

ANNUAL MEETING – April 17, 2018 5:00 p.m. – DRAFT MINUTES
PLEASANT SPRINGS TOWN HALL, 2354 County Road N

PRESENT: Chairperson David Pfeiffer, Clerk/Treasurer Maria “Pili” Hougan

OTHERS PRESENT: Jay Damkoehler, Douglas Larsson, Eric Olson

ABSENT: Janiece Bolender

THE ANNUAL MEETING WAS CALLED TO ORDER AT 5:05 P.M. BY CHAIRPERSON PFEIFFER.

PLEDGE OF ALLEGIANCE

Doug Larsson led the Pledge of Allegiance

OATH OF OFFICE: The Oath of Office was recently administered to Supervisor # 3, Jay Damkoehler and Supervisor # 4, Janiece Bolender.

It was noted Chairman David Pfeiffer and Supervisor Jay Damkoehler are still the designated authorized signers. Clerk/Treasurer Maria “Pili” Hougan is also an authorized designated signer.

SUMMARY OF PURPOSE, PROCEDURES AND POWERS OF THE ANNUAL MEETING:

A written summary of the procedures and powers were included with the agenda packet and are incorporated here by reference.

APPROVAL OF MINUTES OF THE APRIL 18, 2017 ANNUAL MEETING: Motion by Jay Damkoehler, seconded by David Pfeiffer, to approve the minutes of the April 18, 2017 Annual Meeting. Carried unanimously by acclamation.

CHAIRPERSON’S REMARKS: Chairperson Pfeiffer reviewed the highlights of 2017 operation. Chairperson Pfeiffer recognized the members of the Board and Clerk that were in attendance. The Report on 2017 Operation is made part of these minutes by reference.

ANNUAL REPORT: Clerk/Treasurer Hougan presented the Annual Report and the 2017 Financial Report Form CT filed annually with the Wisconsin Department of Revenue, with the explanatory material attached in the packet for tonight’s meeting, all of which are made part of these minutes by reference.

PLAN COMMISSION REPORT: Staff prepared the 2017 report included in the agenda packet, and it is incorporated here by reference. Chairperson Pfeiffer presented the report and highlighted on some of the Plan Commission’s past accomplishments.

PLEASANT SPRINGS SANITARY DISTRICT REPORT: Highlights of the 2017 operations at the Sanitary District were prepared by member of the Pleasant Springs Sanitary District. The District report was included in the agenda packet and is included here by reference. Chairman David Pfeiffer presented highlights of the report and recognized the staff and Board. He reported out the Sanitary District is working on a contract for a capacity study. He stated John Barry has been re-appointed for a six-year term.

BUILDING INSPECTOR/ASSESSOR REPORT: Staff compiled the report included in the agenda packet tonight, and it is incorporated here by reference. Chairperson Pfeiffer presented the report.

ITEMS FROM THE PEOPLE: Chairman Pfeiffer stated the compensation for members of the Board and Plan Commission have not been changed in a long time. He passed out a spreadsheet with comparisons from other municipalities. He explained the rules of when compensation for officials can be changed, and the rules state not until the following election, meaning increases in compensation would not take place until after the new terms are in place.

Motion by Jay Damkoehler, second by Eric Olson, to recommend the Town Board consider increasing the Per Diems for Board members and Plan Commission members. Motion carries 4-0.

SET DATE OF NEXT ANNUAL MEETING: Motion by Jay Damkoehler, seconded by Eric Olson, to hold the next Annual Meeting on **April 16, 2019**, as per Wisconsin statute, starting at 5:00 p.m. Should a conflict arise, the meeting will be held within 10 days of that date with proper publication and posting. Carried unanimously by acclamation.

MOTION FOR ADJOURNMENT: Motion by Eric Olson, seconded by Jay Damkoehler, to adjourn at 5:45 p.m. Carried unanimously by acclamation.

Maria "Pili" Hougan
Clerk/Treasurer

Posted: 4/19/2018