

**TOWN BOARD MEETING October 06, 2020 – 6:00 P.M.  
VIRTUAL ZOOM MEETING**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, and Clerk/Treasurer Maria Hougan

**OTHERS PRESENT:**

**ABSENT:** Supervisor Doug Larsson, Supervisor Eric Olson

**CALL TO ORDER** Chair Pfeiffer called the meeting to order at 6:00 P.M.

**MINUTES OF THE SEPTEMBER 10, TOWN BOARD MEETING, SEPTEMBER 15, 2020 REGULAR TOWN BOARD MEETING, AND SEPTEMBER 22, BUDGET MEETING**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the minutes of Sept. 10 Special Town Board meeting, Sept. 15 Regular Town Board meeting and Sept. 22 Budget meeting.

Motion carried 3-0.

**PUBLIC COMMENT**

N/A

**BUSINESS**

**Discussion and possible action regarding the Shadyside retention pond.**

Chairman Pfeiffer reported out. They have contacted Dane County and are waiting for a response. They want to set up a meeting with Jason Tuggle and possibly Town Engineer Eric Vieth to evaluate how best to maintain the pond and consider options for a more permanent solution vs having to make frequent repairs. This issue will be revisited at a future meeting. Once they get the information needed the Board will schedule a meeting with the residents. No action taken.

**Discussion and possible action regarding the drainage issue on 2043 River Estates Lane.** Chair Pfeiffer reported out he is waiting to get a response from Jason Tuggle with Dane County regarding if a ditch should be created, and will this move the water to the neighboring residents' properties. Once they have met with Dane County, they will meet with the Town Engineer.

This will be on the next Town Board agenda. No action taken.

**Discussion regarding Public Works projects and duties.**

Chairman Pfeiffer reported out Public Works has been ditching on Streb, Rinden, and a rather large project on Kinney. They rented a Bob Cat to deal with the large slope, however, the trac broke on the rental. They used the town's wheel machine to do the shallow ditches. Top soil was removed and gravel was found underneath. Huston provided 3 loads of gravel at no charge. The property owners were very pleased with the

ditching being done in the town. Today they hauled away 20 loads of material from the ditches. They cleaned out some of the culverts which were filled  $\frac{3}{4}$  of the way with dirt.

**Discussion and possible action regarding approval of driveway damage deposit refund for:**

- Melissa Huston, 2887 Golden Circle

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the return of the driveway damage deposit to Melissa Huston. Motion carried 3-0.

**Discussion and possible action regarding the contract extension for 2021-2025 from Accurate Appraisal.**

The Board reviewed the contract extension.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the contract extension for the period of 2021-2025 in the amount of \$35,000 annually. Motion carried 3-0.

**Discussion and possible action regarding the updated Dane County Sheriff's 2021 contract costs.**

The Board reviewed the contract costs for 2021.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the 2021 contract costs for the Dane County Sheriffs, in the amount of \$87.36 for a period of 8 hours, at an annual cost of \$8356.56.

Motion carried 3-0.

**Clerks report on projects and duties.**

Clerk/Treasurer Hougan reported out staff have been busy with the upcoming election, 1,000 absentee ballots have been issued thus far, they attended virtual trainings on the functionality of the new website, along with the annual Dane County Treasurer's tax collection training. The annual RU grant information has been submitted, along with the normal day to day duties of the municipal clerk / treasurer's office.

**Discussion on items to be placed on the next / future agenda.**

- Shadyside retention pond
- Drainage issue on River Estates Lane
- Possible action regarding a Sanitary District Commissioner

**PLAN COMMISSION REPORT**

There was no report available as the Plan Commission did not meet.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

## **CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the check registers dated Sept. 15, 2020 in the amount of \$65,408.52, and Sept. 24, 2020 in the amount of \$100,409.16. Motion carried 3-0.

## **ADJOURNMENT**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn at 6:34 p.m. Motion carried 3-0.

Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*