

**TOWN BOARD MEETING DECEMBER 5, 2017 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson (arrived at 6:31 p.m.), Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Jason Elliott, Lauren Viney

**Absent & Excused:**

**CALL TO ORDER:**

**MINUTES OF THE NOVEMBER 21, 2017 TOWN BOARD MEETING**

Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approve the minutes as printed. Motion carried 4-0.

**PUBLIC COMMENT** No one registered to speak at the public comment period.

**BUSINESS**

**Discussion and possible action regarding a request from Jason Elliott of the Stoughton Area Little League for improvements to Oak Knoll Park.**

Jason Elliott and Lauren Viney appeared to speak on behalf of the Stoughton Area Little League to request the use of sponsorship banners and to place a warning track around the fencing. The banners would be the plastic type and would be facing the infield. Jason explained he previously spoke to Public Works regarding the requests and the requests would not be an issue. Motion by Damkoehler, second by Olson, to approve the placement of the sponsorship banners on the outside of the diamond facing the field beginning at the start of the baseball season with removal upon completion of the season, and the placement of the 6-foot warning track to add limestone or aggregate outside the fences pending the approval of the 2018 contract. Motion carries 4-0.

**Discussion and possible action regarding setting the date for the 2018 Caucus. (per state statute, caucus date must be set between December 1 and January 1, and Caucus must be held between January 2 and January 21.)**

Motion by Supervisor Pfeiffer, second by Supervisor Damkoehler, to set the date of the 2018 Caucus for Tuesday, January 16, 2017 at 6:00 p.m. The regularly scheduled town board meeting will follow. Motion carried 4-0.

**Discussion and possible action regarding the approval of Zoning Ordinance Amendment Petition # 11182, for the David W. Smithback property to rezone A-1EX to A-2, and A-1EX to A-4, for final approval of Resolution to Dane County.**

Supervisor Bolender explained they will need to come back with a site plan. Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approve the Zoning Ordinance Amendment Petition #11182 for approval of Resolution to submit to Dane County. Motion carries 4-0.

**Discussion and update regarding the part time snow plow driver applicant.**

Clerk Hougan reported out they hired John Severson. He met with Supervisor Larsson, and also with Public Works and they felt he was a good candidate.

**Discussion and possible action regarding the return of driveway damage deposits for:**

- **Jim Gryzyger, 2862 Door Creek Road**
- **Ron Steel, 1871 Oak Drive**
- **Don Squire, 2063 Norgaren Road**

Motion by Supervisor Damkoehler, second by Supervisor Olson, to approve the return of the access deposits for Jim Gryzyger, Ron Steel, and Don Squire.

Motion carries 4-0.

**Discussion and possible action regarding the Shadyside Culvert project.**

Chair Pfeiffer reported out on the status. He would like to set up meetings with the property owners involved. Letters may go out in December and / or January. No action taken at this time.

**Discussion and update regarding the discontinuance of road off of Door Creek Rd. At / near 2533 Door Creek and 2588 Iverson Rd.**

Chair Pfeiffer reported out. He spoke with Attorney Reuter regarding the process of discontinuing roads. The road was legally discontinued. The town does not have the right to take back the property in question. Further discussion followed.

**Discussion and possible action regarding the access stub road relative to the Interstate 39/90 and County Trunk Highway N interchange, which will be constructed on the west side of the southerly-most roundabout.**

Chair Pfeiffer reported out he spoke with Attorney Reuter. The Town could enter into an agreement to vacate the road and transfer ownership to the property owners if they would jointly agree. This would relieve the Town of the responsibility for plowing and future road maintenance. Alternately, the Town could enter into an agreement to permit property owners to perform snow plowing. However, questions as to how to handle any resulting road damage and possible liability issues make this a less desirable option. Motion by Supervisor Damkoehler, second by Supervisor Bolender, to direct the Town Chair and Attorney to have a discussion with Golden Oil regarding an agreement for the potential discontinuation of the access stub road. Motion carries 4-0.

**Discussion and possible action regarding the dedication of the road at BP/Golden Oil.**

There was nothing to report on this item at this time. This will be placed on a future agenda after information is received.

**Discussion, update and possible action regarding the clerk's office and kitchen remodel.**

Supervisor Larsson reported out. The kitchen is near completion. He will be in to hook up the plumbing in the sink. The electrical outlets are working and the counter-top in the hallway will be re-cut to the appropriate size.

**Discussion on current Public Works projects and duties.**

Supervisor Larsson reported out. The signs have been installed on Skyline Drive and they look good. He is doing research on deer carcass removal companies.

**Clerk's report on office duties and projects.**

Clerk Hougan reported out on the current office duties and projects they have been working on.

**Discussion on items to be placed on the next agenda.**

- Election Inspector Resolution
- Budget Amendments

These items will be based on adequate information available for the next or future agenda:

- MMSD
- BP/Golden Oil
- Shadyside
- Stub Road Access

**PLAN COMMISSION REPORT** There was no information to report at this time.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the reports included in the packet.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the claims in the amount of \$44,153.44. Motion carried unanimously.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Supervisor Damkoehler, to adjourn at 7:30 p.m.

Respectively submitted,

Pili Hougan-Clerk/Treasurer