

TOWN BOARD MEETING, February 15, 2022 – 6:00 P.M. VIA VIRTUAL ZOOM MEETING

PRESENT: Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender, Supervisor Dana Stadler, and Clerk/Treasurer Maria Hougan

ABSENT:

OTHERS PRESENT: Jeff & Dawn Auby, Sara Knickmeier, Tom Mathias, Superintendent Alex Mesdjian,

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

No one spoke during the public comment period.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of February 1, 2022.
2. Approval of the check register dated February 1, 2022, in the amount of \$6307.99.
3. Approval of driveway damage deposit refunds for: (Public Works Inspected, approval recommended)
 - Capital Pools-Tim Andrews, 2677 Rolling View Rd.

Motion by Supervisor Damkoehler, second by Sup. Stadler, to approve the consent agenda as listed. Motion carried 5-0.

BUSINESS.

Discussion and possible action regarding the rezone request from Jeff and Dawn Auby, to rezone about 3.9 acres of a 39.6-acre parcel # 0611-093-9000-6 from FP-35 to RR-2, located on Koshkonong Rd. Stoughton, to build a home for their daughter and son-in law. Jeff Auby was in attendance. Supervisor Olson reported out. A Joint meeting of the Plan Commission and Town Board was held for the site visit at the proposed Transfer of Development area. The Plan Commission and Town Board unanimously approved the request for Transfer of Development

Rights. Chair Pfeiffer informed Mr. Auby the remaining acreage needs to remain at 35 acres. Mr. Auby replied the rezone portion will be 3.5 acres instead of 3.9.

Supervisor Damkoehler stated the rezone application does not indicate how many acres to be rezoned. Mr. Auby stated 3.5, he left that area blank of the application due to the fact he was unclear of the exact number of acres at the time.

Motion by Supervisor Olson, second by Sup. Damkoehler, to approve the rezone request from Jeff and Dawn Auby, to rezone 3.5 acres of a 39.6-acre parcel # 0611-093-9000-6 from FP-35 to RR-2, located on Koshkonong Rd. Stoughton, to build a home for their daughter and son-in law. Motion carried 5-0.

Discussion and possible action regarding the preliminary Certified Survey Map from Jeff and Dawn Auby, to rezone about 3.9 acres of a 39.6-acre parcel # 0611-093-9000-6 from FP-35 to RR-2, located on Koshkonong Rd., Stoughton, to build a home for their daughter and son-in law. Jeff Auby was in attendance. Supervisor Olson reported out. This is a flagged shaped parcel which normally goes against the town's plan; however, the purpose of the flag shape was to maintain agricultural land. The preliminary CSM was approved unanimously at the Plan Commission with the conditions.

Motion by Olson, second by Bolender, to approve the preliminary Certified Survey Map from Jeff and Dawn Auby, to rezone 3.5 acres of a 39.6-acre parcel # 0611-093-9000-6 from FP-35 to RR-2, located on Koshkonong Rd., Stoughton, to build a home for their daughter and son-in law. With the following conditions:

- To add the proper town language to include Maria P. Hougan as the Town Clerk.
- To add the surveyor's name
- To add the utility markings

Motion carried 5-0.

Discussion and possible action regarding Stoughton Area Little League (SALL) request for repair of fences and keyless locks at Oak Knoll Park. Sara Knickmeier was in attendance. The Stoughton Area Little League is requesting three areas of the fencing at the ball park to be repaired due to heaving. She has a quote from Action Fence. This repair will be at no cost to the town, Stoughton Area Little League will pay for the costs. She also stated Stoughton Area Little League would like keyless entry instead of keys. A discussion took place. Keys will be available for rental of the shelter. She also discussed adding handicapped parking stalls. Further discussion took place regarding handicapped parking stalls. Superintendent Mesdjian will look into this. No action taken.

Discussion regarding Public Works projects and duties. Superintendent Mesdjian reported out on what they have been working on in the public works department.

Discussion and review regarding Ordinance 2022-001, Chapter 11 regarding Short-Term Rentals. Chair Pfeiffer reported out he sent out information from draft ordinance back to the attorney requesting points of clarification needed in the draft ordinance. He has not heard back yet from the attorney. Further discussion followed. Chair Pfeiffer hopes to have a new draft by the next town board meeting for review.

Approval of 2021 real estate tax overpayment refunds. Overpayment listing is included in the packet.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the 2021 real estate tax payment refunds in the amount of \$12,258.56. Motion carried 5-0.

Clerk's report of project and duties. Clerk/Treasurer Hougan reported out on the projects and duties the office staff have been working on.

Discussion on items to be placed on the next / future agenda.

- Application for a Class B Reserve Liquor License
- Short-term rental ordinance, review revised draft prior to 1st reading
- How to proceed with meetings after the mask mandate is lifted
- Policy regarding process for sale of town's surplus property

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

Supervisor Olson reported out on the site visit for the Auby Transfer of Development Rights.

REPORTS

January 2022 Treasurer's report and Financial Report

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Chair Pfeiffer reported out the mask mandate in Dane County is ending March 1, 2022.

ADJOURNMENT

Motion by Supervisor Bolender, second by Sup. Damkoehler , to adjourn at p.m. Motion carried unanimously by acclamation.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.