

**TOWN BOARD MEETING DECEMBER 19, 2017 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N**

PRESENT: Chair David Pfeiffer, Supervisor Janiece Bolender, Supervisor Jay Damkoehler, Supervisor Doug Larsson, and Clerk/Treasurer Pili Hougan.

OTHERS PRESENT: Ted Gement, 11800 Burlington Rd., Chris Miller, 3186 Kinney Rd.

Absent & Excused: Eric Olson

CALL TO ORDER: Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE DECEMBER 5, 2017 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the minutes as printed. Motion carries 4-0.

PUBLIC COMMENT There was no one registered to speak at the public comment period.

BUSINESS

Discussion and possible action on the Final Certified Survey Map No. 11192, Document #3973924, dated 10/31/17 for Parcels #061109380053 and #061109384400, Paul Bhardwaj, David Uttech, acting as agent for Golden Green / Oil Properties, LLC and Wisconsin Fuel LLC, 1840 Beloit, Ave., Janesville, WI 53546. The property is located at 2763 County Rd. N, Cottage Grove, WI 53527. Ted Gement was in attendance. Supervisor Bolender reported out the Plan Commission approved the Certified Survey Map as presented. Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approve the Certified Survey Map as presented with adding the Clerks name. Motion carried 4-0.

Discussion and take possible action on the Preliminary Certified Survey Map Drawing No. 5015-17 to rezone 24.075 acres of the 103 acres from A-1 EX to A-2 of parcels #0611-21185018, #0611-2118004, #0611-16495260, and #0611-16490010 for David & Tammy Smithback, Chris Miller, agent. This request is for the purpose of a residential home, forest management, small gardens & crops. Chris Miller was in attendance. Supervisor Bolender reported out the Plan Commission approved the Preliminary Certified Survey Map as presented. Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approve the Preliminary Certified Survey Map as presented. Motion carried 4-0.

Discussion and take possible action on the Certified Survey Map Drawing No. 5015-17, dated 11/27/17 to rezone 24.075 acres of the 103 acres from A-1 EX to A-2 of parcels #0611-21185018, #0611-2118004, #0611-16495260, and #0611-16490010 for David & Tammy Smithback, Chris Miller, agent. Chris Miller was in attendance. Supervisor Bolender reported out the Plan Commission approve the Certified Survey Map as presented. Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approved the Certified Survey Map as presented. Motion carries 4-0.

Motion by Chair Pfeiffer, second by Supervisor Bolender, to address agenda items 8 & 9 at this time. Motion carries 4-0.

Discussion and possible action regarding approving resolution R-2017-04: Appointment of Election Inspectors for the 2018-2019 term.

The Board reviewed the list of election inspectors.

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve Resolution R-2017-04 appointing election inspectors for the 2018-2019 Term. Motion carried 4-0.

Discussion and possible action on approving the 2018 Brush Burning Compost Site hours.

The Board reviewed the 2018 schedule.

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the 2018 Brush Burning Compost Site hours as presented. Motion carried 4-0.

Discussion and possible action regarding the return of driveway damage deposits for:

- **The Fields Reserve, 2479 Glenn Drive**

Motion by Supervisor Bolender, second by Supervisor Damkoehler, to approve the return of the driveway damage deposit for the Fields Reserve. Motion carried 4-0.

Discussion and possible action regarding 2017 Budget Amendments.

The Board reviewed the budget amendments presented.

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve amending the 2017 Budget as follows:

For the Town Hall Maintenance:

Account #100-48100 Interest Income will be **increased \$14,136.53.**

Account #100-51600-310 Town Hall Maintenance will **be increased \$14,136.53**

For the Accounting Services:

Account # 100-48100 Interest Income will **be increased \$5350.00.**

Account # 100-51510-210 Accounting Services will **be increased \$5350.00**

Motion carried 4-0 on a roll call vote with Chair Pfeiffer and Supervisors Damkoehler, Larsson, and Bolender voting aye.

Discussion and possible action regarding the access stub road relative to the Interstate 39/90 and County Trunk Highway N interchange, which will be constructed on the west side of the southerly-most roundabout.

Ted Gement of Golden Oil was in attendance. Chair Pfeiffer stated he has been in talks with the Town Attorney. He stated the Town is permitted to vacate a Town road serving multiple property owners if all affected property owners consent and are willing to enter into an agreement regarding taking ownership. Golden Oil is interested in taking possession of the road. To facilitate providing the affected businesses with more control over the road, particularly for snow removal, the Town would be willing to vacate the road if the affected property owners enter into an agreement to take possession of the vacated road. Chair Pfeiffer will try to contact the other affected property owner and ask them to contact Ted with Golden Oil. Chair Pfeiffer will try to contact the surrounding businesses and ask them to contact Ted with Golden Oil. No action taken at this time, the Board will wait until the Town hears back from the parties involved.

Discussion and possible action regarding the dedication of the road at BP/Golden Oil.

Chair Pfeiffer stated we will need to enforce this as a town road until an agreement is in place to dedicate the road to Golden Oil / BP.

Discussion and possible action regarding scheduling a meeting with Dane County to discuss the revised zoning code. Chair Pfeiffer reported out Majid Allen with Dane County Zoning would like to come and do a presentation regarding the new zoning code. This should take place during a special Plan Commission meeting. Staff is directed to secure a date that works best for Majid and the Plan Commission and Town Board. The meeting will be set based on the best available date.

Discussion and possible action regarding the WI Salt Wise partnership.

Chair Pfeiffer reported out on this initiative. He presented pictures and information from the Madison Area Metropolitan Sewer District regarding the amount of salt that is making its way into the lakes and waterways. This amount is increasing heavily and is harming the environment. The only way to deal with this is to address the source which is salt. Reducing salt usage saves money. Brining is another way to lesson the use of salt. There are grants available to reduce salt usage and convert to brining, and trainings available to reduce the usage of salt. Staff is directed to keep an eye out for any available training Public Works can attend regarding the usage of salt on roads, and to be more salt wise. Staff will keep an eye out for any grant opportunities, and staff will contact the Town of Dunn for information regarding the grant they received to convert to brining. No action taken at this time. This will be brought back in the future after Chair Pfeiffer has more information regarding this.

Discussion, update and possible action regarding the clerk's office and kitchen remodel.

Supervisor Larsson reported out the project is now 99% complete. There is a small portion of flooring that needs to be replaced and the counter-top in the hallway will be replaced. He commended the work of Supervisor's Bolender and Damkoehler on the project. Supervisor Larsson was also commended for his work on the project, and all they accomplished. The office and kitchen turned out very nice. This item will be removed from future agenda's.

Discussion on current Public Works projects and duties.

The Board reviewed the memo from Public Works. Pazer ratings were submitted this year. Public works should start to review road plans for upcoming projects based on the pazer ratings. Supervisor Bolender commented that Public Works should start planning a little earlier this year for the road bidding process, possibly in March.

Clerk's report on office duties and projects.

Clerk Hougan reported on the current office duties and projects staff has been working on.

Discussion on items to be placed on the next agenda.

Golden Oil / BP bulb road-possible agreement with Menzel and BP for dedication and maintenance of stub access road.

Shadyside Culvert Project

2018 Election dates that coincide with Town Board meetings

2018 Fisheree-details, parking, etc.

PLAN COMMISSION REPORT There was nothing to report out at this time.

REPORTS

The Board review the November Treasurer's report along with other reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the claims in the amount of \$10,882.27. Motion carries 4-0.

ADJOURNMENT

Motion by Supervisor Bolender, second by Supervisor Damkoehler, to adjourn at 7:30 p.m. Motion carried unanimously.

Respectively submitted,

Pili Hougan-Clerk/Treasurer