

## **TOWN BOARD MEETING, April 19, 2022 – 6:00 P.M.**

**PRESENT:** Chair David Pfeiffer, Supervisor Dick Green, Supervisor Dana Stadler, Supervisor Melanie Miller, and Clerk/Treasurer Maria Hougan

**ABSENT:** Supervisor Eric Olson

**OTHERS PRESENT:** Ted & Lisa Keehn, Jill Wheeler, Tom & Sharon Bates, Eric Lang, Claudia Quam, Katie Makowan, Tom Walz, Paul Tyler, Molly & Shane Bakken, and Public Works Superintendent Alex Mesdjian

### **CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of April 7, 2022.
2. Approval of the check register dated April 19, 2022.

Motion by Supervisor Green, second by Sup. Miller. Motion carried 4-0.

### **BUSINESS.**

#### **Discussion and possible action regarding the appointment of candidate interested in serving on the Pleasant Springs Sanitary District.**

Tom Walz introduced himself. He is a retired attorney and lives on Lake Kegonsa. He is interested in serving on the Pleasant Springs Sanitary District.

Motion by Supervisor Miller, second by Sup. Stadler, to appoint Tom Walz as a Commissioner to the Pleasant Springs Sanitary District, for a six-year term beginning April of 2022 and ending April of 2028. Motion carried 3-0 with Chair Pfeiffer abstaining.

#### **Discussion and possible action regarding the preliminary Certified Survey Map from Kent and Judith Schroeder to consolidate existing parcel # 046/0611-303-6411-0 & existing vacated Cherry Drive for a total of 0.19, located across from 3060 Shadyside Dr., Stoughton, WI, into a singular lot.**

Chair Pfeiffer reported out and explained the process for vacating a parcel. This was unanimously approved the Plan Commission. Supervisor Green reported out the size of the lot is just over the minimum for a future residence if someone wanted to put a house on the lot.

Motion by Supervisor Miller, second by Sup. Green, to approve the preliminary Certified Survey Map from Kent and Judith Schroeder to consolidate existing parcel # 046/0611-303-6411-0 & existing vacated Cherry Drive for a total of 0.19, located across from 3060 Shadyside Dr., Stoughton, WI, into a singular lot. Motion carried 4-0

**Discussion and possible action regarding the rezone request from Tom & Sharon Bates, to rezone 12.821 acres of a total of 20 acres of parcel # 0611-222-8000-1 located at 2351 County Hwy BN., Stoughton, WI, from FP-35 to RR-8 to split residential and farm buildings from agricultural land.** Chair Pfeiffer reported out. This was unanimously approved at the Plan Commission meeting.

Motion by Supervisor Green, second by Sup. Miller, to approve the rezone request from Tom & Sharon Bates, to rezone 12-15 acres of a total of 20 acres of parcel # 0611-222-8000-1 located at 2351 County Hwy BN., Stoughton, WI, from FP-35 to RR-8 to split residential and farm buildings from agricultural land. Motion carried 4-0.

**Discussion and review of the revised Ordinance 2022-001, Chapter 11 regarding Short-Term Rentals. Second Reading.** Chair Pfeiffer reported out. There was a discussion regarding the language of the of 180 consecutive days. Further discussion followed. There were a few concerns raised to include enforcement, permit fees, and parking. The Town's Attorney will be revising the ordinance and it will be brought back to the next meeting for a second reading. Supervisor Green requested an attorney opinion.

Motion by Supervisor Miller, second by Sup. Green, to table this item to the next meeting. Motion carries 4-0.

**Discussion and possible action regarding the grant for the boat launch improvements in the amount of \$45,000, with the town to receive 50%, and the town to pay the other 50% in the amount of \$22,500.** The Board reviewed the information provided by Superintendent Mesdjian. The information included paving and striping of the boat landing parking lot, along with a new cash box. Mesdjian applied for two grants, however they will most likely not be receiving one of them. Chair Pfeiffer reported the funds would come from the boat landing fund. Further discussion followed.

Motion by Supervisor Miller, second by Sup. Stadler, to accept the DNR grant and for the town to spend the \$22,500 to re-do the 2267 Williams Pt. Dr. boat landing. Motion carries 4-0.

**Discussion and possible action regarding awarding bids for sealcoat.** The Board reviewed the bids spreadsheet. Further discussion followed. Mesdjian will contact Scott Construction regarding what is included in their bid.

Motion by Supervisor Miller, second by Sup. Green, to table the sealcoat bid to the next meeting in order to gather more information. Motion carried 4-0.

**Discussion and possible action regarding awarding bids for pulverize, pave, and overlay.** The Board reviewed the bid spreadsheet. Mesdjian answered questions from the Board. Further discussion followed. They determined to award one bid at this time. The other bids will be determined on a future agenda.

Motion by Supervisor Green, second by Sup. Miller, to approve the bid for Williams Dr. Project # 1 to Tri-County Paving in the amount of \$432,236.42. Motion carried 4-0.

**Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian provided a report on Public Works projects & duties.

**Discussion and possible action on Chairperson's liaison appointments to include Public Work's Supervisor, Clerk/Treasurer's Office Supervisor, PSSD Liaison, Deer Grove EMS & Cottage Grove Fire, Stoughton Fire & EMS and McFarland Fire & EMS Liaison, and Parks Liaison.** Chair Pfeiffer designated Supervisors as listed below:

- Public Works Supervisor-Eric Olson
- Clerk/Treasurer's Office Supervisor-Dana Stadler
- PSSD Liaison-Chair Pfeiffer
- DeerGrove EMS, Cottage Grove Fire, Stoughton & McFarland Fire & EMS-Supervisor Green
- Parks Liaison-Chair Pfeiffer will appoint a Parks Liaison.
- Plan Commission-Supervisor Miller

**Discussion and possible action on appointing a Weed Commissioner.**

Superintendent Mesdjian was appointed as the Weed Commissioner.

**Discussion and possible action regarding the draft 2021 audit from Baker Tilly.** The Board reviewed the draft audit. Clerk Hougan reported Baker Tilly will be presenting the audit at the May 17 Town Board meeting.

Motion by Supervisor Miller, second by Sup. Stadler, to approve the draft audit. Motion carries 4-0.

**Discussion and possible action regarding a request from Chief Eric Lang, of Deer-Grove EMS, regarding a request to use America Rescue Plan Act (ARPA) / Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for radio**

**replacement in the amount of \$6361.92.** Chief Eric Lang was in attendance. He explained his request for possible use of ARPA funds for the purchase of new radios. He would only request use of the towns ARPA funds in the event they do not receive a grant they applied for to purchase the radios.

Motion by Supervisor Miller, second by Sup. Stadler, to approve the \$6361.92 use of ARPA funds contingent upon not receiving the grant. Friendly amendment by Supervisor Green to add ARPA Funds, friendly accepted by Miller. Motion carried 4-0.

**Discussion and possible action regarding Resolution R-2022-02 Designation of Depositories.**

Motion by Supervisor Miller, second by Sup. Green, to adopt Resolution R-2022-02 Designation of Depositories. Motion carried 4-0 on a roll call vote with Supervisors Stadler, Green, Miller, and Chair Pfeiffer voting in favor. Supervisor Olson will replace Jay Damkoehler as the authorized signer.

**Clerks report of projects and duties.**

Clerk Hougan reported out on the projects and duties the Clerk/Treasurer's office has been working on.

**Discussion on items to be placed on the next / future agenda.**

- Short-term rental ordinance, 2nd reading and adoption
- ARPA funds usage
- Revised road bids
- Future: Policy regarding process for sale of town's surplus property

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

It was reported the preliminary CSM for the Schroeder property was approved and the rezone for the Bates property was approved.

**REPORTS**

The Board reviewed the reports and financial reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**ADJOURNMENT**

Motion by Supervisor Green, second by Sup. Stadler, to adjourn at 8:24 p.m.

Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*