

**TOWN BOARD MEETING October 20, 2020 – 6:00 P.M.  
VIRTUAL ZOOM MEETING**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, and Clerk/Treasurer Maria Hougan

**OTHERS PRESENT:** Matt Hansen, Thomas Walz, Chad Sorenson, MonicaChristensen, Martin DeLuca, Andrew Walker, Colleen & Brian, Joe Freda, Jerry McGuire, Alex Mesdjian

**ABSENT:** Supervisor Doug Larsson,

**CALL TO ORDER** Chair Pfeiffer called the meeting to order at 6:00 P.M.

**MINUTES OF THE OCTOBER 06, 2020 TOWN BOARD MEETING, AND OCTOBER 15, TOWNBOARD BUDGET MEETING.**

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the minutes of October 6 and October 15, 2020. Motion carried unanimously.

**PUBLIC COMMENT**

Elizabeth Wolter, 1878 Sheryl Lane, thanked the Board for allowing her to voice her concerns. She spoke on behalf of the rezone at 2967 Shadyside Dr. She discussed the proposed land division and acreage. The larger lot would directly impact the water basin. There would be more water run off from this property. This additional water run off would contribute to the extra expense of the affected neighbors bearing the expense of the maintenance of the retention pond. She proposed a suggestion for the Board, since the basin is in such disrepair, to hold off on approval of the division of 2967 Shadyside, or to divert the water through a culvert and put the burden on the rest of the taxpayers. She asked for consideration of these thoughts.

Matt Hansen lives on Sheryl Lane adjacent to the water basin. He just recently learned about the agreement regarding the upkeep and repair of basin. He wants consideration for mitigation prior to any plans. They need to allow for a full consideration, not just the residents on Sheryl Lane.

Chair Pfeiffer stated there will be a future agenda item for planning a meeting for Shadyside pond.

**BUSINESS**

**Discussion and possible action on the Final Certified Survey Map # 5578-20, dated 09/09/20, regarding a rezone request from Robert and Randy Ehle, to rezone 1.6 acres of a total of 159 acres of parcel # 0611-232-8500-4 from FP-35 to RR-1 to sell off the farm house and buildings located at 2410 Hwy BN, Stoughton, WI 53589.**

Plan Commission liaison Olson reported out this was unanimously approved at the Plan Commission. This will be the last approval needed. There was one condition which

needed to be added for the final was the middle initial of the clerk's name to the Final CSM.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the final CSM as listed above, and to include the middle initial of the clerk. Motion carried 4-0.

**Discussion and possible action regarding the Preliminary Certified Survey Map from Andrew Walker to rezone 1.089 acres of a total of 1.089 acres of parcel # 0611-304-9600-4, located at 2967 Shadyside Dr., Stoughton, from single SFR-08 to double SFR-08 to split the lot to build a second single-family home on the lot.**

Plan Commission liaison Olson reported out. The Plan Commission approved unanimously. He stated the town's rules are more stringent. He discussed the requirements of shoreland zoning. Chair Pfeiffer stated the agenda should state "divide SFR-8 instead of double SFR-08" He also stated the minimum lot size is 15,000 sq ft and these lots are 21,500 for the existing lot and 25,670 for the created lot. This request meets all criteria needed for a lot.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the request as listed above. Motion carried 4-0.

**Discussion and possible action regarding a Preliminary Certified Survey Map from Tim Vitense and Brian Remer, to adjust the lot line of parcel #s 0611-071-9150-1 and 0611-071-9010-0, located at 2843 and 2821 Door Creek Rd, Stoughton.**

Plan Commission liaison Olson reported out. The Plan Commission approved this request unanimously. The neighbors basically did a land swap to make the lots rectangular and more symmetrical. There were no other changes to the lot lines.

Chair Pfeiffer mentioned existing lots were flag lots. There was nice cooperation from the neighbors to work together. Flag lots are against the town's comprehensive plans. This will make the lots more accessible by owners.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the request as listed above. Motion carried 4-0.

**Discussion and possible action regarding a variance request from Thomas and Kimberly Walz, to reduce the minimum aggregate side yard under Section 10.251(5)(b)3.a of the Dane County ordinances of parcel # 0611-183-6237-8, located at 3071 Sunnyside St., Stoughton, from 15 feet to 14.4 feet, to allow for a home remodel.**

Plan Commission liaison Olson reported out. The Plan Commission unanimously approved this request. The house was built 20 some years ago. The current owners want to do an addition and the current survey is not correct as to what it should be, so they are looking for a variance to make an adjustment for a straight wall. They are not looking to increase but to adjust the non-conforming. 4-6" variance to continue with the wall that has been there for 20 + years. This will go to the Dane County Board of Adjustments. This hardship justifies the variance. The existing wall is properly placed. It's a modification to an existing project. Neighbors voiced no objections.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the request as listed above. Motion carried 4-0.

**Discussion and possible action regarding a rezone request from Jerry McGuire, acting on behalf of Joe and Barb Freda, involving parcel #'s 0611-183-7810-0 and 0611-192-0025-0, to rezone .03 acres of a total of .716 acres of parcels #s of the parcel of land located between 2379 and 2375 Williams Point Dr., Stoughton, WI, from HAM-M to SFR-08 to increase the lot width from 44.13 feet to 60 feet in order to decrease the front setback from 107 feet to 30 feet – which is a standard lot size, as opposed to a triangular shape, to allow enough space for a building footprint.**

Plan Commission liaison Olson reported out. The Plan Commission approved this request unanimously. Chair Pfeiffer reported out a portion of the road had been discontinued as the road had not been built correctly. The lots were unusually shaped. The property has transferred hands and the neighbors are in approval of this request. Olson stated there was additional clean up to do with the lot lines after the abandonment of the road. This will make the lot lines more parallel. Further discussion followed. Motion by Supervisor Olson, second by Sup. Bolender, to approve the request as listed above. Motion carried 4-0.

**Discussion and possible action regarding the presented Exhibit Map/ Preliminary Certified Survey Map from Jerry McGuire, acting on behalf of Joe and Barb Freda, involving parcel #'s 0611-183-7810-0 and 0611-192-0025-0, to rezone .03 acres of a total of .716 acres of parcels #s of the parcel of land located between 2379 and 2375 Williams Point Dr., Stoughton, WI, from HAM-M to SFR-08 to increase the lot width from 44.13 feet to 60 feet in order to decrease the front setback from 107 feet to 30 feet – which is a standard lot size, as opposed to a triangular shape, to allow enough space for a building footprint.**

Plan Commission liaison Olson reported out this was unanimously approved by the Plan Commission.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the Exhibit Map / Preliminary Certified Survey Map as listed above. Motion carried 4-0.

**Discussion and possible action regarding applying for a Broadband grant. Request from UpNet-WI.**

Martin Deluca, representative from Up-Net was in attendance and provided information regarding to opportunity for the town to apply for a grant for the purpose of installing fiber internet to certain areas of Pleasant Springs. Supervisor Damkoehler stated he had a conversation previously with Martin. They discussed certain areas and subdivisions which pretty much have no internet service at all. Martin wanted to know if the town was interested in working with them to apply for a grant for the possibility of installing fiber to certain areas. He asked for a letter of support from the town if there were interested. A letter of support from the school district would also help with the grant applications. There are other ways the town could help Up-net as well such as in kind contributions, waiving permit fees and build out fees. Martin wants to get a sense of the towns interest. Chair Pfeiffer stated they are absolutely interested. The town has limited options. They are looking for more options especially now since the COVID pandemic. They discussed the deadlines for the grants. November 1 is the deadline to submit questions to the Public Service Commission, and Dec. 1 is the deadline for the grant. Martin stated in the past

they have not had any questions to submit to the PSC. The Town of Pleasant Springs would need to show that they are underserved. They would need to put together a mapping system to help in determining areas and costs. Supervisor Bolender asked if the town could assess those properties? Chair Pfeiffer stated this could not be done. Supervisor Olson stated this would be worth pursuing. Supervisor Damkoehler stated waiving the fees would be the easiest the town could do. Chair Pfeiffer asked Martin to compile the information and bring back to the town board. Martin stated he would do most of the work, but he would need a letter of support from the town, and school, along with in kind contributions and transfers. The rest is done on Up-nets end. Chair Pfeiffer stated Supervisor Damkoehler is very knowledgeable with IT, and asked if he could be the point of contact for this project. Supervisor Damkoehler agreed. Chair Pfeiffer will reach out to the school districts. The consensus with the board was they are all in favor. No action taken. Information will be brought to the next town board meeting. Martin was asked to submit information to the clerk to send out to all the board members for review prior to the meeting.

#### **Discussion and possible action regarding the Shadyside retention pond.**

**Chair Pfeiffer.** Chair Pfeiffer has had some communication with the county. He wants to set up a meeting later in November. Supervisor Olson agreed a separate meeting should be held. The meeting date was set for November 19, 2020 @ 6:00 p.m. Notices will need to be sent out to residents affected by this.

#### **Discussion and possible action regarding the drainage issue on 2043 River Estates Lane.**

**Chair Pfeiffer** reported out he does not have any new information to report out at this time. He wants to have a conversation with Jason Tuggle of Dane County.

#### **Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out the sand and salt have been delivered. They received 170 tons which is less than the previous years. They completed the ditching on Kinney and Rinden Rd along. Work was done on the intersection of Williams Dr. and County MN. They started mowing again and have ½ day left. They will start mowing on the East side tomorrow afternoon weather pending. They have 6 to 7 days of mowing. Greg is wrapping up mowing and has been helping with trimming trees, traffic control, and driving equipment. They put four quad loads of crushed asphalt down on Kong Rd. The Town of Dunn uses crushed asphalt on many of their roads. The crushed asphalt is more cost effective than gravel. He has been talking with implement dealers about tractors. The town won't get a better deal than to buy out from the leased tractor. This will need to be discussed at Thursday's budget meeting. Chair Pfeiffer stated Kinney Rd is transformed and he is very impressed with the results. Mesdjian stated the trucks are getting serviced and inspected. The plows will go on once the mowing is done.

#### **Discussion and possible action regarding the 2021 Brush Burning Site Schedule.**

The Board approved the dates for 2021. Staff was directed to make a few revisions to the form.

Motion by Supervisor Olson, second by Sup. Bolender to approve the 2021 dates. Motion carried 4-0.

**Discussion and possible action regarding Resolution R-2020-07 Appointing Additional Election Inspectors for the November 3, 2020 General Election.**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve Resolution R-2020-07, Appointing additional election inspectors. Motion carried 4-0.

**Clerks report on projects and duties.**

Clerk / Treasurer Hougan reported out on the current office duties to include the upcoming election, budget, and regular office duties. In-person absentee voting started today and there were approximately 100 voters. To date there have been approximately 1150 absentee ballots to include the mailed absentee ballots and the in-person ballots.

**Discussion on items to be placed on the next / future agenda.**

- UpNet Broadband information for grant
- Drainage issue on 2043 River Estates Lane – if information available
- Nov. 19 Shadyside Retention Pond
- Sanitary District Annex with Plan Commission and Sanitary District-if information available

Chair Pfeiffer reported out the Sanitary District wants to annex some areas along Yahara Drive and Williams Drive. They will need to work together with the Plan Commission and the Sanitary District. This will be a future agenda item.

**PLAN COMMISSION REPORT**

Supervisor Olson reported out. The Plan Commission acted on all the items on the agenda tonight at their last meeting. The Williams Drive rezone request was tabled.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**CLAIMS**

Motion by Supervisor Olson, second by Sup. Bolender, to approve the claims for the check register dated Oct. 6, 2020 in the amount of \$36,210.84.

Motion carried 4-0.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 7:25.

.Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting:  
therefore, are subject to revision.*