

**TOWN OF PLEASANT SPRINGS
DANE COUNTY, WISCONSIN**

RECORD OF THE PLAN COMMISSION MEETING

AUGUST 11, 2021

MEETING LOCATION: Due to the COVID-19 Pandemic, this meeting took place virtually via Zoom.

CALL TO ORDER

Chair Dalsoren called the meeting to order at 6:30 p.m.

PLAN COMMISSION MEMBERS PRESENT: Chair Audra Dalsoren, Members John Pitas, Lila Lemanski, Claudia Quam, and Eric Olson, Liaison.

PLAN COMMISSION MEMBERS ABSENT: Vice Chair Melanie Miller, Member Keith Comstock

OTHERS PRESENT: Tom Fordonski, 3037 Linnerud Dr., Douglas Stafford, 3074 Linnerud Dr., David Pfeiffer, 1838 Oakview Dr., Lisa Skar, Deputy Clerk/Treasurer-Finance Accountant.

MINUTES OF THE JULY 14, 2021 PLAN COMMISSION MEETING

Motion by member Lemanski, second by member Pitas, to approve the minutes of the July 14, 2021 Plan Commission Meeting. Motion carried unanimously.

PUBLIC COMMENT:

None.

BUSINESS

Review of Conditional Use Permit application and process.

Chair Dalsoren noted that there have been some updates to the CUP process, including a change from six to eight standards that must be approved. She also noted that CUPs now require a combined public hearing with the Plan Commission and Town Board.

Town Board Chair Pfeiffer also noted that decisions must be based on factual evidence and if a request is denied, there must be proof that the conditions will not be met.

Review of Building Inspector's report issued in June 2021

The Plan Commission reviewed the June 2021 Building Inspector's reports.

Report from Town Board liaison, Eric Olson, concerning any Plan Commission agenda items discussed or acted upon by the Town Board.

Liaison Olson reported out that the Town Board approved the final CSM for Brett & Tiffany Skaar.

Communications/Correspondence

The Plan Commission reviewed the included correspondence.

Other Items of Note:

There was a brief discussion regarding a request from Greenbriar residents to meet with the Plan Commission. It was noted that residents would need to request to be placed on the agenda or speak during the public comment portion of the meeting.

Town Board Chair Pfeiffer mentioned that CARPC has offered to present to the Plan Commission and Town Board. He also said that CARPC could review the Town's Comprehensive Plan.

Agenda items for future Plan Commission meeting(s):

- **Review of Comprehensive Plan (on-going as available or necessary)**
- **Any other items as needed, submitted, or requested**

ADJOURNMENT

Motion by member Pitas, second by member Quam, to adjourn at 6:50 p.m. Motion carried unanimously.

Respectfully submitted:

Lisa Skar

Deputy Clerk/Treasurer