

**TOWN OF PLEASANT SPRINGS
DANE COUNTY, WISCONSIN**

**RECORD OF THE JOINT PLAN COMMISSION & TOWN BOARD
MEETING**

NOVEMBER 10, 2021

MEETING LOCATION: Due to the COVID-19 Pandemic, this meeting took place virtually via Zoom.

CALL TO ORDER

Chair Dalsoren called the Plan Commission meeting to order at 6:30 p.m.

PLAN COMMISSION MEMBERS PRESENT: Chair Audra Dalsoren, Vice Chair Melanie Miller, Members John Pitas, Lila Lemanski, Claudia Quam.

PLAN COMMISSION MEMBERS ABSENT: Keith Comstock and Eric Olson

OTHERS PRESENT:

Dan Mowry, David Pfeiffer, Doug Larsson? Janiece Bolender, Jay Damkoehler, Terri Curtis, Mike Bailey, and Clerk / Treasurer Hougan, Dan Mowry

CALL TO ORDER

Chair Pfeiffer called the Town Board to order at 6:05 p.m.

MINUTES OF THE OCTOBER 13, 2021 PLAN COMMISSION MEETING

Motion by Vice Chair Miller, second by member Pitas, to approve the minutes as presented. Motion carried 5-0.

PUBLIC COMMENT

Terri Curtis, 2110 Yahara Dr., requested to add to the ordinance to notify neighbors about upcoming rentals.

BUSINESS

Discussion and possible action regarding the final Certified Survey Map from Daniel Mowry for less than one acre of a total of 13.03 acres of parcel #s 0611-022-9071-6 and 0611-022-9175-1, located at 3070 and 3072 Kinney Rd., to extend the lot line to include the driveway, garage, rabbit shed, and goat barn in the 3070 Kinney Rd lot (parcel # 0611-022-9175-1)

Chair Dalsoren reviewed the final CSM. She stated all items previously addressed have been included on the final CSM.

Motion by member Pitas, second by member Miller, to approve the final CSM as presented for the property as listed above. Motion carried 5-0.

Regional Development Framework presentation from Capital Area Regional Planning Commission (CARPC). Chair Pfeiffer introduced Steve Steinhoff, the agency director at Capital Area Regional Planning Commission. Steve presented the Regional Development Framework project they have been working on to include the six strategies, and what the next steps would be for local units of governments. This had been started five years ago. He answered questions from the Plan Commission and Board.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to adjourn the Town Board portion of the meeting at 7:30 p.m. Motion carried 4-0.

Discussion and possible action regarding short-term rentals/Airbnbs.

The Plan Commission reviewed the draft ordinance.

This will be reviewed in more detail and will also be an on-going agenda item.

Questions were asked of residents on the short-term task force. The Plan Commission was directed to review the draft ordinance more thoroughly and bring back suggestions and concerns to the next Plan Commission meeting. Once they have determined a final draft, it will be submitted to the Town Board for review and approval.

Review of Building Inspector's report issued in September 2021

The Plan Commission reviewed the Sept. Building Inspectors report.

Report from Town Board liaison, Eric Olson, concerning any Plan Commission agenda items discussed or acted upon by the Town Board.

Chair Pfeiffer reported out in Eric's absence. Short Term/AirBnB draft ordinance was referred back to the Plan Commission, he reported out on the proposal for an engineer study of Stoughton Dam removal.

Communications/Correspondence

The Plan Commission reviewed the correspondence included in the packet.

Agenda items for future Plan Commission meeting(s):

- **Short-term rental draft ordinance**
- **Possible application for rezone-Auby**
- **Possible Greenbriar Estates rezone request – resident opposition**
- **Review of Comprehensive Plan (on-going as available or necessary)**
- **Any other items as needed, submitted, or requested**

ADJOURNMENT

Motion by member Pitas, second by member Quam, to adjourn at 8:00 p.m. Motion carried unanimously.

Respectfully submitted:

Maria Hougan

Clerk/Treasurer