

**TOWN BOARD MEETING DECEMBER 18, 2018 – 5:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, and Clerk/Treasurer Pili Hougan.

**OTHERS PRESENT:** Alex Mesdjian,

**Absent:** Supervisor Doug Larsson

**MINUTES OF THE DECEMBER 04, 2018 TOWN BOARD MEETING**

Motion by Supervisor Bolender, second by Sup. Olson, to approve. Motion carries 4-0.

**PUBLIC COMMENT**

No one spoke during the public comment period.

**BUSINESS**

**Discuss and take possible action on a request from Matthew Ziegler, 3790 Gala Way, Cottage Grove, WI 53527 to rezone (exemption) Parcel #0611-052-8500-2 to remove old house and build new house on opposite side of Vilas Road at 3144 Vilas Road, Cottage Grove, WI 53527. The current zoning is A-1 (EX).**

Matt Ziegler was in attendance to present his request. Chair Pfeiffer questioned why a rezone was not required, and wondered what would be best for preserving farmland. He stated that as a board they are looking at the comprehensive plan, and exemptions to the plan. Chair Pfeiffer stated that he also contacted the County regarding the request and was informed that their opinion is that the request is not in line with the Town's comprehensive plan and that approval would raise concern at the County about whether the Town was remaining consistent with the plan. The rules for preserving farmland apply to all areas. Supervisor Olson stated this was a net gain of farming. They discussed the 100 ft exclusion. Further discussion followed.

Motion by Supervisor Bolender, second by Sup. Olson to approve the request from Matthew Ziegler, 3790 Gala Way, Cottage Grove, WI 53527 to rezone (it was noted this should be an exemption instead of a rezone) on Parcel # 0611-052-8500-2 to remove the old house and build a new house on the opposite side of Vilas Road at 3144 Vilas Road, Cottage Grove, WI. 53589. Original motion was rescinded to state the agenda item should read "to approve the exception of the 100 ft rule. Rescind was seconded by Olson. Motion by Bolender to approve the exception of the 100 ft rule for Matt Ziegler as listed above, second by Olson. Motion was denied 3 voting no and Sup. Olson voting in favor. favor.

It was noted that Mr. Ziegler could contact the County further regarding the proposal if he wished and could ask to have the request placed on a future Town Board agenda for reconsideration if the County changes its recommendation.

**Discuss and take possible action on a request from Ayars Holdings I LLC, Paul Haviland to approve the Final Certified Survey Map with the modification of the lot line between two platted lots, Parcel #0611-191-6316-2 and Parcel #0611-191-6367-1 and a request for a Variance for an additional 10.15' front footage on both lots to make the lots legal and conforming.**

Paul Haviland was in attendance.

Motion by Supervisor Bolender, second by Sup. Olson to approve the Final Certified Survey Map as listed above. Motion carried 4-0.

**Discuss and take possible action regarding a complaint from Howard Hill regarding the road washouts in front of his property.**

Howard Hill was in attendance to present his complaint. He stated the road is sloped and washes out during heavy rains. He says the ditches are getting worse. He explained his concern in further detail. Chair Pfeiffer explained the road was constructed according to town road standards. Roads should be crowned in the middle. Public Works crewman Jim Alme was in attendance and explained a similar circumstance, and determined the road was constructed appropriately. Supervisor Damkoehler directed Public Works staff to forward the information to the town engineer for his advice, and to review the drainage on Tracy Lane and Shadyside, northeast bound, and bring findings back to the board and to Howard Hill.

**Discuss and take possible action regarding the Quam Park playground equipment funds earmarked in the 2018 Budget.**

Bruce Johnson was in attendance. He explained they have raised \$24,690.00 for the playground equipment. He will send a formal request for the \$3,000.00 earmarked in the 2018 Budget for the playground equipment. He stated all safety issues have been addressed. He will contact Public Works when they are ready to set up the equipment. Motion by Supervisor Damkoehler, second by Sup. Bolender, to release the 2018 earmarked funds of \$3,000.00 for the Quam Park playground equipment as long as all restrictions are met. Motion carried 4-0.

**Discuss and take possible action regarding the Cottage Grove volunteer fire contract which expires 12-31-2018.**

The Board reviewed the draft final version. The final draft version looked good with the exception of the yearly amounts. Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the draft version with the corrected amended amounts as presented earlier in the year in section 5.1 with a 1% increase, instead of 2% as listed. Motion carried 4-0.

**Update, discuss and take possible action regarding the Shadyside Culvert project.**

Eric Vieth, the Town Engineer was in attendance. He played a film of the Outfall with the void. He stated the void is about 20 ft in length and that the contractor plans to fill the void with pea gravel prior to lining. He recommends moving ahead with the lining. Outfall 16 costs about \$29,000 based on the last spreadsheet he sent. They will be required to video after the work is done, and again in 1 year. He said it's not bad to line in the winter. Outfall 13 water levels are down should they should be able to line that as well. No action taken. They can proceed with the lining.

**Discuss and take possible action regarding lining the culvert along Shadyside at the Quam residence.**

This culvert was not originally included in the bid. Supervisor Damkoehler explained they should move forward and repair prior to the culvert getting worse. Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve lining Outfall 16 under Quam property in the amount of \$25,960.00 of additional funds for the Shadyside Drive culvert replacement. Motion carries 4-0.

**Discuss and take possible action on the return of a driveway damage deposit for:**

- American Transmission Company (ATC), Julie Hanson, 2489 Rinden Rd.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve return of driveway damage deposit to ATC. Motion carries 4-0.

**Discussion on Public Works projects and duties.**

Public Works Superintendent Alex Mesdjian reported out Clark Heating will be putting in a new furnace. The plow truck salter motors are failing and will need to be replaced. The work on David Johnson's driveway and ditch is done and looks good, Hooper will be doing some tree trimming work, they visited Strauss Rd where it was previously washed out and the water levels are low, ditching project at Oak Knoll Park will be done in the spring.

**Clerk's report on office duties and projects.** Clerk Hougan reported out on the office duties and projects they are working on and noted this is an extremely busy time of year with tax collections, etc. She noted on the staff needs in the office.

**Discussion on items to be placed on the next / future agenda.**

Matt Ziegler possibly will request to be on a future Town Board agenda

Caucus is January 8 prior to Town Board

**PLAN COMMISSION REPORT**

Supervisor Eric Olson reported out.

**REPORTS**

Reports were reviewed.

**CORRESPONDENCE**

Correspondence was reviewed.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve claims in the amount of \$76,726.11. Motion carried 4-0.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 8:25 p.m. Motion carries 4-0

Respectively Submitted,

Pili Hougan  
Clerk/Treasurer