

## **TOWN BOARD MEETING, July 19, 2022 – 6:00 P.M.**

**PRESENT:** Chair David Pfeiffer, Supervisor Dick Green, Supervisor Dana Stadler, Supervisor Melanie Miller, Supervisor Eric Olson, and Clerk/Treasurer Maria Hougan

### **ABSENT:**

**OTHERS PRESENT:** Mike Wylesky & Diana Olson, 2048 Williams Dr., Marcia Tarrant, 1881 S. Brooklyn Dr., Jean Clack, 3086 Shadyside Dr.

### **CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

### **\*ANNOUCEMENT OF POSSIBLE CLOSED SESSION**

### **PUBLIC COMMENT**

Mike Wylesky, 2048 Williams Dr., had questions regarding the timing of the road bids, they used to be bid earlier in the spring, waiting until later in the summer results in higher prices.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of June 21, 2022, and the July 12, 2022 special meeting.
2. Approval of the check registers dated July 05, 2022 & July 19, 2022.
3. Approval of driveway damage deposit refund for: (Inspected by Public Works, no issues found, recommend approval of refund)
  - Rob Peters, 3129 Sunnyside Street
  - Bill Webber, 1995 Skyline Dr

Motion by Supervisor Olson, second by Sup. Miller, to approve the consent agenda with the amendment to the July 12, 2022 Special Town Board meeting minutes. Motion carried 5-0.

## **BUSINESS.**

### **Discussion and possible action regarding request to vacate 20 ft. of the Williams Point Dr. right -of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current set back requirements.**

Marcia Tarrant was in attendance. She explained the proposal and stated all seven property owners are in favor of this. Further discussion followed. She will bring back the CSM for approval at the next Town Board meeting. The process was discussed.

Motion by Supervisor Olson, second by Sup. Stadler, to approve the request to vacate 20 ft. of the Williams Point Dr. right -of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current set back requirements, and to proceed pending receipt of the updated map for CSM. Motion carried 5-0.

**Discussion and possible action on the Town's next steps regarding the results of the Engineer's study from Emmons & Olivier Resources Inc., on the impact of the City of Stoughton Dam and proposed waterpark on the Yahara River within the Town.** Chair Pfeiffer reported out. A discussion followed regarding the study results, and the Boards next steps. There will special meeting held in the future.

Motion by Supervisor Olson, second by Sup. Green, to proceed with the Engineer drafting the towns letter of concern, and for the letter to be submitted to the DNR, Army Core of Engineers, and City of Stoughton, and presented to the Town Attorney. Motion carried 5-0.

Motion by Supervisor Miller, second by Sup. Stadler, to forward the available information to the Town Attorney for options and to proceed with a date for a special meeting. Motion carried 5-0.

The Board did not convene into closed session.

**Discussion and possible action regarding awarding the bid for the Oak Knoll Park tennis court paving project.** The Board reviewed the bid. There was a discussion on alternative surfaces and costs. Further discussion followed.

Motion by Supervisor Miller, second by Sup. Stadler, to table this agenda item for further information to be presented. Motion carried 5-0.

**Discussion and possible action regarding awarding the bid for the Pleasant Springs boat landing paving project.** The Board reviewed the bids included in the packet.

Motion by Supervisor Olson, second by Sup. Miller, to approve awarding the bid for the boat landing paving project to Poblocki Paving, in the amount of \$38,067.00. Motion carried 5-0.

**Discussion and possible action regarding awarding the bid for pulverize and pave Kinney Rd. and Schadel Rd.** The Board reviewed the bids. Further discussion followed regarding the bidding process, traffic, and condition of the road.

Motion by Supervisor Olson, second by Sup. Green, to table this agenda item to the next Town Board meeting. Motion carried 5-0.

**Discussion and possible action regarding awarding the contract for crack filling on town roads.** The Board reviewed the proposal from Fahrner Asphalt Sealers. Further discussion followed.

Motion by Supervisor Olson, second by Sup. Green, to approve the crack filling bid from Fahrner Asphalt Sealers in the amount of \$24,775.00. Motion carried 5-0.

**Discussion regarding Public Works projects and duties.**

The Board reviewed the memo provided by Superintendent Mesdjian.

**Discussion and possible action regarding the proposed revision of Ordinance 2022-001, Chapter 11, Regulating and Permitting Short-Term Residential Rentals. (Effective upon adoption and publication).** Supervisor Miller reported out on the slight revision to the Ordinance.

Motion by Supervisor Miller, second by Sup. Stadler, to accept the revision and adopt Ordinance 2022-001, Chapter 11, Regulating and Permitting Short-Term Residential Rentals. Motion carried 4-1 on a roll call vote with Supervisors Stadler, Olson, Miller and Chair Pfeiffer voting in favor, and Green voting in opposition.

**Discussion and possible action regarding approval of the short-term rental permit application form.** Supervisor Miller reported out. She thanked the committee for their work involved in this process. Chair Pfeiffer stated his appreciation for their work on this project. He suggested in the future staff to follow-up with the County to make sure applicants are compliant with permitting.

Motion by Supervisor Miller, second by Sup. Stadler, to approve the Short-Term Rental Permit Application Form. Motion carried 5-0.

**Discussion and possible action regarding approval of Resolution R-2022-06: A Resolution adopting fees for certain permits, licenses, and applications.**

The Board reviewed the Resolution.

Motion by Supervisor Miller, second by Sup. Olson, to adopt Resolution R-2022-06: A resolution adopting fees for certain permits, licenses, and applications. Motion carried 5-0 on a roll call vote with Chair Pfeiffer and Supervisors Stadler, Green, Olson, and Miller voting in favor.

**Discussion and possible action regarding the 2022-2023 Energy Purchase Contract from Alicivia (formerly Landmarks Service Coop) for LP/Propane.** The Board reviewed the contract.

Motion by Supervisor Green, second by Sup. Stadler, to approve the 2022-2023 Energy Purchase contract with Alicivia for LP/ Propane for one year at \$2.079 per gallon for a total amount of \$6008.31. Motion carried 5-0.

**Discussion and possible action regarding changing the Town's internet provider.** The Town will be switching from AT& T to UpNet for internet service. Mad City Techs will be contacted and will coordinate with UpNet to connect to their internet. No action taken.

**Discussion and possible action regarding the offer from Isadex, to assist with the Town's website for the impacts of the Mill Pond project.** The Board members discussed the offer. Supervisor Stadler will be the liaison in coordinating this project with Isadex.

Motion by Supervisor Miller, second by Sup. Olson, to appoint Supervisor Stadler to work with and be the liaison with Isadex for the internet exchange page of the Town's website. Motion carried 5-0.

**Discussion and possible action on new applications for operators' licenses to serve fermented malt beverages and intoxicating liquors for the period from July 1, 2022 to June 30, 2023 for the applicants as listed below: (Background checks completed-no issues found, renewal is recommended)**

- **Benjamin Davis, Pleasant Springs Travel Plaza**
- **Alethea Ruth Holden, Pleasant Springs Travel Plaza**

Motion by Supervisor Olson, second by Sup. Miller, to approve the new applications for operator's licenses to Benjamin Davis and Alethea Ruth Holden. Motion carried 5-0.

**Discussion and possible action regarding policy on revocable licenses for property owner activities within Town easements.** The Board reviewed the proposed application. The property owner is responsible for recording the document. The process will be: 1. Applicant to apply and pay fee. 2. Public Works evaluates / inspects property, if not approved, process is denied, if approved, property owner can proceed. 3. Property owner records license, provides a copy to clerk's office, clerk's office will file application and process is complete.

Motion by Supervisor Olson, second by Sup. Green, to approve the revocable license permit application and process within town easements. Motion carried 5-0.

**Clerk's report of projects and duties.**

Clerk Hougan reported out on the current items staff have been working on.

Discussion on items to be placed on the next / future agenda.

- ATV/UTV usage on Town Roads
- Bid for Oak Knoll Park Tennis Court
- Bids for Pulverize and Pave
- Amendment to Ordinance Chapter 175: Roads & Accesses
- Future: Policy regarding process for sale of town's surplus property

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

The Plan Commission did not meet. Nothing to report at this time.

### **REPORTS**

The Board reviewed the reports included in the packet.

### **CORRESPONDENCE**

The Board reviewed the reports included in the packet.

Supervisor Green reported out he had a call from a resident to see if they could legally bury a horse.

### **ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Stadler, to adjourn at 8:29 p.m. Motion carried 5-0.

Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*