

TOWN BOARD MEETING August 17, 2021 – 6:00 P.M. VIA VIRTUAL ZOOM MEETING

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Maria Hougan

OTHERS PRESENT:
Superintendent Alex Mesdjian, Cody?

ABSENT:

CALL TO ORDER
Chair Pfeiffer called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. **Approval of the Town Board minutes of August 3, 2021. Review of draft Plan Commission minutes of August 11, 2021.**
2. **Approval of the Driveway Damage Deposit refund for: (Public Works inspected / approval recommended)**
 - **Mark Hazelbaker, 1884 Skyline Dr.**
 - **Rhonda Schipper, 2527 & 2529 Rinden Rd.**
3. **Approval of the check register dated August 3, 2021 in the amount of \$32,795.23.**
4. **Approval to utilize town roads for the TRI MRAP (McFarland Recreation Aquatics Play) Triathlon to be held on Sept. 18, 2021.**
5. **Approval of a new operator's license for: (Background check completed / approval recommended)**
 - **Samantha Marie Stacy, Golden Oil Company**

Motion by Supervisor Damkoehler, second by Sup. Larsson, to approve consent agenda items as listed. Motion carried 5-0.

BUSINESS.

Discussion and possible action regarding the Town's participation in the Dane County Natural Hazard Mitigation Plan.

Chair Pfeiffer reported out. Dane County is updating their Natural Hazard Mitigation Plan, FEMA is also involved with the update. He explained the proposed process and timeline. Involvement in the update would include Public Works, Clerk's office, Chair Pfeiffer, and hopefully the Plan Commission Chair, the Town Engineer, a retired fire fighter, a member of FOLKS, and a Sheriff's Deputy. Chair Pfeiffer and Supervisors Olson and Larsson will reach out to the suggested individuals to see if they are interested in participating.

Public Works Department report and discussion on pending / current projects.

Superintendent Mesdjian reported out on the projects the Public Works Department have been working on.

Chair Pfeiffer added they will need to have more specific guidelines for work agreements in the town's ROW.

Discussion and possible action on a reinvesting funds held in a Certificate of Deposit from Summit Credit Union in the amount of \$115,693.74 set to mature on August 30, 2021.

The Board reviewed the Certificate of Deposit rates and Money Market rates.

Motion by Supervisor Damkoehler, second by Sup. Olson, to invest the money in a Certificate of Deposit with Deforest – DMB Community Bank at the rate of 0.50% for a period of 12 months.

Discussion regarding short-term rental ordinance.

Chair Pfeiffer reported out. The Town of Dunn has finalized their Ordinance. He would like to hold a meeting utilizing the Town of Dunn's Ordinance template, and invite the Short-Term Task Force volunteers, along with members of the Plan Commission. This meeting would be for review of the ordinance and discussion only. This will be placed on the Sept. 7, 2021 Town Board meeting agenda.

Clerk's report on projects and duties.

Clerk / Treasurer Hougan reported out on the projects and duties office staff have been working on.

Discussion on items to be placed on the next / future agenda.

- **Short-term rental ordinance-invite task force and plan commission**
- **Special Town Board meeting Sept. 2 regarding Shadyside Pond**

- **Future CARPC meeting / David**

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

Supervisor Olson reported out on the Plan Commission items.

Chair Pfeiffer reported out on a future presentation from CARPC, possibly with the Town of Dunn.

REPORTS

July 2021 Treasurer's Report and Financials

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Damkoehler, to adjourn at 6:55 p.m.

Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.