

TOWN OF PLEASANT SPRINGS

DANE COUNTY, WISCONSIN

RECORD OF THE PLAN COMMISSION MEETING

OF AUGUST 1, 2018

MEETING LOCATION:Town Hall, 2354 County Road N, Stoughton WI 53589

PLAN COMMISSION MEMBERS PRESENT: Chair Audra Dalsoren, Vice Chair Melanie Miller and Members: Lila Lemanski, and Mark Asleson.

PLAN COMMISSION MEMBERS ABSENT: Plan Commission Members: John Pitas and Michele Parker and Liaison Eric Olson.

OTHERS PRESENT: Town Board Member Janiece Bolender, Town Chair David Pfeiffer, Shelby and Joey Hoops, 3605 Lake View Drive, Stoughton, WI 53589 and Tim Miller, 3092 Sunnyside Drive, Stoughton, WI 53589.

CALL TO ORDER Plan Commission Chair Dalsoren called the Meeting of the Plan Commission to order at 6:30 p.m.

POSSIBLE INTRODUCTION AND OATH OF OFFICE OF NEW PLAN COMMISSION MEMBER Deputy Clerk/Treasurer gave the Oath of Office to John McLain, new Plan Commission Member who is replacing Mark Asleson who is relocating out of the Town of Pleasant Springs.

MINUTES OF THE JULY 5, 2018 SPECIAL TOWN BOARD MINUTES AND PLAN COMMISSION MEETING It was moved by Member Asleson and seconded by Member Lemanski to approve the minutes of the July 5, 2018 Special Town Board and Plan Commission Meeting. Motion carried with Vice Chair Miller abstaining.

MINUTES OF JULY 17, 2018 JOINT TOWN BOARD MINUTES – PLAN COMMISSION PORTION A motion was made by Vice Chair Miller and seconded by Member Lemanski to approve the July 17, 2018 Joint Town Board Minutes – Plan Commission portion. Motion carried with Mark Asleson abstaining.

PUBLIC COMMENT

Tim Miller of 3092 Sunnyside Drive, Stoughton, WI appeared before the Plan Commission and presented information on Air BNBS and encouraged the Plan Commission to review the Dane County Ordinance Chapter 10 for the language about Air BNBS.

BUSINESS

1. Discuss and take possible action on a Preliminary Certified Survey Map #14409, dated 6/14/18, to rezone 3.1 acres of a total of 11.18 acres of Parcel 0611-322-8580-9 from A-1 (EX) to RH-1 from Oscar Linnerud, 2948 County Highway B, Stoughton, WI 53589, Shelby Hoops, acting as agent, for the purpose of providing a split to granddaughter for a primary residence.

Chair Dalsoren and Member Lemanski are the contacts for this project.

A motion was made by Plan Commission Member Lemanski to approve the Preliminary Certified Survey Map #14409, dated 6/14/18, to rezone 3.1 acres of a total of 11.18 acres of Parcel 0611-322-8580-9 from A-1 (EX) to RH-1 from Oscar Linnerud, 2948 County Highway B, Stoughton, WI 53589, Shelby Hoops, acting as agent, for the purpose of providing a split to granddaughter for a primary residence.

Plan Commission Member Lemanski moved to open up the discussion on the Preliminary Certified Survey Map #14409.

The motion to open discussion was seconded by Plan Commission Member Miller.

A discussion was held on the driveway placement and utility easement.

The following are the Deed Restrictions and Conditions:

Deed Restrictions:

1. 1 buildable split to be used on the 3.1 acres zoned RH-1 with no additional residential development.
2. The remaining acres zoned A-1 (EX) will have 3 remaining splits.

Conditions:

1. A Certified Survey Map (CSM) is required for the rezoned parcel.
2. Owner name(s) must be listed on the Final CSM with the correct language for the Town approval to be noted on the CSM.
3. CSM must be approved and recorded, if CSM is not recorded the rezone becomes null and void.
4. The City of Stoughton must be contacted for the Extra Territorial Conditions and language added to the CSM.

The motion to approve the Preliminary Certified Survey Map #14409 was seconded by Plan Commission Vice Chair Miller.

Motion carried unanimously.

2. Discuss and take action on the request from Dane County Zoning and Planning to schedule informational meetings on the new Dane County Zoning Code and Maps.

A discussion was held on whether or not Majid Allen, Dane County Zoning, should do a training of the Plan Commission before an Information Meeting with residents would be held.

The Commission would like to schedule a Joint Meeting with the Town Board, Plan Commission and Majid Allen for the September 5, 2018 Plan Commission Meeting and then have the informational meeting with the residents mid-September.

This item will be put on the Town Board Agenda for August 7, 2018 for approval.

3. Review and discuss the new recommended zoning map for the Town of Pleasant Springs

Chair Dalsoren reported that some of the areas of the new Zoning Map showed discrepancies in their zoning categories. Some of the areas were Yahara Drive, Church Street, Skyline, Oak Street, McConnell and the corner of County Road N and Skaalen Road.

A discussion was held on breaking up the new Zoning Map into sections and going over it for accuracy.

A discussion was held on sending out the postcard to residents about the informational meeting and also asking them to check their zoning and if they find discrepancies report it to Dane County Zoning or the Town of Pleasant Springs.

Zoning categories were discussed.

Chair Dalsoren will be checking with the Town of Dunkirk to see how they handled the new zoning map, how they checked for any discrepancies and notified residents of the informational meeting.

Placing a link on the Town's web page to the new Dane County Zoning Map was discussed.

4. Discuss and take action on developing and confirming language to Dane County in regard to AirBNB

A discussion was held on the language in Chapter 10 in regard to AirBNBs.

The definitions are vague and the Plan Commission would like to have the Town Board make a recommendation to Dane County to clarify and cleanup the language in regard to AirBNBs so the Plan Commission can enforce it.

A lengthy discussion was held on Conditional Use Permits and that the restrictions could be added to these for AirBNBs.

A formal process needs to be developed.

This item will be added to the September Plan Commission agenda for discussion with a representative of Dane County.

Specifics need to be established for the Town in regard to AirBNBs.

6. Training – Land Description and applications – Mark Asleson.

Mark Asleson presented training on land descriptions and applications.

Chair Dalsoren requested that on the applications a place for e-mails addresses be added for the contact persons.

7. Report from Eric Olson concerning any Plan Commission agenda items discussed or acted upon by the Town Board

Nothing was reported.

8. Correspondence.

9. Agenda items for the next meeting.

ADJOURNMENT

It was moved by Vice Chair Miller and seconded by Member McLain to adjourn.

Motion carried unanimously.

Respectfully submitted:

Sandra L. Wilke
Deputy Clerk/Treasurer

