a “bulb” turn-around at the end. The Board will meet with Public Works and discuss possible options, and revisit this agenda item in the future. No action taken.

Discussion and possible action regarding the Shadyside Culverts.

Chair Pfeiffer reported out he has received calls from some of the residents regarding setting up an appointment to discuss easements. The Board discussed they could add conditions to the description of the easements and specify conditions. The Attorney could draft with the appropriate language. The Board discussed the plans should have the options for 50 years plus for future information and planning. They should make sure to stress the easements are “Utility” easements. Chair Pfeiffer and Supervisor Larsson will set up appointments to meet with the property owners. No action taken.

Discussion and possible action regarding fee proposal and Memorandum of Understanding to enter into legal services with Attorney Allen D. Reuter, of Reuter, Whitish & Evans, S.C.

Motion by Supervisor Damkoehler, second by Sup. Larsson, to approve the agreement and fee schedule to enter into an agreement for legal services with Attorney Allen D. Reuter, of Reuter, Whitish & Evans, S.C. Motion carried 5-0.

Discussion and possible action on the Ordinance Amendment to Chapter 117; Intoxicating Liquor and Fermented Malt Beverages.

The Board reviewed the Ordinance amendment as presented for a second reading.

Discussion and possible action regarding the request from FOLKS regarding leaf pickup.

Supervisor Larsson reported out he talked with Public Works and they can use the pick-up truck and trailer for the two designated days for the leaf pick-up. The designated days are Monday, Oct. 23 and Monday, Nov. 6. Supervisor Larsson will contact the seasonal employee to see if he is interested in working those days, if he is not interested, one of the part time snow plow drivers will be contacted. The town will pay the wages for this and FOLKS will reimburse the town for those wages.

Discussion and possible action regarding the draft update of the Town of Pleasant Springs Comprehensive Plan.

Chair Pfeiffer reported out October 17, 2017 at 6:00 p.m. is the public hearing for the Comprehensive Plan update. He asked the Board members to review the update, and bring forward any recommendations. The Board will take action on the Comprehensive Plan update following the Public Hearing.

Discussion and possible action regarding the return of the driveway access damage deposit for:

- **John & Kelly Blackburn, 3086 Linnerud Drive**
- **John Barry, 2934 Tracy Lane**
- **Bryan Spangler, 3067 Vilas Road**

Supervisor Larsson recommended the Board wait and send the deposit after the driveway is repaired. Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve sending the driveway deposits back to the Blackburn's and Bryan Spangler, and to defer John Barry's damage deposit until after Tracy Lane has been resurfaced in 2018. Motion carried 5-0.

Discussion and possible action regarding setting the Public Hearing date to adopt the Proposed 2018 Budget, with a proposed target date of Tuesday, November 14, 2017 @ 5:30 p.m.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to set the Public Hearing date to adopt the proposed 2018 Budget to November 14, 2017 at 5:30 P.M. Motion carried 5-0.

Discussion and possible action on the Zoning Ordinance Amendment Petition # 11170, for the Laura J. Hoepker property, to rezone R-1A to RH-1 for the purpose of keeping fowl, for final approval of Resolution to Dane County.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the Dane County Zoning Ordinance Amendment, petition #11170. Motion carried 5-0.

Discussion and possible action on the Zoning Ordinance Amendment, Petition # 11179, for the Alice A. Asleson property, to rezone A-1EX to A-2(2), for final approval of Resolution to Dane County.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the Dane County Zoning Ordinance Amendment, petition # 11179. Motion carried 5-0.

Discussion and possible action regarding the clerk's office remodel and timeline.

Supervisor Larsson reported out on the timeline for the clerk's office remodel. Supervisor Damkoehler reported out on his work on the clerk's office remodel. The contractor will be here mid-October, he will start on the clerk's office first, then work on the kitchen area. New cabinets for the kitchen have been ordered. No action taken.

Discussion on current Public Works projects and duties.

Supervisor Larsson reported out on the meeting held regarding the Sheriff's parking lot request for paving. He reported the contractors are all busy the remainder of this year. The town engineer will make a recommendation on the best option. The Board was in favor of removing the pines along the parking lot. He will bring back more information regarding this at a future meeting. Supervisor Larsson will stop by Badgerland Campground and speak to the owner about trimming the willow trees, and he will find out about the timeline and starting date for the Shadyside Culvert project scheduled to be done this year.

Clerk's report on office duties and projects.

Clerk Hougan reported out on the office duties, projects and responsibilities the clerk's office has been working on.

Discussion on items to be placed on the next agenda.

Public Hearing for Comprehensive Plan
Comprehensive Plan
Report on Shadyside
Hazard Mitigation Resolution
FOLKS update on leaf pick-up
Skyline Drive signs

PLAN COMMISSION REPORT

Nothing to report at this time.

REPORTS

The Board reviewed the reports included in the meeting packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the meeting packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the claims in the amount of \$3695.60 dated Sept. 21, 2017, and \$236,558.41 dated Oct. 3, 2017. Motion carried 5-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Olson, to adjourn at 8:04 p.m. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer