

TOWN BOARD MEETING, June 6, 2023 – 6:00 P.M.

PRESENT: Town Chair Dick Green, Supervisors, Melanie Miller, Eric Olson, Larry Schuller, Clerk/Treasurer Maria Hougan.

ABSENT: Supervisor Faith Schuck

OTHERS PRESENT:

Joan Kellerman, 2301 Williams Dr., Keith and Susan Fenten, 2097 Spring Rd.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Joan Kellerman, 2301 Williams Dr., wondered if the roadside will be mowed. Chair Green stated the roadside mowing will resume Thursday. They previously had been short of public works staff and they needed to perform needed maintenance on the roadside mower prior to start of mowing.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the May 16, 2023, Town Board meeting.
2. Approval of the check registers dated May 31, 2023 and June 06, 2023.
1. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - Judy Gjertson, 2089 Spring Rd.

Motion by Supervisor Olson, second by Sup. Miller, to approve the consent agenda items as listed. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding a request for handicap accessible parking at Oak Knoll Park. Chair Green reported out. This request was added to the agenda prior to two handicap stalls being added at Oak Knoll Park. He asked the Board if they wanted to get estimates for paving the two stalls, or to leave them as gravel. He also asked if the Board does determine to pave the stalls, should they be done this year or added to next year's budget. Further discussion followed. Supervisor Schuller asked if there were any laws requiring the stalls to be paved, and if they should include the walkway area in the estimates for paving the two stalls. The Board determined they should get estimates and then make a determination.

Motion by Supervisor Schuller, second by Sup. Miller, to obtain estimates from contractors for paving / pad to be installed at the handicap area at Oak Knoll Park. Motion carried 4-0.

Discussion and possible action on renewal of the Class "A" Retailers License for the sale of fermented malt beverages only for consumption away from the premises where sold for the period from July 1, 2023 through June 30, 2024 for: (Background check completed-no issues found, renewal is recommended)

- Road Ranger LLC, agent, Jame Fecht, d/b/a Road Ranger, at the premises located at 2762 CTH N.

Motion by Supervisor Miller, second by Sup. Olson, to approve the renewal of the Class "A" Retailers License for the sale of fermented malt beverages only for consumption away from the premises where sold for the period from July 1, 2023 through June 30, 2024 for:

- Road Ranger LLC, agent, Jame Fecht, d/b/a Road Ranger, at the premises located at 2762 CTH N.

Motion carried 4-0.

Discussion and possible action on the renewal of the Class "A" Retailers license for the sale of fermented malt beverages and the "Class A" Retailers license for the sale of intoxicating liquors for consumption away from the premises where sold for the period from July 1, 2023 through June 30, 2024 for: (Background check completed-no issues found, renewal is recommended)

- Wisconsin Fuel, LLC, agent Parveen Bardwaj, d/b/a I-90 BP, at the premises located at 2763 CTH N.

Motion by Supervisor Olson, second by Sup. Schuller, to approve the renewal of the Class "A" Retailers license for the sale of fermented malt beverages and the "Class A"

Retailers license for the sale of intoxicating liquors for consumption away from the premises where sold for the period from July 1, 2023 through June 30, 2024 for:

- Wisconsin Fuel, LLC, agent Parveen Bardwaj, d/b/a I-90 BP, at the premises located at 2763 CTH N.

Motion carried 4-0.

Discussion and possible action on renewal of the alcohol beverage license for Retailer Sales Class” B” Beer and “Class B” Intoxicating Liquor for the period from July 1, 2023 to June 30, 2024 for: (Background checks completed-no issues found, renewal is recommended)

- The Pub at Pleasant Springs, LLC, agent Abbey Bailey, d/b/a The Pub at Pleasant Springs, at the premises located at 2630 CTH N,
- Springers of Lake Kegonsa Inc., agent Laura Rowley, d/b/a Springers, at the premises located at 3097 Sunnyside Street,
- Base Camp Resorts, LLC, agent Thomas Pena, d/b/a Badgerland Campground, at the premises located at 2671 Circle Drive.
- The Fields Reserve, Inc., agent Jonathan Jaeck, d/b/a The Field’s Reserve, at the premises located at 2479 Glenn Drive. (Reserve “Class B” Beer and Intoxicating Liquor)
- Wisconsin Fuel, LLC, agent Parveen Bardwaj, d/b/a I-90 BP, at the premises located at 2763 CTH N.

Motion by Supervisor Miller, second by Sup. Schuller, to approve renewal of the alcohol beverage license for Retailer Sales Class” B” Beer and “Class B” Intoxicating Liquor for the period from July 1, 2023 to June 30, 2024 for:

- The Pub at Pleasant Springs, LLC, agent Abbey Bailey, d/b/a The Pub at Pleasant Springs, at the premises located at 2630 CTH N,
- Springers of Lake Kegonsa Inc., agent Laura Rowley, d/b/a Springers, at the premises located at 3097 Sunnyside Street,
- Base Camp Resorts, LLC, agent Thomas Pena, d/b/a Badgerland Campground, at the premises located at 2671 Circle Drive.
- The Fields Reserve, Inc., agent Jonathan Jaeck, d/b/a The Field’s Reserve, at the premises located at 2479 Glenn Drive. (Reserve “Class B” Beer and Intoxicating Liquor)
- Wisconsin Fuel, LLC, agent Parveen Bardwaj, d/b/a I-90 BP, at the premises located at 2763 CTH N.

Motion carried 4-0.

Discussion and possible action on operators' license applications to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2023 to June 30, 2024 for the applicants as listed below: (Background checks completed-no issues found, renewal is recommended)

- Kristen K Jaeck, The Fields Reserve
- Denise D Posthuma, The Fields Reserve
- Nick A Debner, The Fields Reserve
- Naomi D Bloomer, The Fields Reserve
- Luke A Nelson, The Fields Reserve
- Amalie L Nelson, The Fields Reserve
- Allison A Clark, Badgerland Campground
- Thomas C Pena, Badgerland Campground
- Patricia C. Calkins, Pleasant Springs Travel Center
- Paul R. Myers, Pleasant Springs Travel Center
- Mervina L. Klopp, Pleasant Springs Travel Center
- Benjamin L. Davies, Pleasant Springs Travel Center
- Zaira Gagliano, Pleasant Springs Travel Center
- Mai Doua-Vang, Pleasant Springs Travel Center
- Abbey L. Bailey, The Pub at Pleasant Springs
- Rhea J Guild, The Pub at Pleasant Springs
- Bryana V. Gill, The Pub at Pleasant Springs
- Maryah M. Stenulson, The Pub at Pleasant Springs
- Robert E. Crawfoolt, The Pub at Pleasant Springs
- Kayla J. Huettl, The Pub at Pleasant Springs
- Mara A. Biggs, Springers of Lake Kegonsa
- Sarah J. Jenkins, Road Ranger
- Judy K. Mitchell, Road Ranger

Motion by Supervisor Schuller, second by Sup. Olson, to approve the operators' license applications to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2023 to June 30, 2024 for the applicants as listed below:

- Kristen K Jaeck, The Fields Reserve
- Denise D Posthuma, The Fields Reserve
- Nick A Debner, The Fields Reserve
- Naomi D Bloomer, The Fields Reserve
- Luke A Nelson, The Fields Reserve
- Amalie L Nelson, The Fields Reserve
- Allison A Clark, Badgerland Campground
- Thomas C Pena, Badgerland Campground
- Patricia C. Calkins, Pleasant Springs Travel Center
- Paul R. Myers, Pleasant Springs Travel Center
- Mervina L. Klopp, Pleasant Springs Travel Center

- Benjamin L. Davies, Pleasant Springs Travel Center
- Zaira Gagliano, Pleasant Springs Travel Center
- Mai Doua-Vang, Pleasant Springs Travel Center
- Abbey L. Bailey, The Pub at Pleasant Springs
- Rhea J Guild, The Pub at Pleasant Springs
- Bryana V. Gill, The Pub at Pleasant Springs
- Maryah M. Stenulson, The Pub at Pleasant Springs
- Robert E. Crawfoolt, The Pub at Pleasant Springs
- Kayla J. Huettl, The Pub at Pleasant Springs
- Mara A. Biggs, Springers of Lake Kegonsa
- Sarah J. Jenkins, Road Ranger
- Judy K. Mitchell, Road Ranger

Motion carried 4-0.

Discussion and possible action regarding the size of brush the town accepts at the yard waste site. Chair Green reported out. The yard waste site has been getting dump trailers full, and some of the trees are 12 to 16 inches in diameter. What size should we limit the brush to? He is proposing three inches. Our site is not intended for large trees and contractor loads of yard waste. We don't have a burn permit at the site where it's currently located. On Memorial Day weekend, he observed approximately 12 trailer loads brought in on Sunday. Supervisor Schuller agrees with the three-inch limit. The intention of the yard waste site was not to support commercial operations. Further discussion followed.

Motion by Supervisor Miller, second by Sup. Schuller, to put a size limit on brush for the yard waste site at three inches in diameter. Motion carried 4-0.

There will be a sign made and any literature will be changed to reflect the three-inch diameter restriction.

Discussion and possible action regarding purchase of a block from Mad City Techs for IT support. The Board reviewed the information provided by Mad City Techs on the breakdown of block charges.

Motion by Supervisor Schuller, second by Sup. Miller, to approve the purchase of a 10-hour block in the amount of \$1400.00 from Mad City Techs. Motion carried 4-0.

Discussion and possible action regarding the draft newsletter.

The Board reviewed the draft newsletter. Sup. Miller asked about the possibility of adding a picture of the new tennis court/pickle ball court at Oak Knoll Park to the newsletter and possibly the towns website.

Motion by Supervisor Miller, second by Sup. Schuller, to approve the draft newsletter. Motion carried 4-0.

Discussion of Public Works projects and duties.

Chair Green reported out. Last Tuesday Bryce Sime started employment in the Public Works Department. He is doing very well; he is cautious with the town's equipment. They are working on getting the roadside mower maintained and ready to go. They will be starting the roadside mowing soon. Greg has been busy mowing and doing miscellaneous projects. They have been patching pot holes, placed gravel around the tennis court at Oak Knoll, the tennis court at Oak Knoll has been sealed and striped for tennis and pickle ball, the pipes at the Oak Knoll tennis court have been welded to reflect the standard height. Chair Green has been at the town every day to assist and check in. Chip Sealing was done on Koshkonong Rd, Linnerud Dr. and Sheryl Ln. Pleasant Hill Rd. has been overlaid. Wolf paving will be doing Skaalen around June 21. They will be looking at replacing culverts on along a section of Schadel Dr. Camera's have been placed behind the Town Hall. They will be looking into better WiFi at the town.

Gary Teigen will be starting in the Public Works Department on Monday, June 12.

Clerks report of projects and duties. Clerk/Treasurer Hougan reported out on the activities of the office to include: Scheduling interviews with the candidates for Public Works Dept and Clerk/Treasurer's office, license renewals, background checks, Town Board and Plan Commission agendas and packets, newsletter, and the normal day to day duties of the clerk/treasurer's office. Kathy Wilson will be starting on June 20.

Motion by Supervisor Miller, second by Sup. Schuller, to cancel the June 20, 2023 Town Board meeting as they will be having a Town Board meeting on June 27, 2023 starting at 5:30 p.m. Motion carried 4-0.

Discussion on items to be placed on the next and / or future agenda:

- Placeholder: Request regarding Williams Point Dr. possible vacation
- Operator's License Renewals
- Employee Handbook
- Changing Town Road Name
- Possible Ordinance amendment Chapters 66 & 202
- Visit the Mailbox Ordinance-possibly increase the \$25.00 fee.

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

The Plan Commission did not meet, no report available at this time. The next meeting of the Plan Commission is Wednesday, June 21 at 6:00 p.m.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Schuller, to adjourn at 6:59 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.