

TOWN BOARD MEETING March 17, 2020 – 6:00 P.M.
TOWN HALL, 2354 COUNTY ROAD N

PRESENT: Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender (arrived at 6:13 p.m.), and Clerk/Treasurer Maria Hougan.

OTHERS PRESENT: Diana Olson & Mike Wyleski, 2048 Williams Drive, Alex Mesdjian, Public Works Superintendent

ABSENT: Supervisor Doug Larsson

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00 p.m.

MINUTES OF THE MARCH 03, 2020 TOWN BOARD MEETING

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as printed. Motion carries 4-0.

PUBLIC COMMENT

Mike Wyleski appeared before the Board to state he has been reading the Town Board minutes and has several concerns. He is wondering why the Town is selling the grader. He said the grader does cost money to put new tires on but that is general maintenance. He expressed his concerns. Chair Pfeiffer stated the Board makes decisions on what is best for the residents. He stated that just because things were done previously one way does not mean they need to continue. He stated public meetings were to conduct business. He requested to set up a meeting with him if he needed further discussion regarding this matter.

BUSINESS

Review, discuss, and take possible action regarding the request from Dana Doscocil, acting on behalf of Joseph and Joan Kellerman, to amend the Limited Service Area (L.S.A.) to the entire parcel, parcel # 0611-202-8310-0 for the property located at 2301 Williams Dr., Stoughton WI.

Joe and Joan Kellerman were in attendance Chair Pfeiffer recused himself. Supervisor Damkoehler took over as acting Chair. Chair Pfeiffer explained the municipality can propose a petition. He explained the reason for the request. The boundary was drawn around the house but not the entire parcel. The boundary will need to be amended. He explained the Pleasant Springs Sanitary District's objective is to provide efficient services. This request will need to be approved by all other agencies as well. The Plan Commission made a recommendation for approval. He explained what the Board will be approving tonight is drafting the petition. CARPC, Capital Area Regional Planning Commission and MMSD (Madison Metro Sewer District) are in approval. CARPC will assist the town in drafting the petition.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve drafting the petition to amend the limited service area (LSA). Motion carried 3-0.

Chair Pfeiffer took over as Chair.

Discussion and possible action regarding the declared statewide health emergency.

Chair Pfeiffer reported out Stoughton has either cancelled or postponed meetings due to the statewide health emergency. The Board will need to decide on how to handle future meetings. They can adopt a policy that allows for electronic communications rather than in person meetings. The Board could reduce meetings to once per month. Supervisor Olson stated to reduce meetings to only being held electronically if necessary.

Motion by Supervisor Damkoehler, second by Sup. Olson, to establish a policy to allow electronic participation in meetings for emergency situations, and to hold one meeting per month on an as needed basis, and authorizing the clerk's office to make payments as necessary, with the check register to be approved either via email or at the next town board meeting.

Discussion regarding Public Works projects and duties.

Superintendent Mesdjian forwarded the preliminary bids, 12 roads will need attention. Chair Pfeiffer explained this is a cost projection so the Board can determine and authorize road bids. This will be on next month's agenda.

\$96,000 for the cab & chassis for the plow truck. Alex had a meeting with Farhner for chip seal and road patching. The new parks truck should arrive by the end of the month. Public Works has been replacing snow plow damaged mail boxes. The Board will be reviewing the mailbox & post replacement reimbursement cost.

Clerks report on projects and duties

Clerk Hougan reported out on the projects staff have been working on to include the upcoming election, and the huge influx of absentee ballot requests. She attended a BOR training and a CUP process meeting, reviewed the draft audit, end of year audit entries, work comp annual payroll audit submission, license renewals, BCPL loan application request, end of month and end of quarter payroll process, COVID-19 communications, etc.

Discussion and possible action regarding the request from a resident to have Shellestad Drive discontinued and turned over to him.

Motion by Supervisor Damkoehler, second by Sup. Olson, to table all other agenda items on this agenda and move to future agenda items. Motion carried 4-0.

Discussion and possible action regarding the purchase and price of a snow-plow truck, to replace the current 2001 truck.

This item has been tabled.

Discussion on items to be placed on the next / future agenda. Next meeting is April 9 – Tentative

- **Gravel Roads**
- **Town's Website-after April Election**
- **Towns internet service provider-after April Election**
- **Draft Audit and Final Audit**
- **Discussion and action regarding purchase of snow plow truck**
- **Request by resident to discontinue Shellestad Lane**

PLAN COMMISSION REPORT

N/A

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the check register dated March 17 on the amount of \$36,147.55. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 6:48 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.