

## **TOWN BOARD MEETING, November 01, 2022 – 6:00 P.M.**

**PRESENT:** Town Chair David Pfeiffer, Supervisors Dick Green, Melanie Miller-virtually, Dana Stadler and Eric Olson, Clerk/Treasurer Maria Hougan.

### **ABSENT:**

**OTHERS PRESENT:** Abbey Bailey, 209 Parador Place, (Pub at Pleasant Springs), Darren Olson, 3734 Johns St., (Pub at Pleasant Springs), Jeff Winge, 2426 Wildflower Rd., Public Works Superintendent Alex Mesdjian- virtually

### **CALL TO ORDER**

### **PUBLIC COMMENT**

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of Oct. 18, 2022, and Special Budget Meeting minutes of Oct. 20, 2022.
2. Approval of the check register dated November 1, 2022.
3. Approval of new operator's license for: (*Background check completed, no issues found, approval recommended*)
  - Abbey Lynn Bailey, The Pub at Pleasant Springs
  - Mai Doua Vang, Golden Oil
  - Patricia Cecile Calkins, Golden Oil
  - Evan Scott McAdams, Golden Oil
4. Approval of a driveway damage deposit refund for: (*Public Works inspected, no issues found*)
  - Mark Holzhuter, 3166 Giehler Rd

Motion by Supervisor Green, second by Sup. Olson, to approve the items as listed on the consent agenda. Motion carried 5-0.

## **BUSINESS.**

**Discussion and possible action to set a public hearing date on a request for vacation of 20 ft. of the Williams Point Dr. right-of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current set back requirements, and review of proposed CSM for the property as listed above. (As information is available)** There was no new information presented for this meeting. This will be postponed to the next meeting as information is available.

**Discussion and possible action regarding an application for a Class B Liquor and Class B Fermented Malt Beverage License from Abbey L. Bailey, agent for The Pub at Pleasant Springs, LLC, d/b/a The Pub at Pleasant Springs, for the period ending June 30, 2022. (Background check completed, no issues found, everything looks good, approval recommended)** It was clarified the ending period should be June 30, 2023.

Motion by Supervisor Olson, second by Sup. Green, to approve the application for a Class B Liquor and Class B Fermented Malt Beverage License from Abbey L. Bailey, agent for The Pub at Pleasant Springs, LLC, d/b/a The Pub at Pleasant Springs, for the period ending June 30, 2023. Motion carried 5-0.

**Discussion and possible action regarding a request for an exemption to add a driveway at 2843 Door Creek Rd.** T.J Vitense was in attendance to present his request and answer questions from the Board. Further discussion followed. The Board reviewed the map presented. The request for the driveway exemption is to add a driveway to allow delivery of construction materials to his shed. Chair Pfeiffer added this request is for approval of an exemption only, it's not for approval of the driveway at this time. Requestor will need to follow the driveway siting approval process with the Public Works Department and Town Board.

Motion by Supervisor Olson, second by Sup. Miller, to approve the request for an exemption to add a second driveway at 2843 Door Creek Rd. Motion carries 5-0.

**Discussion and possible action regarding Town policy for sale of surplus property.** Chair Pfeiffer reported out he is drafting a fillable form to go along with the surplus policy and will have it ready for the next Town Board meeting.

### **Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out on what the Public Works Department has been working on.

### **Discussion and possible action regarding winter newsletter topics.**

The Board discussed topics and timeline for the upcoming newsletter. Any new ideas should be sent to the Clerk's office.

**Clerk's report of projects and duties.**

Clerk / Treasurer Hougan reported out on what the office has been working on.

**Discussion on items to be placed on the next / future agenda.**

- **Surplus Policy**
- **Williams Point Drive vacation**
- **Stoughton Debt Service**
- **Placeholder- Stoughton Bike Path**
- **ARPA Funds-discussion /public meeting**

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

The Plan Commission did not meet-there was nothing to report at this time

**REPORTS**

The Board reviewed the reports included in the packet. It was noted there will be some adjustments made to the new budget information provided by Dane County Sheriffs and McFarland Senior Outreach, along with the City of Stoughton Fire Department.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Stadler, to adjourn at 7:00 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*