

Chapter 27

MEETINGS

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[HISTORY: Adopted by the Town Board of the Town of Pleasant Springs 11-7-1989 by Ord. No.89-1 as § 1.01 of the 1989 Code. Amendments noted where applicable.]

§ 27-1. Regular meetings; location.

The Town Board of the Town of Pleasant Springs shall meet periodically according to a regularly established schedule at the Town Hall. The Town Board shall determine a schedule for regular meetings and shall give public notice thereof as required by law. Meetings may be periodically held at other locations if practical necessity so dictates, and notice of such meetings shall be given according to law.

§ 27-2. Notices; official newspaper

The Town Clerk shall establish regular posting places for notices, and the Stoughton Courier-Hub Newspaper, published in Stoughton, Wisconsin, is designated as the official municipal newspaper. The Town Clerk shall see all necessary, proper and that legally sufficient notices are given for all regular meetings, specially scheduled meetings, public hearings and other meetings of the Town Board or officials.

§ 27-3. Duties of Chairperson.

The meetings shall be run according to policy established by the Town Chairperson, acting in consultation with the Town Board. The Town Chairperson shall have the general duty of supervising and running meetings and may delegate his authority in whole or in part to designated individuals. The Town Chairperson shall have the authority to call special meetings, to terminate meetings when appropriate, to call for closed sessions in conjunction with decision of the Town Board, to terminate closed sessions when appropriate, and to establish general rules for the scheduling of the agenda for meetings and the order and length of time allotted to speakers before the Board. The standard regular meeting agenda format is incorporated herein by reference.

§ 27-4. Agenda.

The Town Clerk shall keep and supervise the agenda for meetings. It shall be the policy of the Town of Pleasant Springs to put any matters on the agenda reasonably related to legitimate

Town business, whether requests for presentations are made by residents or nonresidents. This policy is subject to reasonable limitations on repetition and length of time allotted to speakers.

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§ 27-5. Disputes regarding policy and procedure.

In the case of any dispute or question regarding policy and procedure, at all times it shall be the policy of the Town to act in accord with applicable Wisconsin law, and the decision of the Chairperson, acting in conjunction with the Town Board and legal counsel, shall be final on all issues of scheduling, policy and procedure for meetings.

§ 27-6. Order of succession. [Added 9-19-1995 by Ord. No.95-1]

The order of succession in the event of death, illness or absence of the Town Chairperson shall be the Supervisor with the longest continual tenure on the Town Board who is present for the meeting(s) in question.