

## **TOWN BOARD MEETING, November 02, 2021 – 6:00 P.M. VIA VIRTUAL ZOOM MEETING**

**PRESENT:** Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender (6:04 p.m.), Supervisor Doug Larsson, and Clerk/Treasurer Maria Hougan

### **ABSENT:**

**OTHERS PRESENT:** Superintendent Alex Mesdjian, Eric Lang-Deer Grove EMS, Jeff McPhee

### **CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

### **ANNOUNCEMENT OF CLOSED SESSION**

### **PUBLIC COMMENT**

Eric Lang of Deer-Grove EMS reported out on a request submitted to the town for utilization of America Rescue Plan Act (ARPA) funds to purchase radio equipment.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of Oct. 19, 2021, and Town Board budget meeting of Oct. 21, 2021, and Town Board Budget meeting of Oct. 26, 2021.
2. Approval of the check register dated October 19, 2021 in the amount of \$16,370.85.
3. Approval of a new Operator's License for: *(Background check completed, no issues found, approval recommended)*
  - Judy K, Mitchell, Road Ranger
4. Approval of return of Driveway Damage Deposits for: *(Properties inspected, approval recommended)*
  - Country Club, 3165 Shadyside-Serve Pro Payee

Motion by Supervisor Larsson, second by Sup. Damkoehler, to approve the consent agenda as listed for 11-02-2021. Motion carried 4-0.

## **BUSINESS.**

### **Public Hearing and adoption of Resolution R-2021-07 adopting the Town of Pleasant Springs Ward Plan to include Supervisory Districts 35 and 37, and the previously Combined Municipal Wards for Voting Purposes as a result of the redistricting process.**

The Board reviewed the resolution and information.

Motion by Supervisor Larsson, second by Sup. Olson, to approve resolution R-2021-07. Motion carried 5-0 on a roll call with Chair Pfeiffer, and Supervisors Damkoehler, Olson, Bolender, and Larsson voting in favor.

### **Discussion and possible action regarding Moll Construction contract terms and plan for repair of Greenbriar stormwater basin.**

Chair Pfeiffer reported out. This needed to come before the Board for official approval of the contract.

Motion by Supervisor Olson, second by Sup. Larsson, to approve the contract with Moll Construction for the repair of the Greenbriar stormwater basin, in the amount of \$ 24,925.00. Motion carried 5-0.

### **Discussion and possible action regarding the installation of culverts along Williams Drive.**

Superintendent Mesdjian reported out. Public Works is looking to replace culverts along Williams Dr. and possibly a few other areas in the town. The town will submit to utilize America Rescue Plan Act (ARPA) funds for this work. Staff was directed to prepare a bid for culvert replacements on Williams Dr. and any other areas where culverts need replacement. Mesdjian will gather needed information. No action taken.

### **Discussion and possible action regarding utilization of ARPA grant funding.**

Chair Pfeiffer reported out on what the ARPA funds can be used for, however the information is very general, and limited to specific things. Stormwater is a big item the funds can be used for. He reported out Deer-Grove EMS has requested use of some of the ARPA funds to purchase radios, etc. Further discussion followed. The Board may need to have a special meeting that focuses on the America Rescue Plan Act (ARPA) funds. No action taken.

### **Public Works Department report and discussion on pending / current projects.**

Superintendent Mesdjian reported out on the projects public works department has been working on.

**Discussion and possible action regarding the engineering proposal for the Stoughton Dam removal and dredging project.** Chair Pfeiffer reported out he received the proposal just prior to tonight's meeting and has forwarded on to the Board for review. Further discussion followed. This will be added to the next Town Board agenda.

**Discussion and possible action regarding development of a short-term rental ordinance for the Town of Pleasant Springs.** Chair Pfeiffer sent out a revised draft ordinance. This will be reviewed by the Plan Commission for recommendations.

**Discussion and possible action regarding winter newsletter topics.**  
The Board reviewed last year's winter newsletter. They discussed information from UpNet, information on the new brush transfer site, they will send any additional recommendations to the office.

**Clerk's report on projects and duties.**  
Clerk / Treasurer Hougan reported out on what the office has been working on.

**Discussion on items to be placed on the next / future agenda.**

- Engineer proposal regarding the review of the Stoughton Dam project
- Invite UpNet WI to attend the next meeting to provide an update

Motion by Chair Pfeiffer, second by Supervisor Olson, to convene into closed session pursuant to Wisconsin State Statutes 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Determining Deputy Clerk / Treasurer candidates for interviews.**

Motion carried 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Larsson, Olson, Damkoehler, and Bolender voting in favor.

Supervisor Larsson left the meeting at 7:12 p.m.

Motion by Supervisor Damkoehler, second by Sup. Olson, to reconvene in open session at 7:13. Motion carried 4-0 on a roll call vote with Chair Pfeiffer and Supervisors Damkoehler, Bolender, and Olson voting in favor. Larsson was absent.

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

**REPORTS**

The Board reviewed the reports included in the packet.

## **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

## **ADJOURNMENT**

Motion by Supervisor Olson, Second by Sup. Bolender, to adjourn at 7:15 p.m.  
Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*